
Tecumseh Local Board of Education
Regular Meeting Agenda
July 23, 2019 6:00 p.m.
Medway Elementary School
116 Middle St., Medway, OH 45341

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.

I. OPENING

- A. Call to Order Scott___ Martin___ Brents___ Scarff___ Slagell___
- B. Pledge of Allegiance
- C. Recognition of Guests
- D. _____moves and _____seconds the Board of Education to approve the minutes of the June 25, 2019 meeting.

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

II. COMMUNICATIONS

- A. **Written Communications**
- B. **Reports**
- C. **Communications**
- D. **Public Comments**

III. OLD BUSINESS

None at this time.

IV. NEW BUSINESS

ADOPTION OF CONSENT CALENDAR – PERSONNEL

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through E** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

The Superintendent recommends, _____moves and _____seconds that the Board of Education approves the consent agenda items A through E.

A. Resignations See Exhibit A.

Cindy Hillard, Intervention Specialist at Donnelsville Elementary School. Effective at the end of the 2018-2019 school year. Reason - To accept another position within the district.

Tom Rhoades, Intervention Specialist at Tecumseh High School. Effective July 8, 2019. Reason - Personal.

Stephanie Robb, Intervention Specialist at Tecumseh High School. Effective July 10, 2019. Reason - Personal.

Boyd Barger, Head Custodian at Tecumseh High School. Effective August August 5, 2019. Reason - To accept another position within the District.

Bryan Smith, Custodian at Park Layne Elementary. Effective August 5, 2019. Reason - To accept another position within the District.

Blanca Ruiz, ELL Aide at Donnelsville Elementary School. Effective July 9, 2019. Reason - Personal.

Janet Artz, Title I Aide at Park Layne Elementary School. Effective August 1, 2019. Reason - Personal.

Kathy Thornsberry, Title I Aide at Donnelsville Elementary School. Effective July 19, 2019. Reason - Personal.

B. Employment – Certified

The following individuals are recommended for employment for the 2019-2020 school year, as presented. See Exhibit B.

Cindy Hillard, 3rd Grade Teacher at Donnelsville Elementary School. Effective for the 2019-2020 school year.

Debra Cash, Intervention Specialist at Tecumseh Middle School. Effective for the 2019-2020 school year.

Molly Parker, Intervention Specialist at Tecumseh High School. Effective for the 2019-2020 school year. (Pending licensure.)

Christopher Hawk, Intervention Specialist at Tecumseh High School. Effective for the 2019-2020 school year. (Pending release from another district.)

C. Employment – Classified

The following individuals are recommended for employment for the 2019-2020 school year, as presented. See Exhibit C.

Boyd Barger, Maintenance Supervisor Assistant for Tecumseh Local Schools. Effective August 5, 2019.

Bryan Smith, Head Custodian at Tecumseh High School. Effective August 5, 2019.

D. Employment – Supplemental - Athletic

For the 2019-2020 school year, salary as per Negotiated Agreement.

Fall Sports Programs

Weight Room Supervisor	Roger Culbertson (August–Nov.)
Weight Room Supervisor	Chris Cory (December – July)
High School Site Manager	Mike Husic, Amy Brooks – Fall (1/2)
High School Site Manager	Mike Husic – Winter
Middle School Site Manager	Sheli Randall – Fall
Middle School Site Manager	Christi Leggett - Winter
Football, Head Coach	Chris Cory
Football, Assistant Coach	Jimmy Berner (½)
Football, Assistant Coach	Doug Wigton
Football, Assistant Coach	Zach Hyden
Football, Assistant Coach	Scott Roberts (½)
Football, Freshman	Josh Berner
Soccer, Head Coach (girls)	Chase Budurka
Soccer, Assistant Coach (girls)	Christi Leggett
Soccer Volunteer (boys)	Gary Chandler
Golf, Boys Head Coach	Andrew Tincher
Cross Country Head Coach	Dan Vaughan
Tennis Head Coach Girls	Mike Crago
Volleyball Head Coach	Cathy Cory
Volleyball 7th Grade	Chasity Russell
Cross Country Coach	Jessica Bozarth

E. Employment – Classified Substitutes 2019-2020

The individuals listed below are to be employed as a substitute on an as-needed basis for the 2019-2020 school year, as presented.

Tim Klinge
Sara Winkle

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Items F through Q** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items F through Q.

F. Maintenance Supervisor Assistant

The Board is asked to approve the hiring of a Maintenance Supervisor Assistant. This position will be a Central Office position that reports to the Maintenance Supervisor.

