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**Tecumseh Local Board of Education**  
**Regular Meeting Agenda - September 19, 2023 - 6:00 p.m.**  
**Tecumseh High School - Arrow Conference Room**  
**9830 W. National Road, New Carlisle, Ohio 45344**

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.*

**I. OPENING**

- A. Call to Order            Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_
- B. Pledge of Allegiance
- C. Recognition of Guests

**D. Minutes**

\_\_\_\_\_moves and \_\_\_\_\_seconds the Board of Education to approve the minutes of the August 8, 2023 and August 28, 2023 meetings.

ROLL CALL:    Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

**II. COMMUNICATION**

- A. **Communications**
- B. **Reports**
  - Veronica Cassidy, Technology Update
  - John Krabacher, Community Garden
- C. **Public Comments pertaining to the agenda**

**III. OLD BUSINESS**

None at this time.

**IV. NEW BUSINESS**

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***ADOPTION OF CONSENT CALENDAR — PERSONNEL***

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through G** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items A through G.

**A. Resignations - Certified**

Michelle Haythe, Business Teacher at Tecumseh High School. Effective September 4, 2023. Reason - Personal

**B. Resignations - Classified**

None.

**C. Employment - Certified**

The following individuals are recommended for employment for the 2023-2024 school year, as presented.

None.

**D. Employment - Classified**

The following individuals are recommended for employment for the 2023-2024 school year, as presented.

Pam Rihm, Child Nutrition at Tecumseh High School. Effective September 5, 2023.

Philip Rose, Evening Custodian at Tecumseh High School. Effective September 6, 2023.

Garrett Powell, Evening Custodian at Tecumseh High School. Effective September 11, 2023.

Derek Swangim, Evening Custodian at Tecumseh Middle School. Effective September 14, 2023.

Tracy Day, Child Nutrition at Donnelsville Elementary School. Effective September 14, 2023.

**E. Employment - Substitute - Certified/Classified 2023-2024**

The Board is asked to approve the following individuals to be employed as a substitute on an as-needed basis for the 2023-2024 school year, as presented.

Robert Baker

Nancy Bowser-Taylor

Thomas Niemitalo

Heather Price

Jennifer Smith

Michele Willeford

Dirk Yount

Madelyn Beilharz

Maddie Chassereau

James Oddie

Jason Scott

Chad Taylor

Kenneth Williford

**F. Employment – Supplemental - Miscellaneous**

For the 2023-2024 school year, salary as per Negotiated Agreement.

Pep Band	Bryan Martin
Stage Band	Bryan Martin
Muse Machine Advisor THS	Michelle Peters
Muse Machine Advisor THS	Lisa Moon
Student Council Advisor TMS	Paul Merkle

**G. Employments - Home Instruction 2023-2024**

The Board is asked to employ the following individual for the purpose of home instruction, as needed, for specific students at the rate of \$29.77 per hour. Home instruction services will not exceed 5 hours per week for any one student unless required by law.

Rhonda Fox

ROLL CALL: Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

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***ADOPTION OF CONSENT CALENDAR — ADMINISTRATIVE***

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items H through L** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

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Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items H through L.

**H. National School Lunch Week Resolution**

The Board is asked to adopt a resolution designating October 9-13, 2023 as National School Lunch Week, as presented.

**NATIONAL SCHOOL LUNCH WEEK RESOLUTION**

WHEREAS, the National School Lunch Act was adopted in 1946 “as a measure of National security, to safeguard the health and well-being of the Nation’s children and to encourage the domestic consumption of nutritious agricultural commodities and other food”; and

WHEREAS, the National School Lunch Program has brought nutritious meals to millions of school-age children, thereby fostering their physical and intellectual development and helping to ensure that every student enters the classroom ready to learn; and

WHEREAS, wholesome, well-balanced lunches are served to over 930,000 students daily in the State of Ohio in order to promote learning and achievement by

giving children the energy and stamina that they need to pay attention and participate in the classroom; and

WHEREAS, National School Lunch Week recognizes the individuals including food service professionals, school administrators, teachers, parents and many volunteers, who help ensure the success of the National School Lunch Program in more than 4,000 schools and residential child care institutions in the State of Ohio.

