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**Tecumseh Local Board of Education**  
**Regular Meeting Agenda - May 28, 2019 - 6:00 p.m.**  
**Tecumseh High School Arrow Conference Room**  
**9830 West National Road, New Carlisle, Ohio 45344**

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated in the agenda.*

**I. OPENING**

- A. Call to Order      Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_
- B. Pledge of Allegiance
- C. Recognition of Guests
- D. \_\_\_\_\_ moves and \_\_\_\_\_ seconds the Board of Education to approve the minutes of the April 29, 2019 and May 8, 2019 meeting.

ROLL CALL:      Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

**II. COMMUNICATIONS**

- A. **Written Communications**
- B. **Reports:**
  - University of Cincinnati Signing
  - Beth Moore - Curriculum
- C. **Communications**
- D. **Public Comments**

**III. OLD BUSINESS**

None at this time.

**IV. NEW BUSINESS**

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**ADOPTION OF CONSENT CALENDAR – PERSONNEL**

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through G** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda items A through G.

**A. Resignations**

Megan Miller, Child Nutrition Services at New Carlisle Elementary School.  
Effective at the end of the 2018-2019 school year. Reason - Personal.

Donna Whetstone, Title I Aide at Park Layne Elementary School.  
Effective at the end of the 2018-2019 school year. Reason - Personal.

Mary Cochran, Assistant Secretary at New Carlisle Elementary School.  
Effective at the end of the 2018-2019 school year. Reason - Personal.

Brandy Triplett, Building Secretary at New Carlisle Elementary School.  
Effective at the end of the 2018-2019 school year. Reason - To accept  
another position in the district.

Brian Clinton, Custodian at Tecumseh High School.  
Effective May 14, 2019. Reason - To accept another position in the district.

Jo Ruiz, Library Aide at Tecumseh High School.  
Effective June 29, 2019. Reason - Retirement.

MSgt Antonio Ruiz, ROTC Instructor at Tecumseh High School.  
Effective at the end of the 2018-2019 school year. Reason - Personal.

Amanda Adkins, Bus Aide at Tecumseh Local Schools.  
Effective April 23, 2019. Reason - Personal.

Joel Drake, 7th Grade Social Studies Teacher at Tecumseh Middle School.  
Effective at the end of the 2018-2019 school year. Reason - to accept another  
position in the district.

Kristan Runyan, 6th Grade Math/Language Arts Teacher at Tecumseh Middle  
School. Effective at the end of the 2018-2019 school year. Reason - To accept  
another position in the district.

Brenda Seitz, school nurse at New Carlisle Elementary School, approve  
disability leave of absence, effective May 1, 2018.

Mary Jo Green, Attendance Secretary at Tecumseh High School.  
Effective at the end of the 2018-2019 school year. Reason - To accept another  
position in the district.

Brittany Mahaffey, lunchroom monitor at New Carlisle Elementary School.  
Effective for the 2019-2020 school year. Reason - To accept another position in  
the district.

**B. Employments - Certified**

The following individuals are recommended for employment for the 2019-2020  
school year, as presented. See Exhibit B.

Kendra Mayfield, Guidance Counselor at Tecumseh High School. Effective for the 2019-2020 school year, pending licensure approval.

Meagan Wise, Vocational Agriculture Teacher at Tecumseh Middle School. Effective for the 2019-2020 school year, pending licensure approval.

Joel Drake, Social Studies Teacher at Tecumseh High School. Effective for the 2019-2020 school year.

Kristan Runyan, 7th Grade Social Studies Teacher at Tecumseh Middle School. Effective for the 2019-2020 school year.

Gabe Winans-Berner, 6th Grade Math/Language Arts Teacher at Tecumseh Middle School. Effective for the 2019-2020 school year. Pending background check.

**C. Employment - Classified**

The following individual is recommended for employment for the 2019-2020 school year, as presented. See Exhibit C.

