
Tecumseh Local Board of Education
June 28, 2018 5:30 p.m. Regular Meeting
Tecumseh High School - Arrow Conference Room
9830 W. National Rd., New Carlisle, OH 45344

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.

I. OPENING

- A. Call to Order Scarff____ Scott___ Brents___ Martin___ Slagell ___
- B. Pledge of Allegiance
- C. Recognition of Guests

- D. _____ moves and _____ seconds the Board of Education to approve the minutes of the April 30, 2018, May 22, 2018, and June 19, 2018 meetings.

ROLL CALL: Scarff____ Scott___ Brents___ Martin___ Slagell ___

II. COMMUNICATIONS

- A. **Written Communications**
- B. **Reports:**
- C. **Communications:**
 - Introduction of new staff members.
- D. **Public Comments**

III. OLD BUSINESS

None at this time.

IV. NEW BUSINESS

ADOPTION OF CONSENT CALENDAR – PERSONNEL

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through O** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda items A through O.

A. Resignations See Exhibit A.

Jody Ramsey, Special Education Paraprofessional
Effective June 18, 2018 Reason Personal

Shannon Todd, Title 1 Paraprofessional
Effective June 14, 2018 Reason Personal

Megan Wagner, Language Arts/Math Teacher at Tecumseh Middle School
Effective May 22, 2018 Reason to accept another position within the district

Jennifer Jackson, Third Grade Teacher at Donnelsville Elementary School
Effective May 25, 2018 Reason Personal

Brian Ringholz, Science Teacher at Tecumseh High School
Effective June 14, 2018 Reason Personal

Christine Fitzpatrick, Intervention Specialist at Tecumseh High School
Effective June 17, 2018 Reason Personal

B. Employment - Classified

The following individuals are recommended for employment for the 2018-2019 school year, as presented:

Amanda Smith, Lunchroom Monitor at Park Layne Elementary School
Effective August 15, 2018 As presented – see Exhibit B

Krista Cox, Special Education Paraprofessional at Tecumseh Middle School
Effective August 15, 2018 As presented – see Exhibit B

Carla Riser, bus driver for Tecumseh Local Schools
Effective August 15, 2018 As presented - see Exhibit B

Elizabeth McGowan, bus driver for Tecumseh Local Schools
Effective August 15, 2018 As presented - see Exhibit B

Nancy Young, bus aide for Tecumseh Local Schools
Effective August 15, 2018 As presented - see Exhibit B

C. Employment – Certified

The following individuals are recommended for employment for the 2018-2019 school year, as presented:

Megan Wagner, Elementary Guidance Counselor at Tecumseh Local Schools

Effective August 13, 2018 As presented – see Exhibit B

Erin Roberts, Third Grade Teacher at Donnelsville Elementary School
Effective August 13, 2018 As presented – see Exhibit B

Rachel Dugan, Language Arts/Math Teacher at Tecumseh Middle School
Effective August 13, 2018 As presented – see Exhibit B

D. Employment – Administrative

The following individual is recommended for employment for the 2018-2019 school year, as presented:

Aaron Oakes, Principal at Tecumseh High School
Effective August 1, 2018 As presented – see Exhibit B

E. Employment – Curriculum Specialist

The following individual is recommended for employment for the 2018-2019 school year, as presented:

Beth Moore, Curriculum Specialist
Effective August 1, 2018 As presented – see Exhibit B

F. Employment – Supplemental - Athletic

For the 2017-2018 school year, salary as per Negotiated Agreement:

Spring Sports Programs

Junior Varsity Softball Bridget Combs

G. Employment – Certified Substitutes 2018-2019

The individuals listed below are to be employed as a substitute on an as-needed basis for the 2018-2019 school year, as presented:

Mechelle Allen	Emily Bair	Vickie Bates
Charles Bell	Rachel Bishop	Carol Blasé
Gayle Borton	John Buechele	Clinton Buffington
Marilyn Burchett	Robert Bush	Patricia Campbell
Jenna Carter	Joanna Chapman	Patricia Chastain
Katherine Crossin	Donna Cummings	Amanda Dabrowski
Gail Daniels	Jon DeWitt	Courtney Eaton
Jessica Ellington	Cindy Englebrecht	Deidre English
James Faber	Shannon Fields	Richard Fischer
Jacqueline Fox	James Gardewin	Pamela Gillette
Jerome Gracy	Kylie Grauer	Angelia Greenawalt
Daniel Gummel	Jenny Haflett	Ashley Hagon
Julie Hall	Martin Harness	Luke Harrington
Justin Hoke	Susan Hoke	Travis Johnson
Mitchell Joseph	Gene Karn	Ida Kwarteng
Amy Leighty	Jenna Leinasara	Daniel Liggett

