
Tecumseh Local Board of Education
Regular Meeting Agenda - June 23, 2020 - 6:00 p.m.
Tecumseh High School Auditorium
9830 W. National Road, New Carlisle, Ohio 45344

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.

I. OPENING

- A. Call to Order: Scott___ Slagell___ Brents___ Martin___ Priest___
- B. Pledge of Allegiance
- C. Recognition of Guests

D. Minutes

_____ moves and _____ seconds the Board of Education to approve the minutes of the May 26, 2020 meeting.

ROLL CALL: Scott___ Slagell___ Brents___ Martin___ Priest___

II. COMMUNICATIONS

- A. **Communications**
- B. **Reports**
- C. **Public Comments**

III. OLD BUSINESS

None at this time.

IV. NEW BUSINESS

ADOPTION OF CONSENT CALENDAR – PERSONNEL

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through K** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items A through K.

A. Resignations

See Exhibit A.

Cristian Balcazar, Migrant Regional Secretary/TR Clerk for Tecumseh Local Schools. Effective May 28, 2020. Reason - Personal.

Brittany Mahaffey, Bus Driver for Tecumseh Local Schools. Effective June 4, 2020. Reason - Personal.

Sara Thornsberry, Title I Aide at Donnelsville Elementary School. Effective at the end of the 2019-2020 school year. Reason - Personal.

Misti Hedrick, Child Nutrition at Tecumseh High School. Effective June 9, 2020. Reason - Personal.

B. Employment - Certified

The following individuals are recommended for employment for the 2020-2021 school year, as presented. See Exhibit B.

Adrienne Werling, Math Teacher at Tecumseh High School. Effective for the 2020-2021 school year.

C. Employment - Classified

None at this time.

D. Employment - Substitute - Certified 2020-2021

The individuals listed below are to be employed as a substitute on an as-needed basis for the 2020-2021 school year, as presented.

David Barnett	John Betts	William Blake
Carol Blase	Gayle Borton	Emiko Bowers
Clinton Buffington	Kathleen Campbell	Patricia Chastain
Janice Clark	Katie Cordle	Katherine Crossin
Jon DeWitt	Gerald Ehlinger	Cindy Englebrecht
Courtney Eppard	James Faber	Kaitlyn Favreau
Richard Fischer	Linda Freeze	Elaine Frey
Hannah Gebhardt	Jerome Gracy	Amy Hall
Tracey Hanlin	Terri Hansel	Martin Harness
Michael Herbert	Susan Hoke	Jenaya Hughes
Gene Karn	Donna Kline	Deborah Korab
Amy Leighty	Geraldine Lester	Daniel Liggett
Austin Litteral	Aaron Lockwood	Grant Loveless
Ronald Mason	Rae Massie	Christopher McDaniel
Kathrine McEnaney	Jaynet McKnight	Cynthia Miller
Jack Moore	Daniel Mullen	Thomas Niemitalo
Robin Patrick	Alan Peczkowski	Amy Perkins
Maria Peter	Cameron Price	Carolyn Pytel

Jimmy Reisinger	Kathie Schwarz	Angela Scott
Randy Shade	Dennis Shumaker	Kathleen Smith
Rebecca Somers	Robert Spyker	Cynthia Summerfield
Catherine Sutherly	Cassie Svisco	Ann Tantlinger
Jonathan Wagner	Amy Walp	Robert Wigton
Terry York		

E. Employment - Substitute - Classified 2020-2021

The individuals listed below are to be employed as a substitute on an as-needed basis for the 2020-2021 school year, as presented.

Donald Arndts	Bradley Bowers	Sarah Bowshier
Michelle Chaplin	Marvin Cornett	Roberta Cornett
John Cottrell	Jeffrey Danner	Ciara Diamond
Brandi Diehl	Russell Farley	Steven Finnell
James Frederick	Shirley Fuschino	Ethel Gibbs
Tim Gullett	Connie Henson	Kristi Horne
Terry Kline	Arthur Koogler	Travis Lawson
Kyle Leathley	Natasha Legge	Frank Mastin
Timothy McDonald	Sarah McMurchy	Joslyn Metz
Jessica Minnick	Helen Mullins	Anna Naff
Melissa Peters	Jill Reese	Glenda Russell
Beverly Schiller	Doris Shackleton	Carol Stambaugh
Jane Taylor	Amy Ward	Donna Whetstone
Sara Winkle	Linda Wright	Betty Young
Thomas Young		

F. Employment - Supplemental - Travel

The following list of employees and travel amounts are recommended for approval for the 2020-2021 school year.

