

January 12, 2016

BUDGET HEARING

The Tecumseh Local Board of Education held a Public Budget Hearing at 6:30 p.m. on Tuesday, January 12, 2016. Treasurer, Debra Schock, was the presenter.

ORGANIZATION

The organizational meeting was called to order by President Pro-tem Peter Scarff at 7:11 p.m.

Oath of Office – Treasurer

The Oath of Office was administered to Treasurer Debra G. Schock by Norm Glismann, Superintendent.

Swearing in of Board Member, Peter Scarff, re-elected November 3, 2015. The swearing in was conducted by Treasurer, Debra Schock.

Swearing in of Board Member, Corinne Scott, elected November 3, 2015. The swearing in was conducted by Treasurer, Debra Schock.

Roll Call: Present — Members Christmann, Scarff, Scott and Lewis.
Absent — Studebaker

Election of President

Mrs. Christmann nominated Mr. Kurt Lewis as President of the Tecumseh Local Board of Education for 2016.

Mrs. Christmann moved to close nominations.

Seconded by Mrs. Scott.
Election Roll Call:

Ayes, Members Christmann, Scott, Scarff and Lewis.
Nays, none. Motion carried 4-0.

Oath of Office –President

Treasurer Debra Schock administered the Oath of Office to newly elected President Kurt Lewis.

Election of Vice President

Mr. Scarff nominated Mrs. Mert Christmann as Vice President of the Tecumseh Local Board of Education for 2016.

Mr. Scarff moved the nominations be closed.

Seconded by Mrs. Scott.

Election Roll Call: Ayes, Members Scarff, Scott, Christmann and Lewis.
Nays, none. Motion carried 4-0.

Oath of Office – Vice President

Treasurer Debra Schock administered the Oath of Office to newly elected Vice President Mert Christmann.

ADMINISTRATIVE

Motion by Mr. Scarff:

Establish Meeting Date, Time, and Place

to establish the Tecumseh Local Board of Education to hold its regular meetings on the following dates:

- January 25, 2016 at 5:30 p.m. (Held in Board Office)
- February 23, 2016 at 7:00 p.m.
- March 22, 2016 at 7:00 p.m.
- April 26, 2016 at 7:00 p.m.
- May 24, 2016 at 7:00 p.m.
- June 21, 2016 at 7:00 p.m.
- July 26, 2016 at 7:00 p.m.
- August 23, 2016 at 7:00 p.m.
- September 27, 2016 at 7:00 p.m.
- October 25, 2016 at 7:00 p.m.
- November 15, 2016 at 7:00 p.m.
- December 13, 2016 at 7:00 a.m.

and other special meetings which may be called in accordance with law. The meetings will be held in the Arrow Conference Room at Tecumseh High School unless otherwise stated.

Seconded by Mrs. Scott.

Roll Call: Ayes, Members Scarff, Scott, Christmann and Lewis.
Nays, none. Motion carried 4-0.

Motion by Mrs. Christmann:

Board Appointments

to establish board appointments, as follows:

Liaison Appointments

- Dan Studebaker - OSBA Legislative Liaison
- Mert Christmann - Athletics Liaison
- Mert Christmann - OSBA Legislative Alternate
- Corinne Scott - Music Liaison
- Peter Scarff - Academic Hall of Honor
- Kurt Lewis - TEF
- Corinne Scott, Dan Studebaker or Peter Scarff - Negotiations Team
- Kurt Lewis – Finance Committee

Adopt-A-School

- Dan Studebaker - Donnelsville Elementary
- Mert Christmann - New Carlisle Elementary
- Corrine Scott - Park Layne Elementary
- Peter Scarff/Kurt Lewis - Tecumseh Middle School
- All - Tecumseh High School

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Christmann, Scarff, Scott and Lewis.
Nays, none. Motion carried 4-0.

Motion by Mr. Scarff:

Springfield Clark CTC Board Appointment

to appoint board member Corinne Scott to the Springfield Clark Career Technology Center Board for a two-year period, January 2016 through December 2017.

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Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Cochran, Lewis, Studebaker, and Scarff.
Nays, none. Motion carried 4-0.

Motion by Mr. Scarff:

Resolution Authorizing Superintendent/Treasurer to Hire, Accept Resignations, and Discipline between Board Meetings

to approve the standing authorization by the superintendent/treasurer for the 2016 calendar year, as presented:

Whereas, the Board recognizes that employment matters, particularly employment during the summer months, often need to move forward between board meetings, and legal counsel has recommended the adoption of the following resolution;

Now therefore, be it resolved that the Board hereby acts as follow:

To authorize the Superintendent and Treasurer, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's/Treasurer's offer.

To authorize the Superintendent and Treasurer, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's/Treasurer's acceptance.

To authorize the Superintendent and the Treasurer, on behalf of this Board, to impose discipline upon a teaching or non-teaching employee under their direction during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such discipline shall be deemed effective as of the date and time of the Superintendent's or Treasurer's imposing the discipline.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence immediately and shall remain in effect until withdrawn by formal action of this Board.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Scott and Lewis.
Nays, none. Motion carried 4-0.