Aaron Lockwood	Ronald Mason	Rae Massie
Aubrey Maynard	Chris McDaniel	Kathrine McEnaney
Mary McKinley	Jaynet McKnight	J Chris Moore
Veola Moore	Eric Munson	Stacia Musgrove
Jill Patrick	Robin Patrick	Alan Peczkowski
Amy Perkins	Maria Peter	Jeffrey Powell
Carolyn Pytel	Jacob Rayburn	Richard Richmond
Michelle Rogan	Julie Savage	Leslie Scheper
Kathie Schwarz	Angela Scott	Randy Shade
Laura Sharbaugh	Dennis Shumaker	Kathleen Smith
Stephen Smith	Robert Spyker	Wilda Stanley
Karen Staples	Mary Steele	Maribel Stough
Cynthia Summerfield	Cassie Svisco	Ann Tantlinger
Wallace Wadsworth	Amy Walp	Robert Wigton
Terry York	Zoxchilt Zuniga	

H. Employment – Classified Substitutes 2018-2019

The individuals listed below are to be employed as a substitute on an as-needed basis for the 2018-2019 school year, as presented:

Sheila Beel	Sandra Bird	Ethel Blue
Linda Brandenburg	Brian Clinton	Bridget Combs
Roberta Cornett	Marvin Cornett	William Deaton
Brandi Diehl	Greta Eber	Russell Farley
Steve Finnell	Mitchell Gehret	Debra Hall-Brandt
Kathleen Hammons	Kathy Hargis-Neff	Tanya Harrison
Connie Henson	Anthony Hersch	Darain Hill
Diane Jennings	B. Sue Jones	Beth Kiger
Zachary Kohn	Kyle Leathley	Pamela Ledford
Jamie Lemaster	Crystal Lowe	Elizabeth McGowan
Paige Medve	Joselyn Metz	Jessica Minnick
Phyllis Moyer	Helen Mullins	Patricia Mumma
Anna Naff	Lisa Nettleingham	Jenna Paulus
Rosemary Pennington	Ariana Arriaga Perez	Mary Beth Ratliff
Jill Reese	Carla Risner	Cindy Scarff
Doris Shackleton	Carol Stambaugh	Terri Stoltz
Ashley Stroup	Kyle Stroup	Rebecca Swearingen
Jane Taylor	Joy Terrell	Linda Wright

I. Employment – Supplemental - Travel 2018-2019

The following list of employees and travel amounts are recommended for approval for the 2018-2019 school year:

Accurso, Dianna	\$550	Cassidy, Veronica	\$900
Circle, Andrea	\$750	Diller, Roger	\$1,000
Eier, Craig	\$2,200	Flinn, Christine	\$800

Fogt, Melissa	\$2,000	Foley, April	\$300
Gehret, DeAnna	\$1,000	Husic, Mike	\$2,100
Karn, Jean	\$400	Knotts, Jan	\$250
Linch, Karin	\$200	Longberry, Maggie	\$800
Massie, Suzanne	\$300	Matlock, Rebecca	\$300
Medve, Dawn	\$450	Moore, Beth	\$1,000
Nickell, Debbie	\$550	Ostrowski, Russ	\$1,000
Priest, Jennifer	\$300	Reynolds, Stacy	\$2,200
Riffel, Jennifer	\$750	Rinaldo, Marianne	\$600
Short, Julia	\$300	Vehorn, Todd	\$2,300
Wile, Susan	\$3,000		

J. Employment – Supplemental – Extended Time

The following employees and the amount of their extended time are recommended for the 2018-2019 school year:

Mike Husic	CBI	10 days
John Heinel	THS Guidance	5 days
Rebecca Matlock	THS Guidance	5 days
Kristina Talley	THS Guidance	5 days
Jennifer Priest	TMS Guidance	5 days
Suzanne Massie	TMS Guidance	5 days
Karin Linch	Family & Consumer Science	5 days
Jean Karn	Family & Consumer Science	5 days
Todd Vehorn	VoAg	30 days