Accurso, Dianna	\$550	Cassidy, Veronica	\$900
Circle, Andrea	\$750	Diller, Roger	\$1,000
Eier, Craig	\$2,200	Emory, Bendi	\$550
Flinn, Christine	\$800	Fogt, Melissa	\$2,000
Gehret, DeAnna	\$1,000	Hall, Kayla	\$250
Husic, Mike	\$2,100	Knotts, Jan	\$750
Linch, Karin	\$200	Longberry, Maggie	\$800
Massie, Suzanne	\$300	Medve, Dawn	\$450
Moore, Beth	\$1,000	Nickell, Debbie	\$550
Noaks, Krystyna	\$300	O'Connell, Jenna	\$300
Perkins, Gretchen	\$300	Priest, Jennifer	\$300
Reynolds, Stacy	\$2,200	Riffel, Jennifer	\$750
Rinaldo, Marianne	\$600	Short, Julia	\$300
Vehorn, Todd	\$2,300	Wile, Susan	\$3,000

G. Employment - Supplemental - Extended Time

The following employees and the amount of their extended time are recommended for the 2020-2021 school year.

Mike Husic	CBI	10 days
Suzanne Massie	THS Guidance	5 days
Gretchen Perkins	THS Guidance	5 days
Kristina Talley	THS Guidance	5 days
Jennifer Priest	TMS Guidance	5 days
Meagan Wagner	TMS Guidance	5 days
Karin Linch	Family & Consumer Science	5 days
Todd Vehorn	VoAg	30 days

H. Employment - Supplemental - Department Head

The following individuals are recommended for the department head supplemental for the 2020-2021 school year, salary as per the Negotiated Agreement.

Art	Stephanie Stevens
English	Lisa Moon
Guidance	Kristine Talley
Health/Physical Education	Roger Culbertson
Math	Guil Herrick
Music	Melissa Willardson
Science	Scott Herbert
Social Studies	Doug Free
Special Education	Lisa Wells
Vocational Department	Todd Vehorn
Business	Michelle Haythe
Foreign Language	Leslie Budding

I. Employment - Supplemental - Music

The following individuals are recommended for the positions as listed for the 2020-2021 school year – salary as per the Negotiated Agreement.

Band Camp	Melissa Willardson
Band Camp Assistant	Bryan Martin
Band Camp Assistant	David Wilson
Marching Band Director	Melissa Willardson
Assistant Marching Band Director	Bryan Martin
Assistant Marching Band Director	David Wilson
Flag & Rifle Corp Director	Rebecca Brittain

J. Employment - Supplemental - Miscellaneous

The following individuals are recommended for the positions as listed for the 2020-2021 school year – salary as per the Negotiated Agreement.

ROTC Drill Instructor	Doug Couch
Yearbook (THS)	Lisa Moon
Freshman Class Advisor	Rhonda Fox
Sophomore Class Advisor	Leslie Budding
Junior Class Advisor	Leslie Budding
Senior Class Advisor	Kristie Talley
Academic Team Advisor	Beth Cinson
National Honor Society	Angela Jones
THS Student Council Advisor	Kathryn Wright
THS Fall Play	Michelle Poston-Peters/Justin Hoke
TMS Student Council Advisors	Nicole White
TMS Yearbook	Annie Huffman/Mallory Adams

K. Employment - Extended School Year Services

The following individuals are recommended to perform extended school year services, for the summer of 2020, for special needs students in accordance with their IEP. Certified staff will be paid at the rate of \$28.05 per hour and classified staff will be paid at their current daily rate, all to be paid from the general fund.

Kim Lain - Certified
Annie Huffman - Certified
Laura Wright - Certified
Stephanie Koronich - Classified - \$22.09 per hour

ROLL CALL: Scott___ Slagell___ Brents___ Martin___ Priest___

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items L through Z are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items L through Z.

L. Set Special Board Meeting

The board is asked to set a special meeting date for July 9, 2020 for the purpose of holding a work session and any other district business that may legally come before the board. The meeting will begin at 5:30 p.m. and take place at the Tecumseh High School Arrow Conference Room.

M. Letter of Understanding - Mental Health

The board is asked to approve the Letter of Understanding between Tecumseh Local School District and the Mental Health Service for Clark and Madison Counties for fiscal year 2020-2021. The agreement provides three mental health therapists for the District for 20 hours a week. See Exhibit M.

N. AFJROTC Minimum Instructor Pay

The board is requested to approve an adjustment in pay from July 2019 through June 2020 for the ROTC instructors Major Couch and Chief Franklin, as per the Department of the Air Force, Air Education and Training Command, with the amount to be determined. This is an adjustment to fulfill the contract obligation. The contracts for the 2020-2021 school year for the AFJROTC position will be adjusted to reflect this increase/decrease in pay.

