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**Tecumseh Local Board of Education**  
**July 24, 2018 6:00 p.m. Regular Meeting**  
**Tecumseh High School - Arrow Conference Room**  
**9830 W. National Rd., New Carlisle, OH 45344**

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.*

**I. OPENING**

- A. Call to Order                      Scarff\_\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_\_
- B. Pledge of Allegiance
- C. Recognition of Guests
- D. \_\_\_\_\_ moves and \_\_\_\_\_ seconds the Board of Education to approve the minutes of the June 28, 2018 meeting.

ROLL CALL:                              Scarff\_\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_\_

**II. COMMUNICATIONS**

- A. **Written Communications**
  - Reports/Presentations: Matthew Ison - Clark State College Scholars Program
- B. **Communications:**
- C. **Public Comments**

**III. OLD BUSINESS**

None at this time.

**IV. NEW BUSINESS**

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**ADOPTION OF CONSENT CALENDAR – PERSONNEL**

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through G** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda items A through G.

**A. Resignations**

Allison Collins, Title I Aide at New Carlisle Elementary  
Effective July 13, 2018 Reason Personal

**B. Employment - Classified**

The following individuals are recommended for employment for the 2018-2019 school year, as presented:

Tim Nijak, Senior Accountant at the Board of Education Office  
Effective July 23, 2018 As presented – see Exhibit B

Elizabeth McGowan, bus driver for Tecumseh Local Schools  
Effective August 15, 2018 As presented - see Exhibit B

**C. Employment - Certified**

The following individual is recommended for employment for the 2018-2019 school year, as presented:

Christina Askren, Science/Biology Teacher at Tecumseh High School  
Effective August 13, 2018 As presented – see Exhibit B

Karen Rush, Intervention Specialist at Tecumseh High School  
Effective August 13, 2018 As presented - see Exhibit B

**D. Employment – Supplemental - Athletic**

For the 2018-2019 school year, salary as per Negotiated Agreement.

Fall Sports Programs

Football, Head Coach	Chris Cory
Football, Assistant Coach	Chad Hale
Football, Assistant Coach	Doug Wigton
Football, Assistant Coach	Zach Hyden
Football, Freshman (1/2)	Josh Berner
	Anthony Watson
Football, Assistant Coach	Kolby Watson / Scott Roberts
Football, Middle School Head Coach	Tim Emberton
Football, Middle School Assistant	Brian Tucker
Football, Middle School Assistant (1/4)	Jimmy Berner
Golf, Boys Head Coach	Mark Holbrook
Golf Girls Volunteer (Club Sport)	Hank Oakes
Soccer, Head Coach (boys)	Jason Runner
Soccer, Assistant Coach (boys)	Ryan Randenburg
Soccer Volunteer (boys)	Gary Chandler

Soccer, Head Coach (girls)	Craig Lindsey
Soccer, Assistant Coach (girls)	Christi Leggett
Tennis Girls' Varsity	Michael Crago
Tennis Girls' Volunteer	Sean Bragg
Cross Country (boys/girls)	Dan Vaughan
Cross Country MS	Jessica Bozarth
Volleyball, Head Coach	Nathan Matthews
Volleyball, MS 7 <sup>th</sup> Grade	Chasity Russell
Cheerleader Advisor, Varsity Football	Katy Wright
Cheerleader Advisor, JV Football	Katy Wright
Weight Room Supervisor	Chris Cory (December – July)
	Roger Culbertson (August – November)
High School Site Manager	Mike Husic – Fall (1/2)
	Amy Brooks – Fall (1/2)
	Mike Husic – Winter
Middle School Site Manager	Sheli Randall – Fall
	Christi Leggett - Winter

**E. Employment - Supplemental - Music**

The following individual is recommended for the position as listed for the 2018-2019 school year, salary as per the Negotiated Agreement:

Assistant Marching Band Director      David Wilson

**F. Employment - Substitute 2018-2019**

The board is requested to approve the following individual to be employed as a substitute on an as-needed basis for the 2018-2019 school year, as presented:

Thomas Clark - Classified  
Arrica Sutton - Classified

**G. Employment – Supplemental - Travel 2018-2019**

The board is requested to approve an additional travel amount for the following employee for the 2018-2019 school year:

Knotts, Jan      \$500 additional

ROLL CALL:      Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_

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**ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE**

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items H through U** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda items H through U.