G. Job Description and Salary Schedule

The board is asked to approve the job description and salary schedule for the position of Maintenance Supervisor Assistant, as presented. See Exhibit G.

H. Wireless Communication Allowance

The board is asked to approve the wireless communication allowance of \$40.00 per month for eligible employees for fiscal year 2020, as per Board Policy #7530.01, as presented.

Jay Burkholder	Veronica Cassidy
Andrea Circle	Judy Cox
Paula Crew	Roger Diller
Brian Dixon	Craig Eier
Melissa Fogt	Ivan Gehret
Karen Lokai	Steve Lokai
Josh Lutz	Aaron Oakes
Russ Ostrowski	Kathryn Randenburg
Stacy Reynolds	Jennifer Riffell
Karyl Strader	Susan Wile

I. School Bus Stops

As per Section 3327.01 of the Revised Code, it shall be the responsibility of the superintendent or designee to determine the location of all school bus stops and routes which shall be approved annually by the board of education as an integral part of the school bus routing plan. Authority to designate or relocate subsequent school bus stops shall be delegated by the board of education to the superintendent or designee. The revised walk zones are reflected in the school bus stops for the 2019-2020 school year. See Exhibit I.

J. Professional Meeting Approval

The Tecumseh Local Board of Education has annually authorized the superintendent, or her designee, to approve/disapprove applications for professional meetings, which conform to established board policies and which are within the amount appropriated for such activities.

During the past several school years this responsibility was delegated to the assistant superintendent, and the superintendent would plan to continue with this practice during the 2019-2020 school year. This authorization has been standard for the Tecumseh Local Board of Education for several years. Should the board not give authorization, each professional leave would require board approval.

The superintendent recommends the board authorize the superintendent, or her designee, to approve/disapprove applications for professional leave, as stated.

K. Appoint Harassment Grievance Officer

Tecumseh Local Board of Education Policies 3362, 4362, and 5517 - Anti Harassment requires that the board annually appoint a grievance officer to process all sexual harassment complaints in accordance with the procedures set out. The board is requested to appoint Ivan Gehret as such grievance officer for the 2019-2020 school year.

L. Student Fees K-8

Student fees for the elementary and middle schools were \$25 for the 2018-2019 school year. It is recommended by the superintendent that the K-8 student fees remain at \$25 for the 2019-2020 school year.

M. State and Federal Programs

Boards of education are required to annually approve the state and federal programs for the coming year. The board is requested to approve all available state, federal, and private programs, including:

Title I-A	Targeted Assistance (572 9020)
Title I-C	Migrant Education (505 9020)
Title II-A	Improving Teacher Quality (590 9020)
Title	School Quality Improvement (572 9920)
Title III	L.E.P. (551 9020)
Title IV-A	Student Support and Academic Enrichment (599 9020)
IDEA-B	Special Education (516 9020)
6B Preschool	6B Preschool Restoration (587-9020)
High Schools That Work	Grant (461-9020)
5th Quarter Agriculture Education	Grant (461 9301)

N. EPC Cooperative School Bus Purchasing Program

The board is asked to approve participation in the EPC Cooperative School Bus Purchasing Program for FY20. This approval gives the EPC permission to advertise and receive bids on the Board's behalf as per the specifications

submitted for the purchase of school buses. This approval does not approve the actual purchase of buses. Any bus purchases during the year will come to the Board separately for approval.

O. EZ Pay Fees

The board is asked to approve the waiver of all fees charged to parents for online payments through EZ Pay for the months of August and September 2019. The District will then be charged for those fees based on the amount paid in total by families for those two months. For FY 19, the district was charged a total of \$2,185.24 for over \$54,000 in revenue generated via online payments.

P. School District Blanket Bond

The board is asked to approve renewal of the school district's blanket bond, through Clingman Insurance-New Carlisle, agent of Western Surety Company. The bond covers officers or employees who handle or have custody of cash or merchandise. The coverage amount of the bond is \$40,000 for all positions combined. It is recommended that the board approve the School District Blanket Bond, as presented. See Exhibit P.

Q. Direct Placement for 2012 Bond Series

The board is asked to approve the following resolution to refinance up to \$7,370,000 of the Series 2012 Various Purpose UTGO Refunding Bonds that are callable 12/1/2019 through a private placement. Closing of the private placement will occur sometime after 9/1/2019 (90 days prior to the call date). See Exhibit Q.

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

ADOPTION OF CONSENT CALENDAR – FINANCIAL

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items R through U** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items R through U.