O. Ala Carte and Catering Price Lists

The Tecumseh Local Child Nutrition Services has submitted for board approval ala carte and catering price lists for the 2020-2021 school year, as presented. See Exhibit O.

P. Contract - Clark County ESC

The board is asked to approve a contract for services with the Clark County Educational Service Center for fiscal year 2021, as presented. See Exhibit P.

Q. Contract - Montgomery County ESC

The board is asked to approve a contract for services with the Montgomery County Educational Service Center for fiscal year 2021, as presented. See Exhibit Q.

R. Wireless Communication Allowance

The board is asked to approve the wireless communication allowance of \$40.00 per month for eligible employees for fiscal year 2021, as per Board Policy #7530.01, as presented.

Boyd Barger
Veronica Cassidy
Judy Cox
Roger Diller
Craig Eier
Ivan Gehret
Steve Lokai
Aaron Oakes
Kathryn Randenburg
Jennifer Riffell
Susan Wile

Jay Burkholder
Andrea Circle
Paula Crew
Brian Dixon
Melissa Fogt
Karen Lokai
Josh Lutz
Russ Ostrowski
Stacy Reynolds
Karyl Strader

S. Professional Meeting Approval

The Tecumseh Local Board of Education has annually authorized the superintendent, or her designee, to approve/disapprove applications for professional meetings, which conform to established board policies and which are within the amount appropriated for such activities.

During the past several school years this responsibility was delegated to the assistant superintendent, and the superintendent would plan to continue with this practice during the 2020-2021 school year. This authorization has been standard for the Tecumseh Local Board of Education for several years. Should the board not give authorization, each professional leave would require board approval.

The superintendent recommends the board authorize the superintendent, or her designee, to approve/disapprove applications for professional leave, as stated.

T. Appoint Harassment Grievance Officer

Tecumseh Local Board of Education Policies 3362, 4362, and 5517 - Anti Harassment requires that the board annually appoint a grievance officer to process all sexual harassment complaints in accordance with the procedures set out. The board is requested to appoint Ivan Gehret as such grievance officer for the 2020-2021 school year.

U. Student Fees K-8

Student fees for the elementary and middle schools were \$25 for the 2019-2020 school year. It is recommended by the superintendent that the K-8 student fees remain at \$25 for the 2020-2021 school year.

V. State and Federal Programs

Boards of education are required to annually approve the state and federal programs for the coming year. The board is requested to approve all available state, federal, and private programs, including:

	High Schools That Work Grant (461-9021)
	5th Quarter Agriculture Education Grant (461 9301)
Title I-C	Migrant Education (505 9021)
IDEA-B	Special Education (516 9021)
Title I	Supplemental School Improvement (536 9021)
Title III	L.E.P. (551 9021)
Title I-A	Targeted Assistance (572 9021)
Title	School Quality Improvement (572 9921)
6B Preschool	6B Preschool Restoration (587-9021)
Title II-A	Improving Teacher Quality (590 9021)
Title IV-A	Student Support and Academic Enrichment (599 9021)

W. EPC Cooperative School Bus Purchasing Program

The board is asked to approve participation in the EPC Cooperative School Bus Purchasing Program for FY21. This approval gives the EPC permission to advertise and receive bids on the Board's behalf as per the specifications submitted for the purchase of school buses. This approval does not approve the actual purchase of buses. Any bus purchases during the year will come to the Board separately for approval.

X. EZ Pay Fees

The board is asked to approve the waiver of all fees charged to parents for online payments through EZ Pay for the months of August and September 2020. The District will then be charged for those fees based on the amount paid in total by families for those two months. For FY 20, the district was charged a total of \$3,864.79 for \$96,861.99 in revenue generated via online payments (3.99% fee).

Y. School District Blanket Bond

The board is asked to approve renewal of the school district's blanket bond, through Clingman Insurance-New Carlisle, agent of Western Surety Company. The bond covers officers or employees who handle or have custody of cash or merchandise. The coverage amount of the bond is \$40,000 for all positions combined. It is recommended that the board approve the School District Blanket Bond, as presented. See Exhibit Y.

Z. Contract with Miami Valley Child Development Center

The board is asked to approve the one-year lease agreement between the Miami Valley Child Development Center and Tecumseh Local School District. The lease is for classrooms at Medway Elementary for Head Start Programs. The rate remains the same at \$3,913.35 per month. The district approves this lease each year. Exhibit forthcoming.

