
Tecumseh Local Board of Education
Regular Meeting Agenda - January 9, 2024
Immediately Following the Organizational Meeting
Tecumseh High School Arrow Conference Room
9830 W National Road New Carlisle, OH 45344

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.

I. OPENING

A. Call to Order: Clark___ Diller___ Martin___ Mills___ Stafford___

B. Pledge of Allegiance

C. **Minutes**

_____moves and _____seconds the Board of Education to approve the minutes of the December 12, 2023 meeting.

ROLL CALL: Clark___ Diller___ Martin___ Mills___ Stafford___

II. COMMUNICATIONS

A. **Communications** - School Board Appreciation Month

B. **Records Commission**

Per Ohio Revised Code, Section 149.41, a school district must have a Records Commission and hold a meeting once every 12 months. At this time, we will conduct our annual Records Commission Meeting with the Board, the Superintendent, and the Treasurer.

Disposal requests - Please see Exhibit B.

Records Retention Schedule Updates - Currently working to update the schedule from the 2013 version.

C. **Reports**

Proclamation of Appreciation

In appreciation of the construction of the Maintenance Storage Building, Tecumseh Local Schools would like to recognize the following students from the Clark County CTC Carpentry Program:

Seniors: Austin Allen, Cameron Belair, Aaron Bush, Brent Captain, Karson Castle, Peyton Combs, Harrison Cramer, Levi Hamilton, Graython Hood, Christopher Howell,

Tyler Hughes, Jenna Justice, Thomas Morgan, Rylen Perrin, Jeffrey Petticrew, Jonathan Reed, Diego Rivera, Fabian Salinas Mendoza, Ian Snyder, Braydon Thompson, and David Edward Wening.

Juniors: Jackson Aleshire, Ra’Shawn Alonzo-Smith, Aden Carpenter, Jared Chaplin, Kaiden Crossley, Rylan DeSantis-Davis, Leanne Eicholtz, Micheal Emory, Jonathan Fernandez-Leon, Jacob Gibson, Ethan Hall, Jayden Hillard, Caden Hoffman, Dalton Kinnaird, Ryan Latham, Nicholas Lynch, Jayden Miller, Kenyon Oriebo, Jayden Paton Rife, Caleb Roberts, Daniel Shaffer, Logan Stover, Austin Tyler, Brennan Workman, and Zaiden Yancey.

Tecumseh Local Schools is grateful for the partnership with Clark County CTC to offer a learning environment for students while providing a resource to the district.

D. Public Comments pertaining to the agenda

III. OLD BUSINESS

None at this time.

IV. NEW BUSINESS

ADOPTION OF CONSENT CALENDAR – PERSONNEL

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items A through F** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items A through F.

A. Resignations - Certified

Toni Rogers, First Grade Teacher at Park Layne Elementary School. Effective at the end of the 2023-2024 school year. Reason - Retirement.

Amy Cody, Title I Teacher at Park Layne Elementary School. Effective at the end of the 2023-2024 school year. Reason - Retirement.

Karen Rash, Intervention Specialist at Tecumseh High School. Effective August 20, 2024. Reason - Retirement.

John Kame, Industrial Technology Teacher at Tecumseh High School. Effective at the end of the 2023-2024 school year. Reason - Retirement.

Chasity Russell, Physical Education Teacher at New Carlisle Elementary School and Park Layne Elementary School. Effective January 26, 2024. Reason - Personal.

B. Resignations - Classified

Regina Bliss, One-on-One Paraprofessional at New Carlisle Elementary School.
Effective January 19, 2024. Reason - Personal.

C. Employment - Certified

None at this time.

D. Employment - Classified

Brianna Brown, Title I Aide at Donnelsville Elementary School. Effective January 2, 2024. Salary as presented.

E. Employment - Substitute Certified/Classified 2023-2024

The board is asked to approve the following individuals to be employed as a substitute on an as-needed basis for the 2023-2024 school year, as presented.

Ellie Gehret
Angela Vermillion

F. Employment – Supplemental - Athletic

For the 2024-2025 and 2023-2024 school years respectively, salary as per Negotiated Agreement.

High School

Football (24-25)

Head Varsity Football - Clinton Bartlett

Bowling (23-24)

Volunteer - Emma Wurts

High School Track (Spring 23-24)

Head Coach - Mike Hoffman

ROLL CALL: Clark___ Diller___ Martin___ Mills___ Stafford___

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items G through K** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items G through K.

G. Resolution of Assurance

The Tecumseh Local Board of Education must pass a resolution of assurance regarding compliance with Title VI of the Civil Rights Act 1964, Title IX of the Education Amendment 1973, Section 504 of Rehabilitation Act of 1975, the Age Discrimination Act of 1975, and all regulations, guidelines, and standards under the above statutes lawfully adopted by the U.S. Department of Education. It is recommended that the Board of Education pass a resolution of assurance of compliance with the above-mentioned statutes.