**H. AFJROTC Minimum Instructor Pay**

The board is requested to approve an adjustment in pay from July 2017 through June 2018 for the ROTC instructors, as per Department of the Air Force, Air Education and Training command, in the amount presented. The amount is an adjustment to fulfill the contract obligation and is payable immediately. The contracts for 2018-2019 school year for the AFJROTC position will be adjusted to reflect this increase/decrease in pay.

Maj. Couch	\$428.42
MSgt Ruiz	\$349.56

**I. Ala Carte and Catering Price Lists**

The Tecumseh Local Child Nutrition Services has submitted for board approval ala carte and catering price lists for the 2018-2019 school year, as presented. See Exhibit I.

**J. Breakfast and Lunch Price Lists**

The Tecumseh Local Child Nutrition Services has submitted for board approval breakfast and lunch prices for the 2018-2019 school year, as presented.

**K. Free and Reduced-Price Lunch Policy**

The district has completed and submitted to the State Department the necessary paperwork for our 2018-2019 Free and Reduced-Price Lunch Policy. The policy statement contains guidelines for approving free and reduced-price lunches, reimbursement rates, application guidelines, and income eligibility scales. The State Department has approved the district's application. Copies of the application will be available from the Child Nutrition Office. The board is required to approve the Free and Reduced-Price Lunch Policy on an annual basis.

**L. Salary Adjustment**

The board is asked to approve the increase in bus driver field trip hourly rate from \$11.00 to \$12.42, as presented.

**M. School Bus Stops**

As per Section 3327.01 of the Revised Code, it shall be the responsibility of the superintendent or designee to determine the location of all school bus stops and routes which shall be approved annually by the board of education as an integral part of the school bus routing plan. Authority to designate or relocate subsequent school bus stops shall be delegated by the board of education to the superintendent or designee. See Exhibit M.

**N. Professional Meeting Approval**

The Tecumseh Local Board of Education has annually authorized the superintendent, or her designee, to approve/disapprove applications for professional meetings, which conform to established board policies and which are within the amount appropriated for such activities.

During the past several school years this responsibility was delegated to the assistant superintendent, and the superintendent would plan to continue with this practice during the 2018-2019 school year. This authorization has been standard for the Tecumseh Local Board of Education for several years. Should the board not give authorization, each professional leave would require board approval.

The superintendent recommends the board authorize the superintendent, or her designee, to approve/disapprove applications for professional leave, as stated.

**O. Appoint Harassment Grievance Officer**

Tecumseh Local Board of Education Policies 3362, 4362, and 5517 - Anti Harassment requires that the board annually appoint a grievance officer to process all sexual harassment complaints in accordance with the procedures set out. The board is requested to appoint Ivan Gehret as such grievance officer for the 2018-2019 school year.

**P. Student Fees K-8**

Student fees for the elementary and middle schools were \$25 for the 2018-2019 school year. It is recommended by the superintendent that the K-8 student fees remain at \$25 for the 2018-2019 school year.

**Q. State and Federal Programs**

Boards of education are required to annually approve the state and federal programs for the coming year. The board is requested to approve all available state, federal, and private programs, including:

Title I-A	Targeted Assistance
Title I-C	Migrant Education
Title II-A	Improving Teacher Quality
Title II-D	Technology
Title III	L.E.P.
Title IV-A	Student Support and Academic Enrichment
IDEA-B	Special Education
IDEA	Early Childhood Special Education
Martha Holden Jennings Grants	
High Schools That Work Grant	
5th Quarter Agriculture Education Grant	

**R. EPC Cooperative School Bus Purchasing Program**

The board is asked to approve participation in the EPC Cooperative School Bus Purchasing Program. This approval gives the EPC permission to advertise and receive bids on the Board's behalf as per the specifications submitted for the purchase of school buses. This approval does not approve the actual purchase of buses. Any bus purchases during the year will come to the Board separately for approval.

**S. EZ Pay Fees**

The board is asked to approve the waiver of all fees charged to parents for online payments through EZ Pay for the months of August and September 2018. The District will then be charged in October 2018 for those fees based on the amount paid in total by families for those two months.

**T. Job Description**

The board is asked to approve the job description for Registered Nurse, as presented. See Exhibit T.

**U. Salary Schedules**

The board is asked to approve salary schedules for the following positions, as presented. See Exhibit U.

