
Tecumseh Local Board of Education
Agenda – Budget/Calendar Hearing • Organizational and Regular Meeting
January 9, 2018
5:30 p.m. Budget Hearing and 6:00 p.m. Organizational Meeting
with regular meeting to follow
Tecumseh High School - Arrow Conference Room

BUDGET HEARING – 5:30 p.m.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

I. OPENING – 6:00 p.m.

- A. Call to Order by President Pro-tem Peter Scarff.
- B. Pledge of Allegiance

II. ORGANIZATIONAL MEETING

Mr. Peter Scarff was elected President Pro-tem on December 12, 2017.
Mr. Scarff will conduct the meeting until a President is elected.

Swearing In of Board Member (Johanna Brents) elected in the November 7, 2017, election. The swearing in will be conducted by Treasurer, Denise Robinson.

Swearing In of Board Member (Sue Anne Martin) elected in the November 7, 2017, election. The swearing in will be conducted by Treasurer, Denise Robinson.

Swearing In of Board Member (Suzanne Slagell) elected in the November 7, 2017, election. The swearing in will be conducted by Treasurer, Denise Robinson.

A. Roll Call Brents___ Martin___ Scarff___ Scott___ Slagell ___

B. Election of President

_____ nominated _____ as President of the Tecumseh Local Board of Education for 2018.

Further Nominations:

_____ nominated _____ as
President of the Tecumseh Local Board of Education.

Motion to Close Nominations

_____ moved the nominations be closed.

Seconded by _____.

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell _____

(Treasurer, Denise Robinson will administer the President's Oath of Office.)

C. Election of Vice President

_____ nominated _____ as Vice President of the Tecumseh Local Board of Education for 2018.

Further Nominations:

_____ nominated _____ as Vice President of the Tecumseh Local Board of Education.

Motion to Close Nominations

_____ moved the nominations be closed.

Seconded by _____.

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell _____

(Treasurer, Denise Robinson will administer the Vice President's Oath of Office.)

D. _____ moves and _____ seconds the Board of Education establish meeting dates, times and places for 2018. The Tecumseh Local Board of Education will hold its regular meetings on the following dates:

February 27, 2018 at 6:00 p.m.

March 20, 2018 at 6:00 p.m.

April 24, 2018 at 6:00 p.m.

May 22, 2018 at 6:00 p.m.

June 26, 2018 at 6:00 p.m.

July 24, 2018 at 6:00 p.m.

August 28, 2018 at 6:00 p.m.

September 25, 2018 at 6:00 p.m.

October 23, 2018 at 6:00 p.m.

November 27, 2018 at 6:00 p.m.

December 18, 2018 at 7:00 a.m.

and other special meetings which may be called in accordance with law. The meetings will be held in the Arrow Conference Room at Tecumseh High School unless otherwise stated.

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell _____

- E. _____ moves and _____ seconds the Board of Education approve Board member appointments.

Liaison Appointments

_____	OSBA Legislative Liaison	_____	Athletics Liaison
_____	OSBA Legislative Alternate	(Scott)	Music Liaison
(Scarff)	Academic Hall of Honor	_____	TEF
_____	CIP/Strategic Planning	_____	Student Achievement
_____	Finance Committee Liaison		

Adopt-A-School

_____	Donnelsville Elementary	_____	New Carlisle Elementary
(Scott)	Park Layne Elementary	(Scarff)	Tecumseh Middle School
(All)	Tecumseh High School		

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell ___

- F. _____ moves and _____ seconds the Board of Education to approve the standing authorization by the superintendent/treasurer to hire, accept resignations, and discipline between board meetings for the 2018 calendar year, as presented:

Whereas, the Board recognizes that employment matters, particularly employment during the summer months, often need to move forward between board meetings, and legal counsel has recommended the adoption of the following resolution;

Now therefore, be it resolved that the Board hereby acts as follow:

To authorize the Superintendent and Treasurer, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's/Treasurer's offer.

To authorize the Superintendent and Treasurer, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's/Treasurer's acceptance.