H. Coordinator - Title VI, Section 504, and Title IX

The Tecumseh Local Board of Education is required to approve, on an annual basis, specific personnel to serve as coordinators for Title VI, Section 504, and Title IX. It is recommended that the following individuals be appointed for 2023.

Susan Wile - Coordinator Section 504 and Title IX
Paula Crew - Coordinator Title VI

I. Appoint Designee

Appoint Paula Crew, Superintendent, as the trained Ohio Public Records designee, as required by HB 9, on behalf of the Tecumseh Local School Board members for the period of January 1, 2024 through December 31, 2024, as presented.

J. Service Fund

The board is asked to approve the Board Service Fund for the fiscal year 2023-2024, for \$20,000.

Ohio Revised Code 3315.15 Service Fund Set Aside

Any city, local, or exempted village board of education may by resolution set aside each year from the general fund a sum not to exceed two dollars for each child enrolled in the district, or twenty thousand dollars, whichever is greater. Any educational service center governing board may by resolution set aside each year from the educational service center fund a sum not to exceed twenty thousand dollars. The amount set aside shall be placed in a fund known as the "service fund," which shall be used only in paying the expenses of members of such boards of education and educational service center governing boards actually incurred in the performance of their duties, or in paying the expenses of members-to-be of such boards actually incurred in training and orientation to the performance of their duties from the date of election or appointment to the date of administration of the oath of office. Such payments shall be made only in such amount as may be approved by the board on statement of the several members or members-to-be furnished at the next succeeding regular meeting of such board. No board shall appropriate or expend a sum greater than sixty thousand dollars in any one school year from such service fund.

K. Calendar 2024-2025 School Year

The board is asked to approve the calendar for the 2024-2025 school year, as presented.
See Exhibit K.

ROLL CALL: Clark___ Diller___ Martin___ Mills___ Stafford___

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that Items L through T are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items L through T.

L. Financial Reports

The board is asked to review and approve the financial reports for December, 2023.

M. Fund Advances

The board is asked to approve the following as presented:

Negative fund balances covered by unencumbered general fund balance December 31, 2023.

001-0000	\$460,219.58
461-9301	(\$5,020.92)
505-9024	(\$1,074.67)
507-9322	(\$260,566.01)
507-9432	(\$5.92)
516-9024	(\$60,406.30)
536-9024	(\$669.97)
551-9024	(\$5,369.92)
572-9024	(\$52,730.66)
572-9824	(\$222.43)
584-9024	(\$2,742.09)
584-9924	(\$63,033.86)
590-9024	(\$8,376.83)

This information is to notify the Board of Education and show there are sufficient funds in the general funds to cover the negative grant funds.

N. Amend Estimated Resources and Appropriations

The board is asked to amend estimated resources and appropriations.
None.

O. Advance of Property Taxes

The Board is asked to approve the request for the Clark County Auditor to distribute advance payments of tax dollars to the Tecumseh Local School District for the calendar year 2024.

P. Tax Budget

The Board is asked to adopt the tax budget for the fiscal year beginning July 1, 2024, as presented at the Annual Budget Hearing held January 9, 2024, at 5:45 p.m., which is to be submitted to the County Auditor on or before January 20, 2024, as presented. See Exhibit P.

Q. Donations

The board is asked to accept the following donations made to Tecumseh Local Schools. See Exhibit Q.

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
New Carlisle VFW	THS Choir	\$ 500.00
Shirley Burger - On Behalf of Class of 1953	THS Principal's Fund	\$ 100.00
Bella Handwerker	THS Choir	\$ 200.00
Charles Strecker	ROTC Operation Christmas	\$ 75.00
Shadow Box Event Photography	ROTC Operation Christmas	\$ 50.00
Spradlin Bros Welding	ROTC Operation Christmas	\$1,000.00
Beau Townsend Nissan	ROTC Operation Christmas	\$ 500.00
Anonymous	ROTC Operation Christmas	\$3,024.14
Tecumseh Education Foundation	Teacher Grants:	
	-Christina Askren	\$ 207.00
	-Laura Wright	\$ 334.94
	-Greta Eber	\$ 675.00
	- Melinda Scaggs	\$ 750.00
	- Sara Wells	\$ 564.94
	- Megan Bockelman	\$ 500.00
	- Beth Elliott	\$ 659.78
	-Deb Jones	\$ 380.00
	- Jennifer Metz-Fischer	\$ 750.00
	-Kathy Oaster / Melinda Scaggs	\$ 750.00

R. Transfer from 022 Unclaimed Monies Fund to General Fund

The board is asked to approve the transfer of \$807.46 from the 022 Unclaimed Monies Fund to the General Fund. These six checks were issued between 08/31/2018 and 11/21/2018. This transfer is permitted by ORC 9.39, Auditor of State Bulletin 91-11, and our Administrative Guideline 6470.