NOW, THEREFORE, the Tecumseh Local Board of Education does hereby designate October 9-13, 2023 as National School Lunch Week throughout the Tecumseh Local School District in recognition of the contributions of the School Lunch Program to the health and well-being of children. The Tecumseh Local Board of Education recognizes and commends the dedicated and hard-working individuals who contribute to the success of the School Lunch Program and urges all citizens to observe this week in all ways significant to its importance.

**I. National School Bus Safety Week Resolution**

The Board is asked to adopt a resolution designating October 16-20, 2023 as National School Bus Safety Week, as presented.

**NATIONAL SCHOOL BUS SAFETY WEEK RESOLUTION**

WHEREAS, National School Bus Safety Week has been adopted as a measure to safeguard the health and well-being of the Nation's children and promote active cooperation of schools, students, and parents for school bus safety; and

WHEREAS, school bus safety is an important factor in the Tecumseh Local School District; and

WHEREAS, the implementation of school bus safety procedures is essential to providing maximum security for our school children; and

WHEREAS, National School Bus Safety Week recognizes the individuals including transportation personnel, school administrators, teachers, parents, and others who help to ensure the safety of our school children;

NOW, THEREFORE, the Tecumseh Local Board of Education does hereby designate October 16-20, 2023 as School Bus Safety Week throughout the Tecumseh Local School District. The Tecumseh Local Board of Education recognizes and commends the dedicated and hardworking individuals who contribute to the safety of our school children and urges all citizens to observe this week to promote school bus safety.

**J. Snow Removal Agreement**

The board is requested to approve a contract with Stevenson Utilities Construction, LLC of Springfield, Ohio, for the removal of snow and treatment of ice for Tecumseh Local Schools. Since the district does not have the proper equipment for this type of work, it is recommended that the board approve the contract for the 2023-2024 school year. The cost is \$5,115.00 per clearing of all school building locations, including the board office and bus garage. Last year, the charge was \$3,965.00. See Exhibit J.

**K. Service Agreement Approval - Comfort Systems**

The board is asked to approve a two year system controls maintenance agreement with Comfort Systems at \$12,154 each year. The contract runs from July 1, 2024 to June 30, 2026. See Exhibit K.

**L. Service Agreement Approval - Advanced Mechanical**

The board is asked to approve a two year preventive maintenance agreement with Advanced Mechanical for \$40,590 each year. The contract runs from July 1, 2024 to June 30, 2026. See Exhibit L.

ROLL CALL: Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

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***ADOPTION OF CONSENT CALENDAR — FINANCIAL***

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items M through S are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items M through S.

**M. Financial Reports**

The Board is asked to review and approve the financial reports for August, 2023.

**N. Fund Advances**

The Board is asked to approve the following as presented:

Negative fund balances covered by unencumbered general fund balance August 31, 2023.

001-0000	\$442,937.84
505-9023	(\$28,910.72)
507-9222	(\$65,779.00)
507-9322	(\$243,141.21)
516-9023	(\$47,116.46)
551-9023	(\$1,156.31)
572-9023	(\$49,610.52)
590-9023	(\$7,223.62)

This information is to notify the Board of Education and show there are sufficient funds in the general funds to cover the negative grant funds.

**O. Amend Estimated Resources and Appropriations**

The Board is asked to approve the September 2023 Amended Certificate request. See Exhibit O.

**P. Permanent Appropriations**

The Board is asked to approve a resolution for the permanent appropriations for FY24 and the corresponding 412 certificate, as presented. See Exhibit P.

**Q. Donations**

The Board is asked to accept the following donations made to Tecumseh Local Schools. See Exhibit Q.

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
VFW Post 9966	THS Football Cheerleaders	\$ 1,000.00
OHSAA	Athletics	\$ 1,250.00

**R. Ohio Department of Administrative Services Cooperative Purchasing Program**

The Board is asked to approve the cooperative purchasing administrative fee of \$100 with the Ohio Department of Administrative Services Cooperative Purchasing Program for the period November 1, 2023 through November 1, 2024. This fee requires annual approval.

**S. Resolution Declaring the Impracticality of Transportation**

Pursuant to section 3314.091 of the Revised Code, it has been determined that it is impractical to transport a pupil who is eligible for transportation to and from a school under section 3327.01 of the Revised Code because the service unavoidably disrupts current Tecumseh Local Schools transportation schedules. Therefore, payment in lieu of transportation is being offered to the parents/guardians of the following students.