Brandy Triplett, Assistant Secretary at New Carlisle Elementary School. Effective for the 2019-2020 school year.

Brian Clinton, Custodian at New Carlisle Elementary School. Effective May 14, 2019.

Greta Eber, Library Aide at Donnelsville Elementary School. Effective for the 2019-2020 school year.

Mary Jo Green, Library Aide at Tecumseh High School. Effective for the 2019-2020 school year.

Brittany Mahaffey, Child Nutrition Services at New Carlisle Elementary School. Effective for the 2019-2020 school year.

Sarah Bowshier, Bus Driver for Tecumseh Local Schools. Effective for the 2019-2020 school year.

Amanda Chassereau, Building Secretary at New Carlisle Elementary School. Effective for the 2019-2020 school year.

Anthony Hersch, Custodian at Tecumseh High School. Effective June 24, 2019.

**D. Employment - Substitute 2018-2019**

The board is requested to approve the following individual(s) to be employed as a substitute on an as-needed basis for the 2018-2019 school year, as presented:

Certified

Donna Kline  
Nathan Matthews  
Gerald Ehlinger

Classified

Sarah Bowshier  
Ciara Diamond  
Megan (Holbrook) Miller

**E. Employment of Certified Employees - Limited 1 Year, Third Issue**

The teachers listed are eligible for a one (1)-year contract, third issue, in accordance with the Negotiated Agreement.

Derek Hord

**F. Contract Extension – Transportation Supervisor**

The board is requested to approve a one (1) year contract extension for Karen Lokai in the position of Transportation Supervisor, effective June 15, 2020 through June 15, 2021.

**G. Administrator Contracts**

The board is requested to approve a one (1) year contract extension for the following administrators, as presented.

Ivan Gehret, Assistant Superintendent - August 1, 2020 to July 31, 2021  
Aaron Oakes, Principal - August 1, 2020 to July 31, 2021  
Beth Moore, Curriculum Specialist - August 1, 2020 to July 31, 2021

ROLL CALL: Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

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**ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE**

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that Items H through K are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda items H through K.

**H. Letter of Understanding - Mental Health**

The board is asked to approve the Letter of Understanding between Tecumseh Local School District and the Mental Health Service for Clark and Madison Counties for fiscal year 2019-2020. The agreement provides a mental health therapist for the District for 20 hours a week.

**I. Contract Approval - MVECA**

The board is asked to approve the 2019-2020 MVECA contract. See Exhibit I.

**J. Contract Approval - GAAP Conversion**

The board is requested to approve a contract for \$6,300 with Carol M. Riggle, CPA for services to complete the GAAP conversion of FY 2019 financial records, as presented.

**K. Breakfast and Lunch Prices**

The board is asked to implement breakfast and lunch prices for the 2019-2020 school year. The prices are increased from the previous year, as presented.

Breakfast - \$1.75  
Lunch - Elementary - \$2.60  
Lunch - Middle School and High School - \$2.85

ROLL CALL: Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

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**ADOPTION OF CONSENT CALENDAR – FINANCIAL**

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items L through T are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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**At this time, the Treasurer will present the Five Year Forecast.**

The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda items L through T.

**L. Five Year Forecast**

The board is asked to approve the Five Year Forecast for May 2019, as presented in Exhibit L.

**M. Financial Reports**

The board is asked to review and approve the financial reports for April 2019.

**N. Fund Advances**

The board is asked to approve the following as presented:

Negative fund balances covered by unencumbered general fund balance for April 2019.

|          |               |
|----------|---------------|
| 001-000  | \$148,481.41  |
| 505-9019 | (\$19,337.95) |
| 516-9019 | (\$51,587.20) |
| 551-9019 | (\$9,713.26)  |
| 572-9019 | (\$57,664.91) |
| 587-9019 | (\$324.82)    |

|          |              |
|----------|--------------|
| 590-9019 | (\$9,253.96) |
| 599-9019 | (\$599.31)   |
| 461-9019 | (\$0)        |

This information is to notify the Board of Education and show there are sufficient funds in the general funds to cover the negative grant funds.