K. Employment – Supplemental – Muse Machine Advisor

The following individuals are recommended for the positions as listed for the 2018-2019 school year – salary as per the Negotiated Agreement:

THS Muse Machine Advisor	Julie Davis
THS Assistant Muse Machine Advisor	Lisa Moon
TMS Muse Machine Advisor	Jana Flory

L. Employment – Supplemental – Department Head

The following individuals are recommended for the department head supplemental for the 2018-2019 school year, salary as per the Negotiated Agreement:

Art	Stephanie Stevens
English	Lisa Moon
Guidance	Kristine Talley
Health/Physical Education	Roger Culbertson
Math	Judy Williams
Music	Melissa Willardson
Science	Scott Herbert
Social Studies	Doug Free
Special Education	Lisa Wells

Vocational Department	Todd Vehorn
Business	Michelle Haythe
Foreign Language	Leslie Budding

M. Employment – Supplemental - Music

The following individuals are recommended for the positions as listed for the 2018-2019 school year – salary as per the Negotiated Agreement:

Band Camp	Melissa Willardson
Band Camp Assistant	Bryan Martin
Marching Band Director	Melissa Willardson
Assistant Marching Band Director	Bryan Martin
Flag & Rifle Corp Director	Rebecca Brittain

N. Employment – Supplemental - Miscellaneous

The following individuals are recommended for the positions as listed for the 2018-2019 school year – salary as per the Negotiated Agreement:

ROTC Drill Instructor	MSgt. Antonio Ruiz
Yearbook (THS)	Lisa Moon
Freshman Class Advisor	Judy Williams
Sophomore Class Advisor	Judy Williams
Junior Class Advisor	Leslie Budding
Senior Class Advisor	Kristie Talley
Academic Team Advisor	Beth Cinson
National Honor Society	Angela Jones
THS Student Council Advisor	Kathryn Wright
THS Fall Play	Michelle Poston-Peters/Lisa Moon
TMS Student Council Advisors	Nicole White/Lisa Minna
TMS Yearbook	Annie Huffman/Sheli Randall

O. Leave of Absence

The board is asked to approve a medical leave of absence for the following individual, as presented:

Brenda Seitz, School Nurse, Tecumseh Local Schools
Effective for the 2018-2019 school year beginning August 13, 2018 through
May 24, 2019 See Exhibit O

ROLL CALL: Scarff___ Scott___ Brents___ Martin___ Slagell ___

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that Items P through R are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda items P through R.

P. Blizzard Bag Resolution

The board is asked to approve the 2018-2019 Blizzard Bag Resolution. See Exhibit P.

Q. School District Blanket Bond

The board is asked to approve renewal of the school district's blanket bond, through J&R Insurance Agency, agent of Western Surety Company. The bond covers officers or employees who handle or have custody of cash or merchandise. The coverage amount of the bond is \$40,000 for all positions combined. It is recommended that the board approve the School District Blanket Bond, as presented.

R. Senior Accountant

The board is asked to approve the hiring of a Senior Accountant. This position will be a Central Office position that reports to the Treasurer. This position will encompass duties of two positions that have not been filled at Central Office for several years. Please see job description. See Exhibit R.

ROLL CALL: Scarff___ Scott___ Brents___ Martin___ Slagell ___

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items S through MM are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda items S through MM.

S. Solicit Bids

Approval is requested for the solicitation of bids for the old FFA trailer purchased on November 5, 2010, tag number 22654. The FFA purchased a new trailer this month.

T. Library Resolution

Approval is requested for the Resolution to Proceed for the Library Current Expense Levy. See Exhibit T.

U. Donations to Football Program

Approval is requested for an Athletic Fund Special Cost Center (300-9939) to account for donations on behalf of a former student, Jason Trostel, who recently passed away. His parents asked for donations be made to the Tecumseh Local

School District Football Program in his memory to be used for any football program needs.

V. Student Accident Insurance

Approval is requested for the Student Accident insurance for 2018-2019 through Guarantee Trust Life. This is the same company the district has used in the past. See Exhibit V.

W. Classified and Administrative Salaries

Approval is requested for salary increases for classified staff and administrative staff for fiscal year 2019 and fiscal year 2020, comparable to certified negotiated increases. See Exhibit W.

X. Transfer Money

Approval is requested for a transfer from the Food Service Catering account to the regular Food Service account in the amount of \$131,366.34, to cover the cost of free breakfast for the 2017-2018 school year.