ROLL CALL: Scott___ Slagell___ Brents___ Martin___ Priest___

ADOPTION OF CONSENT CALENDAR – FINANCIAL

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items AA through RR** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items AA through RR.

AA. Financial Reports

The board is asked to review and approve the financial reports for May, 2020.

BB. Fund Advances

The board is asked to approve the following as presented:

Negative fund balances covered by unencumbered general fund balance May, 2020.

001-0000	\$122,826.37
505-9020	(\$8,327.58)
516-9020	(\$50,786.03)
536-9020	(\$132.94)
551-9020	\$0
572-9020	(\$49,235.57)
572-9920	\$0
587-9020	\$0
590-9020	(\$8,264.88)
599-9020	(\$987.30)
461-9020	(\$581.40)
461-9301	(\$4,510.67)

This information is to notify the Board of Education and show there are sufficient funds in the general funds to cover the negative grant funds.

CC. Amend Estimated Resources and Appropriations

The board is asked to amend estimated resources and appropriations, as presented in Exhibit CC.

DD. Donations

The board is asked to accept the following donations made to Tecumseh Local Schools. See Exhibit DD.

Purchase of Books	Springfield Eagles	\$530.00
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EE. Approval of "Tournament Only" Positions

The board is asked to approve the following rates based on the OHSAA Tournament policies requiring individuals to be paid through district payroll. These are "Tournament Only" positions and will be filled at the stated rates at the discretion of the high school Athletic Director for the 2020-2021 school year. These positions may not be filled in time to get them board approved prior to a tournament taking place.

- Tournament Site Manager - \$30
- Ticket Takers/Sellers - \$30
- Team Door - \$30
- Public Announcers - \$30
- Scoreboard Operators/Clock - \$30
- Statisticians - \$30
- Trainer - \$40
- Manager - \$60
- Site Manager - \$30

FF. Contract Approval - Garland/DBS

The board is requested to approve a contract with Garland/DBS for the Park Layne Elementary School and Medway Elementary School Roof Projects. The cost of the projects is \$268,494 for Park Layne and \$233,555 for Medway, using Maxim Roofing. These repairs will be paid for from the General Fund. See Exhibit FF.

GG. Appropriations Amendment

Approval is requested to amend district revenue and appropriations with the county auditor's office at the end of June 2020 according to the official appropriations document and certificate of estimated resources, as on file in the Treasurer's office.

HH. Adoption of Appropriations for July 1, 2020 through June 30, 2021 for all Funds

Appropriations to meet ordinary expenses at the fund level for July 1, 2020 through June 30, 2021 fiscal year are recommended for adoption, with official document and 412 certificate as on file in the Treasurer's office.

II. Processing Vouchers

It is recommended that the Treasurer be authorized to process open vouchers for all funds as required to comply with company discounting.

JJ. Authorization to Request an Advance on Taxes

It is recommended that the Treasurer be authorized to request from the Clark County Auditor, advances on taxes when available during the 2020-2021 fiscal year.

KK. Authorization to Invest

It is recommended that the Treasurer be authorized to invest funds, as available, during the 2020-2021 fiscal year according to board adopted investment policies.

LL. Fund Advances and Transfers

- 1) It is recommended that the Treasurer be authorized to transfer monies within a fund from one account to another and/or establish new accounts in all funds except Bond Retirement during the 2020-2021 fiscal year.
- 2) It is recommended that the Treasurer be authorized to advance monies from the General Fund to any federal and/or state funds that reflect a deficit cash balance at the end of any month during 2020-2021, with monies to be returned to the General Fund upon receipt of monies so designated for the fund. (Example: Title I monies not received as scheduled.)

MM. Fixed Asset Disposal List

The inventory disposal list for fiscal year 2020 is recommended for approval at this time. The list consists of any items that are obsolete, and/or no longer functional. See Exhibit MM.

NN. Liability, Fleet, & Property Insurance

The board is asked to approve the July 1, 2020 to July 1, 2021 insurance renewal for Liability, Fleet, & Property Insurance. The District contracts with the Southwestern Ohio Educational Purchasing Council (EPC) for this insurance. The cost is \$147,740 for FY21. The cost for the prior fiscal year was \$127,919. See Exhibit NN.

OO. SAA and Athletic Budgets for Fiscal Year 2021

The board is asked to approve the SAA and Athletic Budgets for Fiscal Year 2021, as on file in the Treasurer's office.

