

## Elected Officials

Sherrod Brown – U.S. Senator ..... Washington (202) 224-2315  
www.senate.gov

Rob Portman – U.S. Senator ..... Washington (202) 224-3353  
Columbus (614) 469-6774  
www.senate.gov

Steve Austria – U.S. Representative #7 ..... Springfield (937) 325-0474  
www.house.gov

Ross McGregor – Ohio Representative #72 ..... Office (614) 466-2038  
district72@ohr.state.oh.us

Bob D. Hackett – Ohio Representative #84 ..... Office (614) 466-1470  
district84@ohr.state.oh.us

Chris Widener – Ohio Senator #10 ..... Office (614) 466-3780  
SD10@senate.state.oh.us

Jeff Hardin – State School Board ..... (513) 831-2272  
jeffrey.hardin@ode.state.oh.us



“Learning for all - whatever it takes”

# Welcome to a Meeting of the Tecumseh Local Board of Education



Tecumseh Local School District  
9760 West National Road  
New Carlisle, Ohio 45344  
(937) 845-3576  
www.tecumseh.k12.oh.us

## Welcome

Welcome to a meeting of the Tecumseh Local Board of Education! The Board of Education believes that informed and involved citizens are integral to providing students a quality education.

There are many ways for you to participate in your schools, such as: Keep informed and actively interested in your schools • Know your children's teachers, principal, and curriculum • Correspond with or appear before the Board to express your views • Elect the best qualified Board members • Participate in local PTO units and on educational committees of various civic organizations.

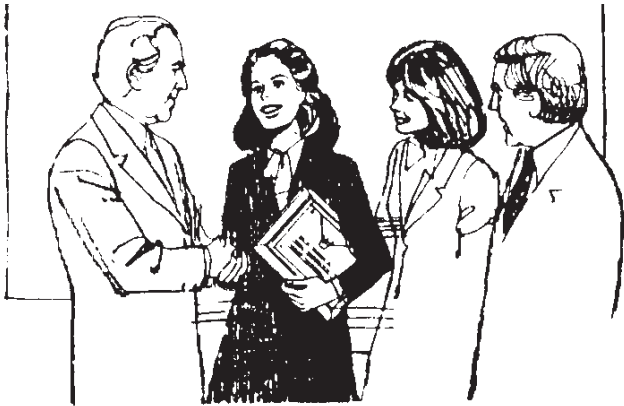
You are encouraged to attend Board meetings on a regular basis and to become an active member of our District as a vital part of our mission to build a community of lifelong learners.

Thank you for your attendance and interest.

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We ask that all visitors please sign the guest register before leaving each meeting.

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## Public Participation at Board Meetings

The Board encourages input from the community. Any guest may address the Board with comments, opinions, concerns, or questions on any topic of interest to the public and the School District.

The President will recognize guests early in the meeting. At that time, those who wish to address the Board should stand, be recognized, address the President, identify self, and proceed.

Issues to be brought to the Board's attention should generally be of district-wide scope or importance. Building level concerns should be addressed at the individual school.

Public commentary directed at specific employees of the Board is prohibited. The Board and Administration may deem appropriate that such comments regarding personnel be presented in executive session.

Due to time limitations, guests are asked to limit their discussions to no more than five minutes. If a guest wishes more time than this to present an item, arrangements may be made with the Superintendent of Schools at least one week prior to the Board meeting so that this item may be placed on the agenda.

The Board recognizes its responsibility to conduct the School District's business in an orderly and efficient manner and will, therefore, require reasonable controls to regulate public presentations to the Board. The Board President may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, or irrelevant. Final judgment of the length, relevancy, and appropriateness of remarks to the Board is determined by the Board President. The Board President is also responsible for assuring suitable audience conduct during meetings.

Please do not expect an immediate response or action by the Board, as many topics will require study or consideration by the Board and school administrators before a response can be given. After listening to your presentation, the Board may take one of the following actions:

1. Place the matter in its proper place on the agenda for the current meeting or discussion; or
2. Assign the problem to a committee or to the administrative staff for study and a report at a future meeting; or
3. Direct that the matter be placed on the agenda of some future meeting; or
4. Table the matter indefinitely, if the Board decides that it needs no further consideration.

# Board Meetings

Regular Board meetings are held on the second Tuesday and fourth Wednesday of each month at 7:00 p.m., in the Arrow Conference Room, 9830 West National Road, New Carlisle, as established annually at the January organizational meeting of the Board of Education. The Board may also hold special meetings which may be called by the President, Treasurer, or any two members. All regular and special meetings are open to the public, and are publicized in accordance with the law.

By law, the Board may also hold executive sessions, which are closed to the public, to consider such items as the employment, dismissal, promotion, demotion, or compensation of personnel, the investigation of charges against an employee or student, the purchase or sale of property, negotiations, matters required to be kept confidential by federal or state laws, and details of security arrangements. Executive sessions may also be held to conduct conferences with legal counsel regarding pending court action. Executive sessions are for discussion only. All official Board actions are taken in open, public meetings.

