

# Minutes of the April 16, 2019 Regular Meeting of the Tecumseh Local Board of Education

**April 16, 2019**

The Tecumseh Local Board of Education met in regular session on April 16, 2019 with board president Corinne Scott presiding. Mrs. Scott called the meeting to order at 6:00 p.m. The meeting was held at New Carlisle Elementary School, 1203 Kennison Ave., New Carlisle, Ohio 45344.

Roll Call: Present — Members Scott, Martin, Brents, Scarff, and Slagell.  
Absent — None.

New Carlisle students led the Pledge of Allegiance.  
Mrs. Scott recognized guests.

## Minutes of Previous Meetings

Motion by Mrs. Brents and second by Mr. Scarff to approve the minutes of the March 19, 2019 meeting, as presented.

Roll Call: Ayes, Members Brents, Scarff, Slagell, Martin, and Scott.  
Nays, none. Motion carried 5-0.

## **Communications**

Written Communications – None at this time.

### Reports:

- Melissa Willardson reported on the band trip to New York during the 2019-2020 school year. The trip would take place during spring break. The cost is expected to be \$792 per person. Funds raised for the trip through the music booster group will be divided evenly amongst the students. Marching Band Showcase will be October 26, 2019. Chaperones would personally pay the same price.
- Kathryn Randenburg and Angela Greene reported on technology in the classroom. Students demonstrated technology they use at school.
- Stacy Reynolds, Supervisor Child Nutrition Services reported on breakfast and lunch costs and prices for student meals.

Other Communications – None at this time.

### Public Comments:

- Sherry Priest commented that the kids did a wonderful job on their technology report.
- Melissa Willardson questioned where kids will go in the morning if they aren't eating breakfast.
- Paula Fugate commented on wi-fi signal weakness during the presentation. Paula Crew noted that testing in the district requires restrictions in use of the wi-fi.

## **Old Business**

There was no old business.

## **New Business**

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### Rescind Waiver of Calamity Day

Motion by Ms. Martin to rescind the waiver of the one calamity make-up day for student attendance scheduled for May 24, 2019. Students will attend one-half day on May 24, 2019, and staff will attend the staff celebration the afternoon of May 24, 2019.

Second by Mrs. Slagell.

Roll Call: Ayes, Members Martin, Slagell, Scarff, Brents, and Scott.  
Nays, none. Motion carried 5-0.

### ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mrs. Brents and second by Mr. Scarff:

#### Resignations

Mike Coffman, Intervention Specialist at Tecumseh Middle School.  
Effective at the end of the 2018-2019 school year. Reason - Personal.

Jean Karn, Family and Consumer Sciences Teacher at Tecumseh High School.  
Effective at the end of the 2018-2019 school year. Reason - Personal.

Rebecca Matlock, Guidance Counselor at Tecumseh High School.  
Effective at the end of the 2018-2019 school year. Reason - Retirement.

Donald McKenny, English/Social Studies Teacher at Tecumseh High School.  
Effective at the end of the 2018-2019 school year. Reason - Retirement.

Cindy Macasek, Library Aide at Donnelsville Elementary School.  
Effective May 29, 2019. Reason - Personal.

Patrice Setterfield, 3rd Grade Teacher at Donnelsville Elementary School.  
Effective at the end of the 2018-2019 school year. Reason - To accept another position within the District.

Amy Sparks, Title I at Donnelsville Elementary School.  
Effective at the end of the 2018-2019 school year. Reason - To accept another position within the District.

#### Employment – Certified

to approve the employment of the following individuals for the 2019-2020 school year, as presented.

Bradi Baumann, Business Teacher at Tecumseh High School.  
Effective for the 2019-2020 school year. Class IV Step 1 Salary \$42,604

Kayla Hall, Intervention Specialist at New Carlisle Elementary School.  
Effective for the 2019-2020 school year. Class I Step 0 Salary to be determined

Patrice Setterfield, 2nd Grade Teacher at Donnelsville Elementary School.

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Effective for the 2019-2020 school year. Class IV Step 19 Salary \$69,322

Amy Sparks, 3rd Grade Teacher at Donnelsville Elementary School.

Effective for the 2019-2020 school year. Class VI Step 18 Salary \$75,589

Megan Haerr, Math Teacher at Tecumseh High School.

Effective for the 2019-2020 school year. Class III Step 2 Salary \$42,243

### Employment – Classified

to approve the employment of the following individuals for the 2019-2020 school year, as presented.

Ubaldina Ottley, Library Aide/Media at Tecumseh Middle School.

Effective for the 2019-2020 school year. Step 0 \$13.65

### Employment – Substitute 2018-2019

to approve the individuals listed below to be employed as a substitute on an as-needed basis for the 2018-2019 school year, as presented.

#### Classified

Anna Whetstone

Donald Arntz

Jeffrey Danner

Natasha Legge

Sondra Varela

### Employment – Supplemental - Athletic

to approve for the 2019-2020 school year, salary as per the Negotiated Agreement.

Basketball Girls, Head Coach

Chasity Russell

### Employment – Migrant Summer School Principal

to approve the following individual as the Migrant Summer School Principal for the summer of 2019.

Stacie Anderson-Cook

### Employment – Certified – Migrant Summer

to approve the following individuals for the Migrant Summer School program during the summer of 2019.