SAA Budgets

200	9601	Band Club
300	9701	Business Club
200	9751	Choir Fund
200	9412	Creative Writing Club
200	9351	Drama Club
200	9201	FCCLA
200	9301	FFA
200	9723	Freshman Class of 2023
200	9722	Sophomore Class of 2022
200	9721	Junior Class of 2021
200	9720	Senior Class of 2020
300	9613	Marching Band
300	9614	Pep Band
300	9401	Muse Machine Fund
200	9752	Musical
200	9111	National Honor Society
018	9051	Principal's Fund
200	9809	Rolling Arrows
200	9131	ROTC - Cadet Corps
200	9132	ROTC - Honor flight
200	9519	Science Fund
200	9524	Indoor Track
022	9021	Staff Fund
200	9101	Student Council
200	9851	Yearbook
200	9204	Academic Team
300	9921	Athletic Fund
300	9927	Baseball
300	9937	Bowling
300	9922	Boys Basketball
300	9929	Boys Soccer
300	9935	Boys Tennis
300	9931	Cross Country

300	9923	Girls Basketball
300	9924	Girls Soccer
300	9934	Girls Tennis
300	9933	Boys Golf
300	9539	HS Basketball Cheer
300	9540	HS FB Cheer
300	9925	HS Football
300	9538	MS Basketball Cheer
300	9541	MS Football Cheer
300	9936	MS Football
300	9928	Softball
300	9938	Swimming
300	9932	Track
300	9926	Volleyball
300	9930	Wrestling
018	9050	Principal's Support - Park Layne Elem. - requested from Principals 6/16
022	9050	Special Trust - Park Layne Elem.
018	9052	Principal's Support - New Carlisle Elem.
022	9052	Special Trust - New Carlisle Elem.
018	9046	Principal's Support - TMS
022	9018	Special Trust - TMS
018	9042	Principal's Support - Donnelsville
022	9042	Special Trust - Donnelsville

PP. Student Accident Insurance

Approval is requested for the Student Accident Insurance for 2020-2021 through Guarantee Trust Life. This is the same company the district has used in the past. See Exhibit PP.

QQ. Approval of School Related Organizations

The Board is asked to approve the following Booster/PTO School Related Organizations for the 2020-2021 school year. This recognition will be renewed every year.

Tecumseh FFA Alumni
Tecumseh Band Boosters
Athletic Boosters
Arrows Parent Nation
Elementary PTO Booster Group

RR. Complimentary Passes

The board is asked to approve the following resolution, as presented.

Complimentary Passes

WHEREAS, in accordance with state law, the Board of Education offers certain benefits to our employees; and

WHEREAS, the Board of Education offers certain benefits to the community residents and other individuals; and
WHEREAS, the District and community benefit through the presence of district faculty, staff and others identified in this resolution at school-sponsored athletic and cultural events;
NOW, THEREFORE, BE IT RESOLVED by the Tecumseh Local School District Board of Education as follows:
The Board of Education provides complimentary passes and waives payment of any entry fee to the events listed below for all full-time and part-time employees, Board of Education members, District Golden Age Club members, current municipal officials, current fire/police/safety officials, district coaches and their immediate family members, local media, retired teachers, event workers, league pass holders, college coaches, athletic program sponsors and special event participants for the 2020-2021 school year. Complimentary passes/payment waiver applies to the following district events: high school and middle school sporting events.
IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this board, and all deliberations of this board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

ROLL CALL: Scott___ Slagell___ Brents___ Martin___ Priest___

INSTRUCTIONAL

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the following.

SS. Student Handbook

The board is asked to approve the Student Handbook for the 2020-2021 school year, as presented. See Exhibit SS.

ROLL CALL: Scott___ Slagell___ Brents___ Martin___ Priest___

ATHLETIC

None at this time.

POLICY

None at this time.

V. PLANNING AND DISCUSSION

VI. REPORTS

VII. INFORMATION ITEMS

- July 9 Board of Education Special Meeting, 5:30 p.m.
- Aug. 11 Board of Education Regular Meeting, 6:00 p.m.
- Aug. 17-18 Teacher Work Days
- Aug. 19 First Day for Students
- Aug. 31 Board of Education Joint Meeting, 6:30 p.m.

VIII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

IX. PUBLIC COMMENTS

X. EXECUTIVE SESSION

- Personnel Matters - Employment and/or compensation of a public employee or official.
- Security – Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

_____ moves and _____ seconds for recess into the Executive Session for the above-stated reason.

ROLL CALL: Scott___ Slagell___ Brents___ Martin___ Priest___

Time out for the Executive Session _____.

Reconvened to Regular Meeting at _____.

XI. ADJOURNMENT

_____ moves and _____ seconds to adjourn the meeting.

ROLL CALL: Scott___ Slagell___ Brents___ Martin___ Priest___

Time: _____