



TECUMSEH LOCAL SCHOOL DISTRICT
APPLICATION FOR EMPLOYMENT – CLASSIFIED EMPLOYEE

Circle Position(s) applying for: Aide Bus Driver Cafeteria Worker Custodian Maintenance Secretary

Date of application _____ *Social Security Number will be requested if hired.*

Full Name _____
(Please Print) Last First MI

Address _____
Street/Road P.O. Box City Zip Code

Telephone (Home) _____ (Work) _____

(Cell Number) _____ E-mail _____

Are you now employed? _____ If yes, name of employer _____

Address _____

Type of work _____ Years on job _____

If not employed, name of last employer _____

Address _____

Type of work _____ Years on job _____

Have you ever filed an application here? _____ If yes, give date _____

Have you ever been employed here? _____ If yes, give dates _____

On what date would you be available for work? _____

Would you accept part-time employment? _____ Substitute employment? _____

Are you a U.S. citizen? _____

Highest grade completed in school: Elementary _____ High School _____ College _____

Other special training or skills? _____

Have you ever been dismissed, discharged or asked to resign from a position?

Yes _____ No _____

If you answered "Yes", please explain: _____

List previous work experience that would qualify you for the position applied for: _____

Or, tell us why you feel qualified for the position: _____

If applying for school bus driver position:

Number of years experience driving? Car _____ Truck _____ Bus _____

Type of license now held? Operator's _____ CDL _____

Have you ever had a driving violation? _____

Has your operator's license or CDL license ever been revoked? _____

Have you ever been arrested for violating any traffic laws? _____

Are you willing to attend a school bus driver's training course? _____

We need a copy of your driver's license.

References: List three **SUPERVISORS** who can address your **PROFESSIONAL** work experience.
[NOT friends or family members]

1.	_____	_____	_____
	Name	How does the person know you?	Telephone
2.	_____	_____	_____
	Name	How does the person know you?	Telephone
3.	_____	_____	_____
	Name	How does the person know you?	Telephone

RELEASE OF EMPLOYMENT INFORMATION AUTHORIZATION

- I certify that all the information I have provided in this application is true, complete and accurate in all respects.
- I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (a) cancel further consideration of this application; (b) rescind an offer that has been made; or if I am employed, (c) immediately discharge me from continued employment, regardless of when the discovery is made and regardless of my work performance.
- I hereby authorize this Employer to verify the accuracy of the information contained in this application.
- I understand that this application remains current for only thirty (30) days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and complete a new application.
- I understand and agree that, if I am hired, my employment will be for no definite period of time and that I am free to resign at any time, with or without cause and with or without prior notice and that the employer reserves the same right to terminate my employment at any time, with or without cause or with or without prior notice, except as may be required by law. This application is not an agreement or contract for employment for any specific period or definite duration or particular position. I understand that no supervisor or representative of the employer is authorized to make any oral assurances to the contrary and that no implied, oral or written agreement otherwise is valid unless in writing and signed by the superintendent of schools.
- I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form and present photo identification.
- I understand that this Employer may conduct a background investigation of me and I agree that this Employer may do so with the understanding that, if I am permitted to begin work before the background investigation is complete, my continued employment is conditional upon completion of the background investigation to this Employer's satisfaction. I authorize and direct any and all persons with knowledge or information concerning me or my background, including (but not limited to) former employees listed on this application, consumer credit reporting agencies, information service bureaus and law enforcement agencies to provide all such information to the employer and I hereby release the employer and all persons contacted by the employer from any and all liability for releasing such information.

Signature of Applicant

Date

Applicant's Name Printed



AN EQUAL OPPORTUNITY EMPLOYER
Tecumseh Local School District
9760 W. National Rd.
New Carlisle, OH 45344

SUPPLEMENT TO EMPLOYMENT APPLICATION

(To be completed by all job applicants)

Pursuant to Section 3319.39 and 109.57 of the Revised Code, Tecumseh Local School District does initiate an investigation by the Superintendent of the Bureau of Criminal Identification and Investigation of the State of Ohio (hereafter, C.I.) for all new employees to verify that no person has been convicted or pleaded guilty to certain criminal offenses.

If you have been convicted of, or plead guilty to, or you are currently charged with any felony, any violation of Sections 2903.01, 2903.02, 2903.03, 2903.04, 2903.11, 2903.12, 2903.13, 2903.16, 2903.21, 2903.34, 2905.02, 2905.04, 2905.05, 2907.02, 2907.03, 2907.04, 2907.05, 2907.06, 2907.07, 2907.08, 2907.32, 2907.321, 2907.322, 2907.323, 2911.01, 2911.02, 2911.11, 2923.161, 2925.02, 2925.03, or 3716.11 of the Revised Code, any comparable statute or ordinance of any other state or municipality or any offense of violence, theft offense (as defined in R.C. 2913.01), drug abuse offense (as defined in R.C. 2925.01), which is not a minor misdemeanor, or any misdemeanor sex offenses you may be disqualified from employment.

The District is prohibited from inquiring about prior criminal convictions of any applicant on an application form. However, certain employees of the District must undergo a criminal background check as a condition of employment. An employee who has been convicted of, or plead guilty to, one or more of the disqualifying offenses enumerated in the Ohio Revised Code may be deemed ineligible to work in the District.

By signing below, understand and agree that, pursuant to the law,

- A. the Board of Education must request a criminal history check on me from the Bureau of Criminal Intelligence and Investigation and possibly from the Federal Bureau of Investigation;
- B. until that report is received and reviewed by the District, I am regarded as a conditional employee;
and
- C. I may be deemed ineligible to work from the District based on the results of my background check and immediately released from employment as a result.

My signature indicates that I hereby authorize such a records check.

Date

Signature

2903.01	Aggravated Murder	2907.32	Pandering obscenity
2903.02	Murder	2907.321	Pandering obscenity involving a minor
2903.03	Voluntary manslaughter		
2903.04	Involuntary manslaughter	2907.322	Pandering sexually oriented material or performance
2903.11	Felonious assault	2907.323	Illegal use of minor in nudity oriented material or performance
2903.12	Aggravated assault		
2903.13	Assault	2911.02	Aggravated robbery
2903.16	Failing to provide for a functionally impaired person	2911.02	Robbery
2903.21	Aggravated menacing	2911.11	Aggravated burglary
2903.34	Patient abuse; neglect	2919.12	Unlawful abortion
2905.01	Kidnapping	2919.22	Endangering children
2905.02	Abduction		
2905.04	Child stealing	2919.24	Contributing to unruliness or delinquency of child
2905.05	Child enticement	2919.25	Domestic violence
2907.02	Rape	2923.12	Carrying concealed weapons
2907.03	Sexual battery	2923.13	Having weapons while under disability
2907.04	Corruption of minor	2923.161	Improperly discharging a firearm at or into a habitation or school
2907.05	Gross sexual imposition	2925.02	Corrupting another with drugs
2907.06	Sexual imposition	2925.03	Trafficking in drugs
2907.07	Importuning	3716.11	Placing harmful objects or substances in food
2907.08	Voyeurism		
2907.31	Disseminating matter harmful to juveniles		