Senior Accountant  
Registered Nurse

ROLL CALL: Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell\_\_\_

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**ADOPTION OF CONSENT CALENDAR – FINANCIAL**

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda items V through W.

**V. Financial Reports**

The board is asked to review and approve the financial reports for June 2018.

**W. Donations**

The board is asked to accept the following donations made to the Tecumseh Local School District:

THS Girls Golf	Stoneyridge Realty	\$400.00
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ROLL CALL: Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell\_\_\_

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**POLICY REVIEW, REVISION, ADOPTION**

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**X. Policy Revision - Policy 6152 Student Fees, Fines, and Charges**

The board is asked to review the policy revisions for Policy 6152 Student Fees, Fines, and Charges, as presented. See Exhibit X.

The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the agenda policy items Y through Y.

**Y. New Policy - Unpaid Leave**

The board is asked to approve the following policy adoption, as presented.

Policy	Unpaid Leave	See Exhibit OO.
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ROLL CALL: Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_

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**V. PLANNING AND DISCUSSION**

At this time, the board will need to appoint a delegate and an alternate for the 2018 OSBA Annual Business Meeting. Currently, Corinne Scott is the OSBA Legislative Liaison and Peter Scarff is the Alternate.

\_\_\_\_\_ moves and \_\_\_\_\_ seconds to appoint \_\_\_\_\_ as the 2018 OSBA Annual Business Meeting Delegate and \_\_\_\_\_ as the Alternate.

ROLL CALL: Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_

**VI. LEGISLATIVE UPDATE**

**VII. SUPERINTENDENT'S REPORT**

- Strategic Planning - Survey
- Clark County ESC Meeting regarding County School Financing District (CSFD)
- 8500D Administrative Guideline - Procedure for collection and payment for charged meals

**VIII. ASSISTANT SUPERINTENDENT'S REPORT**

- Transportation Update
- Rumpke
- Public Surplus

**IX. TREASURER'S REPORT**

- Crowdfunding Guidance from the Auditor of State
- Cash Reserve Options

**X. DIRECTOR OF SPECIAL EDUCATION AND PROFESSIONAL DEVELOPMENT REPORT**

**XI. STUDENT BOARD OF EDUCATION LIAISON MEMBER REPORT**

**XII. INFORMATION ITEMS**

July 30 Joint Board Meeting, Bethel Township Fire Department, 6:30pm  
August 13 Opening Day Staff Meeting, THS, 7:30 a.m.  
August 13 Tecumseh Middle School Open House, 4:30-6:00 p.m.  
August 13 Donnelsville Elementary Open House, 5:30-7:00 p.m.  
August 14 Tecumseh High School Open House, 4:30-6:00 p.m.  
August 14 New Carlisle Elementary Open House, 6:00 p.m.  
August 14 Park Layne Elementary Open House, 5:30-7:00 p.m.  
August 28 Board of Education Meeting, Arrow Conference room, 6:00 p.m.

**XIII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**XIV. PUBLIC COMMENTS**

**XV. EXECUTIVE SESSION**

Personnel – Compensation

\_\_\_\_\_ moves and \_\_\_\_\_ seconds for recess into Executive Session for the following reason:

The board will conduct a Step Four hearing on a grievance filed by TEA and bargaining unit members over the interpretation of the collective bargaining agreement between the Board and the TEA related to compensation.

ROLL CALL: Scarff\_\_\_\_ Scott\_\_\_\_ Brents\_\_\_\_ Martin\_\_\_\_ Slagell \_\_\_\_

Time out to Executive Session \_\_\_\_\_.

Reconvened to Regular Meeting at \_\_\_\_\_.

\_\_\_\_\_ moves and \_\_\_\_\_ seconds to approve/deny the TEA Grievance.



ROLL CALL: Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_

**XVI. EXECUTIVE SESSION**

Personnel – Compensation

Security – Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

\_\_\_\_\_ moves and \_\_\_\_\_ seconds for recess into Executive Session for the above-stated reason.

ROLL CALL: Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_

Time out to Executive Session \_\_\_\_\_.

Reconvened to Regular Meeting at \_\_\_\_\_.

**XVII. ADJOURNMENT**

\_\_\_\_\_ moves and \_\_\_\_\_ seconds to adjourn the meeting.

ROLL CALL: Scarff\_\_\_ Scott\_\_\_ Brents\_\_\_ Martin\_\_\_ Slagell \_\_\_

Time: \_\_\_\_\_