**O. Amend Estimated Resources and Appropriations**

The board is asked to amend estimated resources and appropriations, as presented in Exhibit O.

**P. Approval of School Related Organizations**

The Board is asked to approve the following Booster/PTO School Related Organization. This recognition will be renewed every year.

None

**Q. Donations**

The board is asked to accept the following donations made to Tecumseh Local Schools.

|                         |                          |            |
|-------------------------|--------------------------|------------|
| Kittyhawk Honor Society | Various                  | \$394.00   |
| FFA                     | Rural King               | \$250.00   |
| Bowling                 | Veterans of Foreign Wars | \$200.00   |
| FFA                     | Lowell Trostel           | \$1,000.00 |

**R. Discard Items**

The Board is asked to permit Chris Cory to discard 252 old Arrow Cards that have expired.

**S. Resolutions of Necessity for Renewal Levies**

The Board is asked to approve the Resolutions of Necessity for renewal levies. See Exhibit S.

**T. Transportation - Payment in Lieu of**

The board is asked to approve payment in lieu of transportation for the 2018-2019 school year, as presented.

Shannon Gerardi - St. Peter - \$250.00

Claudine Rutmann - Chaminade-Julienne High School - \$125.00

Kelly Summers - St. Christopher - \$250.00

ROLL CALL: Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

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***INSTRUCTIONAL***

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve:

**U. Student Handbook**

The board is asked to approve the Student Handbook for the 2019-2020 school year, as presented. See Exhibit U.

ROLL CALL: Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

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***ATHLETIC***

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve:

**V. Out-of-State / Overnight Field Trips - Athletics**

Tecumseh High School Athletic Director Craig Eier is requesting board approval for the following out-of-state and/or overnight field trips:

Girls Basketball: June 14-15, 2019 - Shootout at Ursuline College, Pepper Pike, Ohio - Overnight.

Girls Basketball: June 19-21, 2019 - D-One Camp at University of Saint Francis, Fort Wayne, Indiana - Overnight and out-of-state.

Boys Basketball Camp: June 14-16, 2019 - University of Findlay - Overnight.

ROLL CALL: Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

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***POLICY ADOPTION OR REVISION***

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**W. Policy Adoption or Revision**

None

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**V. PLANNING AND DISCUSSION**

**VI. SUPERINTENDENT'S REPORT**

**VII. ASSISTANT SUPERINTENDENT'S REPORT**

**VIII. TREASURER'S REPORT**

**IX. DIRECTOR OF SPECIAL EDUCATION AND PROFESSIONAL DEVELOPMENT REPORT**

**X. STUDENT BOARD OF EDUCATION LIAISON MEMBER REPORT**

**XI. INFORMATION ITEMS**

June 2 Graduation, 2:00 p.m.

June 12 Board of Education Work Session, Arrow Conference Room, 6:00 p.m.

June 25 Board of Education Meeting, Arrow Conference Room, 6:00 p.m.

**XII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**XIII. PUBLIC COMMENTS**

**XIV. EXECUTIVE SESSION**

- Personnel Matters - Appointment, employment, dismissal, discipline, promotion, demotion, compensation, and/or investigation of charges or complaints of a public employee or officials.
- Security – Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

\_\_\_\_\_ moves and \_\_\_\_\_ seconds for recess into Executive Session for the above-stated reason.

ROLL CALL: Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

Time out to Executive Session \_\_\_\_\_.

Reconvened to Regular Meeting at \_\_\_\_\_.

**XV. ADJOURNMENT**

\_\_\_\_\_ moves and \_\_\_\_\_ seconds to adjourn the meeting.

ROLL CALL: Scott\_\_\_ Martin\_\_\_ Brents\_\_\_ Scarff\_\_\_ Slagell\_\_\_

Time: \_\_\_\_\_