Mikyra and Adelyne Baumann	TBD
Thomas and Nashua Johnson	\$538.55

ROLL CALL: Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

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***ADOPTION OF CONSENT CALENDAR — INSTRUCTIONAL***

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items T through U are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items T through U.

**T. Out-of-State/Overnight Field Trip**

Tecumseh High School FFA Instructor Todd Vehorn is requesting board approval for the following out-of-state and/or overnight field trip:

National FFA Convention: Teachers Todd Vehorn and Brooklyn Barger, and twelve (12) FFA students; November 1 through 3, 2023 in Indianapolis; Tecumseh staff and

students will be traveling with representatives from Greenon Local, Northeastern Local, and Northwestern Local.

**U. Resolution to Adopt an On-Line Calamity Day Alternative Make-up Plan**

Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the board approve the following resolution to adopt an on-line calamity day alternative make-up plan for the 2023-2024 school year, as presented.

RESOLUTION TO ADOPT AN ON-LINE CALAMITY DAY ALTERNATIVE  
MAKE- UP PLAN FOR THE 2023-2024 SCHOOL YEAR

WHEREAS, the Tecumseh Local School District Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, beginning in the 2014-2015 school year, school districts must comply with minimum hours of instruction instead of a minimum number of school days each year (ORC 3313.48); and

WHEREAS, ORC 3313.482 authorizes a local board of education the ability to approve an annual plan by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure; and

WHEREAS, the Tecumseh Local School District Board of Education authorizes the Superintendent to cancel District scheduled waiver days to make up for calamity day time.

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Tecumseh Local School District Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ON-LINE ALTERNATIVE MAKE-UP OF CALAMITY DAYS

**Section 1.** Pursuant to Ohio Revised Code section 3313.482, the Board of Education of the Tecumseh Local School District hereby authorizes the following plan to allow students of the District to access and complete classroom lessons posted on the District's Google Classroom Platform where available through distance learning in order to make up any number of days or hours necessary to meet the state-required minimums due to the mandated closure of school buildings.

1. This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.

2. In the event that all hours of instruction are exhausted for the school year 2023-2024, to the extent possible, each classroom teacher shall develop and/or use District created

materials containing a sufficient number of lessons for each course taught by that teacher representing the amount of instructional time the student would receive for three school days in such a teacher's class.

3. To the extent possible, the District will provide teacher-directed synchronous learning via the Google Classroom Platform in which the teacher and students are interacting in real time during the closure.

4. Student attendance and learning opportunities will be recorded via the student learning platform by recording present and absent students at the required start of the school day. Teachers and administrators will utilize on-line tools to reach out to students to ensure engagement during the closure.

5. Equitable access to quality instruction will be ensured, using on-line tools and the presence, to the extent possible, of qualified staff members to meet the needs of students with disabilities, English learners, and other vulnerable student populations.

6. Staff, students, and parents will be notified via Parent Square that the school will utilize online delivery of instruction.

7. Teachers will be available via electronic mail and the virtual learning platform during the closure.

8. Staff and student internet connectivity and technology for online delivery of instruction will be provided by the District, to the extent possible.

9. This plan shall provide for making up any number of hours, up to a maximum of the number of hours that are the equivalent of three school days.

Section 2. The Board hereby finds and determines that all formal actions related to the adoption of this Resolution were taken in open meetings of this Board; and that all deliberations of this Board and of its committees, which resulted in formal action, were taken in meetings open to the public or otherwise held in accordance with permissible executive session meetings and in full compliance with applicable law.

Section 3. This Resolution shall be in full force for the 2023-2024 school year only

ROLL CALL: Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

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***ATHLETIC***

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None at this time.



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***POLICY***

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None at this time.