Y. Donation Given

Approval is requested for the donation of water, other drinks, chips and other snacks donated by Tecumseh Local Schools to IMPACT Bethel for their summer program. See Exhibit Y.

Z. Vacation Carryover

Approval is requested for the carryover of 14.5 days of vacation for Karen Fairchild from the 2017-2018 contract year to the 2018-2019 contract year.

Approval is also requested to change the current procedure regarding vacation for all 12 month employees. The board is asked to approve a new procedure for all 12 month employees for carryover of vacation beginning July 1, 2018. Only half of the year's accumulation for each 12 month employee will be permitted to be carried over after June 30th. Those days then must be used by the first contracted work day of the new school year (August 10th for 18/19). Only two weeks of vacation can be taken consecutively.

AA. Appropriations Amendment

Approval is requested to amend district revenue and appropriations with the county auditor's office at the end of June 2018 according to the official appropriations document and certificate of estimated resources, as on file in the Treasurer's office.

BB. Adoption of Appropriations for July 1, 2018 through June 30, 2019 for all Funds

Appropriations to meet ordinary expenses at the fund level for the July 1, 2018 through June 30, 2019 fiscal year are recommended for adoption, with official document and 412 certificate as on file in the Treasurer's office.

CC. Processing Vouchers by the 20th of the Month Approval

It is recommended that the Treasurer be authorized to process open vouchers for all funds as required to comply with company discounting.

DD. Authorization to Request an Advance on Taxes

It is recommended that the Treasurer be authorized to request from the Clark County Auditor, advances on taxes when available during the 2018-2019 fiscal year.

EE. Authorization to Invest

It is recommended that the Treasurer be authorized to invest funds, as available, during the 2018-2019 fiscal year according to board adopted investment policies.

FF. Fund Advances and Transfers

1) It is recommended that the Treasurer be authorized to transfer monies within a fund from one account to another and/or establish new accounts in all funds except Bond Retirement during the 2018-2019 fiscal year.

2) It is recommended that the Treasurer be authorized to advance monies from the General Fund to any federal and/or state funds that reflect a deficit cash balance at the end of any month during 2018-2019, with monies to be returned to the General Fund upon receipt of monies so designated for the fund. (Example: Title I monies not received as scheduled.)

GG. Fixed Asset Disposal List

The inventory disposal list for fiscal year 2018 is recommended for approval at this time. The list consists of any items that are obsolete, and/or no longer functional. See Exhibit GG.

HH. Transportation – Payment in Lieu of

The board is asked to approve payment in lieu of transportation in the amount of \$250 to:

Shannon Gerardi – St. Peter

See Exhibit HH.

II. Liability, Fleet, & Property Insurance

The board is asked to approve the July 1, 2018 to July 1, 2019 insurance renewal for Liability, Fleet, & Property Insurance. The District contracts with the Southwestern Ohio Educational Purchasing Council (EPC) for this insurance. The cost is \$120,991 (which is a decrease of \$4,328 from the prior year).

JJ. Donations

The board is asked to accept the following donations made to the Tecumseh Local School District:

THS Girls Golf	Hank Oakes	\$130.00
THS FFA	Keystone Consolidated	\$252.00
ROTC Honor Flight	Kitty Hawk Honor Society	\$3,029.50
Park Layne Principal's Fund	PTO	\$5,000.00
New Carlisle Principal's Fund	PTO	\$5,000.00
Donnelsville Principal's Fund	PTO	\$7,000.00

KK. MVECA Contract

The board is asked to approve the 2018-2019 MVECA contract. See Exhibit KK.

LL. SAA and Athletic Budgets for Fiscal Year 2019

The board is asked to approve the SAA and Athletic Budgets for Fiscal Year 2019, as on file in the Treasurer's office.

SAA Budgets

200	9601	Band Club
300	9701	Business Club
200	9751	Choir Fund
200	9412	Creative Writing Club
200	9351	Drama Club
200	9201	FCCLA
200	9301	FFA
200	9722	Freshman Class of 2022
200	9721	Sophomore Class of 2021
200	9720	Junior Class of 2020
200	9719	Senior Class of 2019
300	9613	Marching and Pep Band
300	9401	Muse Machine Fund
200	9752	Musical
200	9111	National Honor Society
018	9051	Principal's Fund
200	9809	Rolling Arrows
200	9131	ROTC - Cadet Corps
200	9132	ROTC - Honor flight
200	9519	Science Fund
022	9021	Staff Fund
200	9101	Student Council
200	9851	Yearbook
300	9921	Athletic Fund
300	9927	Baseball