R. Financial Reports

The Board of Education is requested to review and approve the financial reports for June 2019.

S. Fund Advances

The board is asked to approve the following as presented:
Negative fund balances covered by unencumbered general fund balance for June 2019.

001-0000	\$172,830.86
505-9019	(\$22,025.90)
516-9019	(\$63,854.67)
551-9019	(\$1,279.12)
572-9019	(\$52,685.99)
572-9919	(\$5,792.47)
587-9019	(\$0)
590-9019	(\$9,253.96)
599-9019	(\$17,467.10)
461-9019	(\$471.65)

This information is to notify the Board of Education and show there are sufficient funds in the general fund to cover the negative grant funds.

T. Amend Estimated Resources and Appropriations

The board is asked to amend estimated resources and appropriations, as presented in Exhibit T.

U. Approval of School Related Organizations

The Board is asked to approve the following Booster/PTO School Related Organization for the 2019-2020 school year. This recognition will be renewed every year.

Tecumseh FFA Alumni
Tecumseh Band Boosters
Athletic Boosters
Arrows Parent Nation
Elementary PTO Booster Group

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

ATHLETIC

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves:

V. Out-of-State / Overnight Field Trips - Athletics

Tecumseh High School Athletic Director Craig Eier is requesting board approval for the following out-of-state and/or overnight field trip:

Varsity Boys and Girls Cross Country: Tiffin Carnival Invitational meet, September 8-9, 2019 - The event will be held in Tiffin, Ohio and the participants will spend the night in Fostoria, Ohio, - Overnight.

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

POLICY ADOPTION, REVISION, OR REVIEW

The Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves:

W. Policy Revisions

The board is asked to approve the following policies for revision, as presented. See Exhibit W.

Revisions:

Policy

5113.02 - School Choice Options

5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students

5610.03 - Emergency Removal of Students

6320 - Purchasing and Bidding

6325 - Procurement - Federal Grants/Funds

6605 - Crowdfunding

7540.02 - Web Accessibility, Content, Apps, and Services

8400 - School Safety

8500 - Food Services

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

V. PLANNING AND DISCUSSION

VI. SUPERINTENDENT'S REPORT

- Policy 2340 Field and Other District Sponsored Trips

VII. ASSISTANT SUPERINTENDENT'S REPORT

VIII. TREASURER'S REPORT

- Filed levy paperwork with the Board of Elections on July 3rd.

IX. DIRECTOR OF SPECIAL EDUCATION AND PROFESSIONAL DEVELOPMENT REPORT

X. STUDENT BOARD OF EDUCATION LIAISON MEMBER REPORT

XI. INFORMATION ITEMS

Open House

August 19	Tecumseh High School Open House, 4:30-6:00 p.m.
August 19	Tecumseh Middle School Open House, 5:30-7:00 p.m.
August 20	Park Layne Elementary Open House, 5:00-6:30 p.m.
August 20	Donnelsville Elementary Open House, 5:30-7:00 p.m.
August 20	New Carlisle Elementary Open House, 6:00-7:30 p.m.

Other Dates

June 7-July 25	Migrant Summer School
July 19-26	Clark County Fair
July 26	Clark County Fair Calf and Pig Scrambles, 7:00 p.m.
August 13	Board of Education Meeting, ACR, 6:00 p.m.
August 14	Transportation Training, 8:00 a.m.
August 15	District Secretaries Meeting, 8:00 a.m.
August 19-20	Teacher Work Days
August 19	Opening Day Staff Meeting, THS, 7:30 a.m.
August 19	Transportation Training, 9:00 a.m.
August 14,16	New Teacher Orientation,7:30 a.m.
August 21	First Day for Students
August 21	Kindergarten Orientation/Group Conference, 9:30 a.m. and 1:00 p.m.
August 22	Kindergarten Orientation/Group Conference, 9:30 a.m.

XII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

XIII. PUBLIC COMMENTS

XIV. EXECUTIVE SESSION

- Personnel Matters - Appointment, employment, dismissal, discipline, promotion, demotion, compensation, and/or investigation of charges or complaints of a public employee or officials.
- Security – Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

_____ moves and _____ seconds for recess into Executive Session for the above-stated reason.

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

Time out to Executive Session _____.

Reconvened to Regular Meeting at _____.

XV. ADJOURNMENT

_____ moves and _____ seconds to adjourn the meeting.

ROLL CALL: Scott___ Martin___ Brents___ Scarff___ Slagell___

Time: _____