OPENING OF JANUARY 12, 2016, REGULAR BOARD MEETING.

Mr. Lewis recognized guests.

Minutes of Previous Meeting

Motion by Mr. Scarff:

to approve the minutes of the December 15, 2015 meeting, as presented.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann and Lewis.
Nays, none. Abstained, Scott. Motion carried 3-0.

Communications

Written Communications – None at this time.

Reports – None at this time.

Other communications – None at this time.

Old Business

There was no old business.

New Business

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mr. Scarff:

Resignation

Timothy Sergent, Custodian, Donnelsville Elementary

Effective December 31, 2015 Reason Retirement

Employment – Classified

to approve the employment of the following individual for the 2015-2016 school year, as presented:

Carol (Lisa) Heitzman, Secretary, Tecumseh Transportation Dept.

Effective January 4, 2016 Step 0 \$13.19 per hour

Employment – Substitutes 2015-2016

to approve the following individuals to be employed as substitutes on an as-needed basis for the 2015-16 school year, as presented.

Mitchell Gehret – Classified

Amanda Smith – Classified (Latchkey Aide)

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Scott and Lewis.

Nays, none. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Motion by Mr. Scarff:

Resolution of Assurance

to adopt a resolution of assurance regarding compliance with Title VI of the Civil Rights Act 1964, Title IX of the Education Amendment 1973, Section 504 of Rehabilitation Act of 1975, the Age Discrimination Act of 1975, and all regulations, guidelines, and standards under the above statutes lawfully adopted by the U.S. Department of Education.

Coordinator – Title VI, Section 504, and Title IX

to appoint coordinators for Title VI, Section 504, and Title IX:

Mrs. Susan Wile – Coordinator Section 504

Mrs. Paula Crew – Coordinator Title VI and Coordinator Title IX

Service Fund

to approve the board service fund for the fiscal year July 1, 2016 to June 30, 2017, for \$20,000.

Membership in OSBA

approve membership fees for the Ohio School Boards Association for 2016, as presented.

Appoint Designee

appoint Paula Crew, Assistant Superintendent, as the trained Ohio Public Records designee, as required by HB 9, on behalf of the Tecumseh Local School Board members for the period of January 1, 2016 through December 31, 2016, as presented.

Position Bond/Faithful Performance Bond

to approve the renewal of a Surety or Position Bond for the following positions: board president, board vice-president, superintendent, assistant superintendent, and other administrator (1), in the amount of \$20,000 per position with premiums being paid for a three year period.

Resolution Adopting a Calamity Day Alternative Make-Up Plan

to approve the following resolution, as presented:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Tecumseh Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Tecumseh Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88, the Board of Education of Tecumseh hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2015-2016 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.48, the appropriate administrator may direct staff to make the designated lessons available. Each lesson shall be given for each course that was scheduled to meet on the day of the school closing. Such designated lessons shall not be posted or distributed prior to the announcement of excess closures.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a minimum of two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

- 8) Students without access to a computer shall be permitted to complete the lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

Policy 5113 – Inter-district Open Enrollment

Policy 5113 F1-4 – Inter-district Open Enrollment Application/Notification/Parent Agreement

to adopt Policy 5113 – Inter-district Open Enrollment (including 5113 F1 thru 4) for the 2016-17 school year, as presented.

Resolution to Approve Contract with Hillyard, Inc.

to approve a Cleaning Cost Analysis Program Partnership Agreement with Hillyard, Inc. for a three year period, as presented.

Resolution to Approve Contract with Waibel Energy Services

to approve the 2016 through 2018 Energy Services Agreement between Tecumseh Local and Waibel Energy Services, as presented.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Scott and Lewis.

Nays, none. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Mr. Scarff:

Adopt Budget

to adopt the tax budget for the fiscal year beginning July 1, 2016, as presented at the Annual Budget Hearing held January 12, 2016, at 6:30 p.m., which is to be submitted to the County Auditor on or before January 20, 2016, as presented.

Advances of Property Taxes

to approve a request for the Clark County Auditor to distribute advance payments of tax dollars to the Tecumseh Local School District for the calendar year 2016.

Seconded by Mrs. Scott.

Roll Call: Ayes, Members Scarff, Scott, Christmann and Lewis.

Nays, none. Motion carried 4-0.

Further New Business

Planning and Discussion

- Board Visitations/Tours

Information Items

Public Comments

Comments and Questions from Board Members

Adjournment

Motion by Mr. Scarff to adjourn the meeting.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Scott and Lewis.

Nays, none. Motion carried 4-0.

Meeting adjourned at 8:30 p.m.

President

Treasurer

January 13, 2016

Note: The resolution to appoint a board member to the Springfield-Clark CTC is considered null and void. On January 13, 2014, the board appointed Mr. Gary Cochran to the CTC for a period of three years. Mr. Cochran's appointment does not end until December 31, 2016. An appointing board is not permitted under Ohio law to rescind the appointment or otherwise "unappoint" an individual once s/he has been appointed.