To authorize the Superintendent and the Treasurer, on behalf of this Board, to impose discipline upon a teaching or non-teaching employee under their direction during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such discipline shall be deemed effective as of the date and time of the Superintendent's or Treasurer's imposing the discipline.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence immediately and shall remain in effect until withdrawn by formal action of this Board.

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell ___

I. JANUARY TECUMSEH LOCAL BOARD OF EDUCATION MEETING

- A. Recognition of Guests
- B. _____ moves and _____ seconds the Board of Education to approve the minutes of the December 12, 2017 meeting.

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell ___

II. COMMUNICATIONS

- A. Written Communications
- B. Reports
- C. Communications

III. OLD BUSINESS

None at this time.

IV. NEW BUSINESS

ADOPTION OF CONSENT CALENDAR — PERSONNEL

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through C** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda items A –C.

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell ___

A. Resignation

Kierstin Diller, Latchkey Aide, Donnelsville Elementary
Effective January 12, 2018 Reason – Personal

B. Employment – Substitute 2017-18

The board is requested to approve the following individual to be employed as A substitute on an as-needed basis for the 2017-18 school year, as presented.

Jacqueline Fox – Certified
Kylie Grauer – Certified

Brian Clinton - Classified
Darain Hill - Classified

C. Employment – Supplemental - Athletic

For the 2017-18 school year, salary as per Negotiated Agreement

WINTER SPORTS PROGRAMS

HS Wrestling Assistant to the Head Coach Blake Biteman
MS Wrestling Assistant Tristan Taylor

ADOPTION OF CONSENT CALENDAR — ADMINISTRATIVE

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items D through J are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda items D-J.

ROLL CALL: Brents____ Martin____ Scarff____ Scott____ Slagell _____

D. Resolution of Assurance

The Tecumseh Local Board of Education must pass a resolution of assurance regarding compliance with Title VI of the Civil Rights Act 1964, Title IX of the Education Amendment 1973, Section 504 of Rehabilitation Act of 1975, the Age Discrimination Act of 1975, and all regulations, guidelines, and standards under the above statutes lawfully adopted by the U.S. Department of Education. It is recommended that the Board of Education pass a resolution of assurance of compliance with the above statutes.

E. Coordinator — Title VI, Section 504, and Title IX

The Tecumseh Local Board of Education is required to approve, on an annual basis, specific personnel to serve as coordinators for Title VI, Section 504, and Title IX. It is recommended that the following individuals be appointed for 2016.

Susan Wile — Coordinator Section 504
Paula Crew — Coordinator Title VI and Coordinator Title IX

F. Service Fund

The guidelines for the establishing of a board service fund per Ohio Revised Code 3315.15 are as follows:

"A board may establish a service fund to pay the expenses of board members actually incurred in the performance of their duties and the expenses of members-elect actually incurred in training and orientation from the date of their election to the date of administration of their oath office."

"The amount that may be set aside in a service fund to be used in paying expenses of board members is \$2 per pupil or \$20,000, whichever is greater."

It is recommended that the board approve the board service fund for the fiscal year July 1, 2018 to June 30, 2019, for \$20,000.

G. Appoint Designee

Appoint Paula Crew, Assistant Superintendent, as the trained Ohio Public Records designee, as required by HB 9, on behalf of the Tecumseh Local School Board members for the period of January 1, 2018 through December 31, 2018, as presented.

H. Policy 5113 – Inter-district Open Enrollment

**Policy 5113 F1-4 – Inter-district Open Enrollment Application/
Notification/Parent Agreement**

Adopt Policy 5113 – Inter-district Open Enrollment (including 5113 F1 thru 4) for the 2018-19 school year, as presented.

I. Treasurer’s Bond

Approve the Treasurer’s Bond in the amount of \$100,000 with Gallagher Insurance (The Travelers Companies) as security in the form submitted to this board for approval. A copy of the bond shall be deposited with the Board President and the President shall file a certified copy of the bond with the County Auditor. Bond period is January 2, 2018 through July 31, 2022.