The Board meeting agenda is prepared by the Superintendent in consultation with the Board President. Board members and the media receive agendas at least 24 hours in advance of the meeting. Copies of the agenda are also available to the general public at the Board of Education offices, 9760 West National Road, New Carlisle, at least 24 hours in advance of the meeting.

The Board of Education agenda follows a consent calendar format. A consent calendar is a time management strategy whereby a group of related items, such as personnel matters, or administrative, financial, or instructional items, may be adopted by one single motion. The Superintendent or any Board member may request that any item be removed from a consent calendar and voted upon separately. Action on the removed item will take place following action on the proposed consent agenda.

The order of business for regular and special meetings, as determined by Board policy, is conducted as follows unless special circumstances require otherwise:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Recognition of Guests
- Minutes of Previous Meetings
- Financial Reports
- Communications
- Old Business
- New Business
- Planning and Discussion
- Information Items
- Comments and Questions  
from Board Members
- Executive Session
- Adjournment

# Overview

Following is a brief overview of the contents of this brochure.

## The Board of Education

Under the laws of the State of Ohio, the Board is the governing body of the Tecumseh Local School District. The Board's basic responsibilities are to set policy and oversee the implementation of policy by the District's Superintendent and staff. The Board of Education is not responsible for the daily operations of the School District. Problems, concerns, or interests relating to the daily operations of the District should first be directed to the teacher, other staff members, or building principal, and, only if not resolved at that level, to the Superintendent or to the Board.

## Board Meetings

The Board meets regularly on the second Tuesday and fourth Wednesday of each month at 7:00 p.m. in the Arrow Conference Room. The order of business at each meeting is conducted in accordance with Board policy.

## Public Participation

The Board invites members of the public to address the Board with comments, opinions, concerns, or questions on any topic of interest to the public and the School District. Because public business needs to be conducted in an efficient manner, the Board follows guidelines for public participation in accordance with Board policy.

## Tecumseh Local Schools Mission Statement

The mission of the Tecumseh Local School District is to provide a variety of educational programs for students of all ages and abilities. Our school system strives to prepare learners to be responsible, contributing members of an ever-changing society, and to have a feeling of success, and a pride in community.

# The Board of Education

The Tecumseh Local Board of Education is the legal entity for conducting school business, was created by and is governed by state law. The Board acts as a committee-of-the-whole on matters requiring official decisions. No individual member has independent authority to speak for the Board. As state officers, members of the Board of Education represent the State of Ohio and the citizens of the Tecumseh Local School District on all matters and decisions dealing with public education.

The Board of Education consists of five Tecumseh Local School District citizens, elected by nonpartisan ballot, each serving a four-year term. To preserve Board continuity, terms are staggered. The Board elects a President and Vice President at the Organizational Meeting each January.

The Board of Education's responsibilities include:

- making rules and regulations necessary for the government of the School District, its employees, the students, and all persons entering on school grounds or premises,
- making sure students of the School District are provided with educational opportunities,
- appointing a Superintendent of Schools and investing such powers in the Superintendent as may be legally delegated,
- electing a Treasurer,
- acting on personnel and policies recommended by the Superintendent of Schools,
- seeing that the annual budget is prepared and action is taken,
- passing an annual appropriations measure,
- adopting a master calendar annually,
- entering into contracts with all personnel in the manner required by Ohio laws, and
- levying taxes with a vote of the people to maintain schools.

The Superintendent is employed by the Board to carry out Board policies and oversee the educational and business affairs of the School District on a day-to-day basis. The Superintendent has responsibility for curriculum, staffing, evaluation, and all other educational services. The Superintendent is directly responsible to the Board, while all other employees of the District, either directly or indirectly, are responsible to the Superintendent.

The Treasurer is employed by the Board to administer, cooperatively with the Superintendent, the financial, legal, and contractual business of the School District. The Treasurer takes minutes and records votes at Board meetings. The Treasurer is responsible to the Board.

# Serving You...

## Board Members

Mrs. Mert Christmann • 2742 Country Squire Dr., New Carlisle

Mr. Gary Cochran • 11543 Wilts Lane, Medway

Mr. Peter Scarff • 505 N. Dayton Lakeview Rd., New Carlisle

Mr. Jon Stafford • 9988 W. Union Rd., Medway

Mr. Dan Studebaker • 11146 Milton Carlisle Rd., New Carlisle

## District Administrators

### Superintendent

Dr. Jim Gay

### Treasurer

Ms. Debra Decker

### Assistant Superintendent

Mr. Brad Martin

### Director/Business Manager

Mr. Mike Lucas

## County Superintendent

Dr. Stacia Smith • 25 W. Pleasant St., Springfield • 325-7671

## Building Administrators

Tecumseh High School • Mr. Eric Gearhart, Principal • 845-4500

Tecumseh Middle School • Mr. Bradley Greek, Principal • 845-4465

Donnelsville Elementary School • Mrs. Karyl Strader, Principal • 845-4540

New Carlisle Elementary School • Mr. Brian Dixon, Principal • 845-4480

Park Layne Elementary School • Mr. Greg Baker, Principal • 845-4470