S. Unpaid Leave

The board is requested to approve the following unpaid leave requests for the pay periods of 12/20/23 and 1/5/24:

Sandra Holway, 1.25 days
Angie Mitchell, 0.75 days

T. Club Name Change

The board is requested to approve a name change of the THS/TMS Junior Optimist Club to the Tecumseh High School/Tecumseh Middle School Optimist Service Club.

ROLL CALL: Clark___ Diller___ Martin___ Mills___ Stafford___

INSTRUCTIONAL

None at this time.

ATHLETIC

None at this time.

POLICY

U. Policy Approval

The board is asked to approve the update to Policy 4120, Employment of Classified Staff. This update will change the wording “rehired employees will be placed at Step 1” to “rehired employees will be placed at the discretion of the Superintendent, but no higher than Step 5”. This update was previously brought to the Board on May 16, 2023, but was not formally approved in the minutes. This approval will be retroactive to the May 16, 2023 original date.

ROLL CALL: Clark___ Diller___ Martin___ Mills___ Stafford___

V. PLANNING AND DISCUSSION

- Board Visits/Tours

VI. REPORTS

VII. INFORMATION ITEMS

- January 12 Teacher In-Service Day, No School
- January 15 Martin L. King, Jr. Day, No School, Board Office Closed
- January 17 BOE Work Session 5:30 p.m.
- January 27 Athletic Hall of Fame 12:00 p.m. Tecumseh High School Auditorium
- January 29 Joint Board Meeting at Bethel Fire House - 6:30 p.m.
- January 31 Professional Development Day - No School
- February 6 LPDC Meeting 4:00 p.m.
- February 7 2-Hour Delay, Staff Inservice
- February 12 Parent/Teacher Conferences - TMS 4:00 - 7:30 p.m.
- February 13 Parent/Teacher Conferences - PL 4:00 - 7:30 p.m.
- February 13 Parent/Teacher Conferences - DV 4:15 - 7:45 p.m.
- February 13 Parent/Teacher Conferences – NC 4:00 - 7:00 p.m.
- February 13 Parent/Teacher Conferences – THS 4:00 - 7:30 p.m.
- February 14 Parent/Teacher Conferences - TMS 3:30 - 6:30 p.m.
- February 15 Parent/Teacher Conferences - PL 4:00 - 7:00 p.m.
- February 15 Parent/Teacher Conferences – DV 4:15 - 7:15 p.m.
- February 15 Parent/Teacher Conferences – NC 4:00 - 7:30 p.m.
- February 15 Parent/Teacher Conferences – THS 3:30 - 6:30 p.m.
- February 16 Conference Make-up Day, No School
- February 19 President’s Day, No School, Board Office Closed
- February 20 BOE Meeting, 6:00 p.m.

VIII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

IX. PUBLIC COMMENTS

X. EXECUTIVE SESSION

_____ moves and _____ seconds for recess into Executive Session for the reason(s) indicated on the last page of the agenda.

ROLL CALL: Clark___ Diller___ Martin___ Mills___ Stafford___

Time out to Executive Session _____.

Reconvened to Regular Meeting at _____.

XI. ADJOURNMENT

_____ moves and _____ seconds to adjourn the meeting.

ROLL CALL: Clark___ Diller___ Martin___ Mills___ Stafford___

Time: _____

Ohio's "Sunshine Law" (ORC 121.22) requires that every motion for executive session state specifically which of the following purposes are the purposes for which the executive session is being held.

- to consider the appointment of a public employee or official.
- to consider the employment of a public employee or official.
- to consider the dismissal of a public employee or official.
- to consider the discipline of a public employee or official.
- to consider the promotion of a public employee or official.
- to consider the demotion of a public employee or official.
- to consider the compensation of a public employee or official.
- to consider the investigation of charges or complaints against a public employee, official, licensee, or student.
- to consider the purchase of property for public purposes.
- to consider the sale of property at competitive bidding.
- to confer with an attorney for the board of education concerning disputes involving the board that are subject of pending or imminent court action.
- to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- to conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- to consider matters required to be kept confidential by federal law or regulations or state statutes.
- to discuss details relative to the security arrangements and emergency response protocols for the board of education.
- to discuss confidential information related to an application for economic development assistance, or negotiations with other political subdivisions related to the application, as executive session is necessary to protect interests of the applicant or related expenditure of public funds.