J. Gifted Assessment Documents

Approve the following parent information documents, as presented.

- Assessment Instrucments Used for Gifted Identifications 2017-18
- District Policy for the Identification of and Services for Students Who Are Gifted 2017-18

FINANCIAL

K. _____ moves and _____ seconds the Board of Education to review and approve for December 2017.

ROLL CALL: Brents ___ Martin ___ Scarff ___ Scott ___ Slagell ___

ADOPTION OF CONSENT CALENDAR — FINANCIAL

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items L through S** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda items L-S.

L. Adopt Budget

On or before January 10, 2018, the Board of Education must adopt a tax budget for the fiscal year beginning July 1, 2018. Also required is a board hearing, which was held earlier this evening. The adopted tax budget must be submitted to the County Auditor on or before January 20, 2018.

M. Advances of Property Taxes

Approve a request for the Clark County Auditor to distribute advance payments of tax dollars to the Tecumseh Local School District for the calendar year 2018. Tecumseh Local School District, in accordance with the aforementioned resolution, hereby requests the county auditor to distribute advance payments of tax dollars collected.

N. Donations

On a monthly basis, the board is requested to accept the following donations made to the Tecumseh Local School District:

Athletes United Foundation	Girls' HS Basketball	\$500.00
Security National Bank	THS Athletics	\$ 50.00

O. Fund Advances

Approve the following, as presented:

Negative fund balances covered by unencumbered general fund balance.

001-000	\$6,890,065.84	12/31/2017
461-9018	\$ (1,985.01)	
461-9301	\$ (287.38)	
505-9018	\$ (15,788.41)	
516-9018	\$ (70,697.42)	
572-9018	\$ (73,301.73)	
590-9018	\$ (13,111.46)	
599-9018	\$ (464.16)	

Total Negative \$ (175,635.57)

This resolution is to notify the board of education and show there are sufficient funds in the general funds to cover the negative grant funds.

P. Amended Estimated Resources

Approve amended estimated resources, as presented for the period ending December 31, 2017.

Q. Amended Appropriations

Approve amended appropriations, as presented for the period ending December 31, 2017.

R. Establish Fund Account

Approve fund account 599-9018 – Title IV, Student Support and Academic Enrichment Grant in the amount of \$16,284.42. Grant will be used to fund substitutes, professional development and supplies.

S. Fund Transfer

Approve the transfer of \$16,007.47 from the 022 Trust Fund to the 001 General Fund. The 022 Fund accounts for unclaimed funds for the district. Per Ohio Revised Code 9.39, if the funds are not claimed within a period of five years, the money shall revert to the general fund of the public office. Funds through June 30, 2012 only have been included for this transfer.

ROLL CALL: Brents____ Martin____ Scarff____ Scott____ Slagell_____

V. PLANNING AND DISCUSSION

- Board Visits/Tours

T. _____ moves and _____ seconds the Board of Education to set special meeting dates, times and places for building tours.

Tour 1 — Date— March 9, 2018; Time –8:00 a.m.; Place – CO, BO, TMS and THS

Tour 2 — Date—March 23, 2018; Time –8:00 a.m.; Place – CO, NC, PL, Med and Donn

ROLL CALL: Brents____ Martin____ Scarff____ Scott____ Slagell_____

VI. SUPERINTENDENT’S REPORT

VII. INFORMATION ITEMS

THS Hall of Fame – January 12 Halftime of the Varsity Boys’ Game
THS Hall of Fame Induction Ceremony – January 13 1:00 pm Pflaumer Auditorium
MLK Day – January 15 – No School
Teacher Inservice – No School – January 26
All County Boards’ Workshop – January 29 6:00 pm Springfield Marriott
Joint Board Meeting – January 29 6:30 pm Arrow Conference Room

VIII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

IX. PUBLIC COMMENTS

X. EXECUTIVE SESSION

XI. ADJOURNMENT

_____ moves and _____ seconds to adjourn the meeting.

ROLL CALL: Brents____ Martin____ Scarff____ Scott____ Slagell_____

Time: _____