- 300 9937 Bowling
- 300 9922 Boys Basketball
- 300 9929 Boys Soccer
- 300 9935 Boys Tennis
- 300 9931 Cross Country
- 300 9923 Girls Basketball
- 300 9924 Girls Soccer
- 300 9934 Girls Tennis
- 300 9933 Boys Golf
- 300 9539 HS Basketball Cheer
- 300 9540 HS FB Cheer
- 300 9925 HS Football
- 300 9538 MS Basketball Cheer
- 300 9541 MS Football Cheer
- 300 9936 MS Football
- 300 9928 Softball
- 300 9938 Swimming
- 300 9932 Track
- 300 9926 Volleyball
- 300 9930 Wrestling

MM. Financial Reports

The Board of Education is requested to review and approve the financial reports for May 2018.

ROLL CALL: Scarff___ Scott___ Brents___ Martin___ Slagell ___

ADOPTION OF CONSENT CALENDAR – FINANCIAL

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items NN through NN** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda items NN through NN.

NN. Violent Malicious Acts Insurance Coverage

The board can obtain new Violent Malicious Acts Insurance being offered beginning July 1, 2018 through our current insurance carrier, AJ Gallagher. The cost for \$1,000,000 in coverage is \$5,000 and the cost of \$2,000,000 in coverage is \$8,500; both with a \$20,000 deductible. See Exhibit NN.

ROLL CALL: Scarff___ Scott___ Brents___ Martin___ Slagell ___

POLICY REVIEW, REVISION, ADOPTION

OO. New Policy Unpaid Leave

The board is asked to review the new policy for Unpaid Leave, as presented. See Exhibit **OO**.

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the agenda policy items PP through PP.

PP. Policy Revision

The board is asked to approve the following policy revision, as presented:
Policy 2271 College Credit Plus Program See Exhibit PP.

ROLL CALL: Scarff___ Scott___ Brents___ Martin___ Slagell ___

V. PLANNING AND DISCUSSION - Determine location of board meetings through December, 2018.

VI. LEGISLATIVE UPDATE

- **HB 58** - This bill started out as a mandate that Ohio school children learn to write in cursive and is morphing into more of a suggestion. House Committee Chairman Andrew Brenner sponsored the bill. The initial desired outcome was to require cursive handwriting instruction in grades K-5. The version of the bill that passed would only direct the State Board of Education to develop model curriculum and make it available for schools to use. This bill now moving to the Ohio Senate for consideration.
- **HB 343** - This bill would place new, unnecessary requirements on school districts when property values are challenged. The Senate Ways and Means Committee will hear proponent, opponent and interested party testimony on the bill on Tuesday, June 26h. BASA/OSBA/OASBO will provide testimony in opposition to HB 343 on Tuesday. The bill would require notification to the property owners by the school district to let them know the district is considering a challenge to the current valuation of the property. (Redundant because the BOR already has a process in place to notify affected property owners). After making notification in proposed HB 343 the school board of education would have to pass a resolution indicating it will challenge the values for specific properties. (This step would have the effect of “politicizing” the decisions as to which properties would be challenged). (Memo received from OASBO, OSBA, BASA on 6/21/18).

VII. SUPERINTENDENT’S REPORT

- Informational Items

- 2017 - 2018 state testing scores
- Discuss District Wellness Committee meeting - Policy 8510
- Strategic Planning Work Session - Steve Horton (OSBA)

VIII. ASSISTANT SUPERINTENDENT'S REPORT

IX. TREASURER'S REPORT

X. DIRECTOR OF SPECIAL EDUCATION AND PROFESSIONAL DEVELOPMENT REPORT

XI. STUDENT BOARD OF EDUCATION LIAISON MEMBER REPORT

XII. INFORMATION ITEMS

July 24 - Board of Education Meeting, Arrow Conference Room, 6:30 p.m.

July 30 - Joint Board Meeting, Bethel Township Fire Department, 6:30 p.m.

XIII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

XIV. PUBLIC COMMENTS

XV. EXECUTIVE SESSION

Personnel – Employment and Dismissal

Security – Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

XVI. ADJOURNMENT

_____ moves and _____ seconds to adjourn the meeting.

ROLL CALL: Scarff___ Scott___ Brents___ Martin___ Slagell ___

Time: _____