ROLL CALL: Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

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**V. PLANNING AND DISCUSSION**

**VI. REPORTS**

**VII. INFORMATION ITEMS**

Sept. 21 Picture Day - Tecumseh High School (underclassmen)  
Sept. 25 Picture Day - Donnelsville Elementary School  
Sept. 26 Cross Country Retro Race & Fun Run  
Sept. 26 Parent Teacher Conferences - Tecumseh Middle School 4:00-7:30 pm  
Sept. 28 Picture Day - Park Layne Elementary School  
Sept. 28 Parent Teacher Conferences - Tecumseh Middle School 3:30-6:30 pm  
Sept. 29 Homecoming Football Game  
Sept. 30 Homecoming Dance - Tecumseh High School 7:00 p.m. - 10:00 p.m.  
Oct. 3 Parent Teacher Conferences - New Carlisle Elementary 4:00 - 7:00 p.m.  
Oct. 3 Parent Teacher Conferences - Donnelsville Elementary 4:15 - 7:15 p.m.  
Oct. 5 Parent Teacher Conferences - New Carlisle Elementary 4:00 - 7:30 p.m.  
Oct. 5 Parent Teacher Conferences - Donnelsville Elementary 4:15 - 7:45 p.m.  
Oct. 5 PTO Fundraiser Kickoff  
Oct. 6 Teacher In-Service Day - No School  
Oct 6-8 Heritage of Flight Festival  
Oct. 7 Heritage of Flight Parade  
Oct. 8 Heritage of Flight Mile of Food  
Oct. 9 Parent Teacher Conferences - Park Layne Elementary 4:00-7:30 p.m.  
Oct. 11 2-Hour Delay, Staff Inservice  
Oct. 11 Parent Teacher Conferences - Park Layne Elementary 4:00-7:00 p.m.  
Oct. 13 End of 1st Grading Period  
Oct. 17 Donnelsville 5th grade field trip to Carillon Park  
Oct. 17 Parent Teacher Conferences - Tecumseh High School 4:00-7:30 p.m.  
Oct. 17 BOE Meeting - Tecumseh High School Arrow Conference Room 6:00 p.m.  
Oct. 18 Unity Day  
Oct. 18 Picture Re-take Day - Tecumseh High School  
Oct. 19 Parent Teacher Conferences - Tecumseh High School 3:30 - 6:30 p.m.  
Oct. 19 National Honor Society Induction Ceremony - THS 5:30 p.m.  
Oct. 21 Tecumseh High School Marching Band Showcase of Bands

- Oct. 23 PTO Fundraiser Orders Due
- Oct. 24 Report Cards go home
- Nov. 7 Staff Professional Development Day - No School for Students (Election Day)
- Nov. 10 Veterans Day programs
- Nov. 12-14 OSBA Capital Conference
- Nov. 14 BOE Meeting, 6:00 p.m.

**VIII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**IX. PUBLIC COMMENTS**

**X. EXECUTIVE SESSION**

\_\_\_\_\_ moves and \_\_\_\_\_ seconds for recess into Executive Session for the reason(s) indicated on the last page of the agenda.

ROLL CALL: Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

Time out to Executive Session \_\_\_\_\_.

Reconvened to Regular Meeting at \_\_\_\_\_.

**XI. ADJOURNMENT**

\_\_\_\_\_ moves and \_\_\_\_\_ seconds to adjourn the meeting.

ROLL CALL: Martin\_\_\_ Scott\_\_\_ Mills\_\_\_ Priest\_\_\_ Stafford\_\_\_

Time: \_\_\_\_\_

Ohio's "Sunshine Law" (ORC 121.22) requires that every motion for executive session state specifically which of the following purposes are the purposes for which the executive session is being held.

- to consider the appointment of a public employee or official.
- to consider the employment of a public employee or official.
- to consider the dismissal of a public employee or official.
- to consider the discipline of a public employee or official.
- to consider the promotion of a public employee or official.
- to consider the demotion of a public employee or official.
- to consider the compensation of a public employee or official.
- to consider the investigation of charges or complaints against a public employee, official, licensee, or student.
- to consider the purchase of property for public purposes.
- to consider the sale of property at competitive bidding.
- to confer with an attorney for the board of education concerning disputes involving the board that are subject of pending or imminent court action.
- to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- to conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- to consider matters required to be kept confidential by federal law or regulations or state statutes.
- to discuss details relative to the security arrangements and emergency response protocols for the board of education.
- to discuss confidential information related to an application for economic development assistance, or negotiations with other political subdivisions related to the application, as executive session is necessary to protect interests of the applicant or related expenditure of public funds.