#### Teachers

Mallory Adams

Laura Bucio

Amy Moore

Elizabeth Savage

Amy Sparks

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Alison Deady – ½ Exploratory Teacher  
Adrienne Reisinger – ½ Exploratory Teacher  
Adrienne Reisinger – Image Teacher  
Kevin Sykes – Technology Teacher  
Violette Everhart (substitute)

Employment – Classified – Migrant Summer School

to approve the following individuals for the 2019 Migrant Summer School program.

Secretary

Belinda York

Paraprofessional

Jennifer Lewis

Sarah Biggs

Caitlin Rizer

Lori Rizer (substitute)

Bus Driver

Alice Berner

Child Nutrition

½ Laura Stroup

½ Shauna McCoy

Housekeeping

Nancy Young

Parent Liaison

Nancy Young

Employment – Certified – Summer School

to approve the following individual for the Summer School program during the summer of 2019.

Teacher

Helen Collins

Cathy Hasecke

Non-Teaching Reduction in Force Recommendation and Resolution

to approve for financial reasons, due to the departure of the student with whom the Nurse Aide was hired to work with, a reduction in force in the non-teaching classifications, specifically the abolishment of the Nurse Aide position, and suspension of the contract of the Nurse Aide April Foley, in accordance with Ohio Revised Code 3319.172 and Board Policy 4131.

WHEREAS, the Ohio Revised Code and Board Policy 4131 authorize the implementation of a reduction in force (RIF) for financial reasons and permit the Board the right to determine necessary personnel; and

WHEREAS, the Superintendent has presented her recommendation for a reduction in force of one Nurse Aide;

NOW, THEREFORE, BE IT RESOLVED that:

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1. In accordance with the Superintendent's recommendation, the Board approves a reduction in force for financial reasons, due to the departure of the student with whom the Nurse Aide was hired to work with, and abolishes the following positions, to be effective at close of business on May 24, 2019:

One (1) Nurse Aide.

2. Further, in accordance with the Superintendent's recommendation, the Board approves the suspension of the contract of April Foley, Nurse Aide, effective at close of business on May 24, 2019.

3. The Board directs the Treasurer to provide notification of this action to April Foley.

### Employment of Certified Employees - Limited 1 Year

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, in accordance with the Negotiated Agreement, as listed.

#### (Retired Rehires)

Gregory Baker  
Rhonda Ball  
John Heint  
Deborah Hicks  
Carole Putinas-Numminen  
Ann Snyder  
Denise Thomas  
Judy Virgalitte

### Employment of Certified Employees - Limited 1 Year, 2nd Issue

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, 2<sup>nd</sup> issue in accordance with the Negotiated Agreement, as listed.

Christina Askren  
Karen Rash  
Jacob Rayburn  
Stephanie Robb  
Erin Roberts  
Cindy Steele

### Employment of Certified Employees - Limited 1 Year, 3rd Issue

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, 3<sup>rd</sup> issue in accordance with the Negotiated Agreement, as listed.

Christina Emberton  
Violette Everhart  
Megan Ford  
Alyssa Henderson  
Guilford Herrick

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Stephanie Jenkins  
Marjorie Kuziak  
Lynn Luckoski  
Christine Prenatt  
Emilee Smith

### Employment of Certified Employees - Limited 1 Year, 4th Issue

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, 4<sup>th</sup> issue in accordance with the Negotiated Agreement, as listed.

Danielle Morrow  
Elizabeth Savage  
Pala Suver

### Employment of Certified Employees - Limited 3 Year

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a three (3)-year contract, 1<sup>st</sup> issue in accordance with the Negotiated Agreement, as listed.

Beth Cinson  
Catherine Croxdale  
Jordan Hitt  
Sandra Holway  
Anntionette Johnson  
Karen Krogg  
Annika Lehman  
Ashlee Mischler  
Kayla Patterson  
Steven Rudnicki  
Jessica Skinner

### Employment of Certified Employees - Initial Continuing Contract

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for continuing contract in accordance with the Negotiated Agreement, as listed.

Rhonda Fox

### Non-Renewals of Supplemental Contracts Not Specified in the Negotiated Agreement

to accept the recommendation of Paula Crew, Local Superintendent, to non-renew employee supplemental contracts, as listed.

Band Camp  
Bryan Martin  
Melissa Willardson

### Employment of Classified Employees - Limited Two (2)-Year Contract

to accept the recommendation of Paula Crew, Local Superintendent, to employ classified employees for a two (2)-year contract, as listed.

Bus Drivers  
Elizabeth McGowan

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Carla Risner

Joy Terrell

Custodians

Brian Clinton

Monitors

Krista Cox (aide to handicapped)

Kim Heckman (latchkey)

Justin Hoke (Title I)

Linay Honaker (Title I)

April Lowrey (aide to handicapped)

Mary McKinley (Title I)

Nicole Printz (bus aide)

Patricia Rosenkranz (lunchroom monitor)

Amanda Smith (lunchroom monitor)

Sara Thornsberry (ELL)

Nancy Young (bus aide)

Registered Nurse

Belinda Emory

Secretary

Heather Scaggs

Senior Accountant

Tim Nijak

Employment of Classified Employees - Limited Two (2)-Year Contract

to accept the recommendation of Paula Crew, Local Superintendent, to employ classified employees for a two (2)-year contract, as listed.

ELL

Karina Abeldano

Susan Smith

Bus Monitors

Amanda Adkins

Amy Cornett

Bus Drivers

Mary Bole

Shelby Day-Vincent

Janet Keesecker

Brittany Mahaffey

Jennifer Mitman

Food Service

Sara McCabe

Sheila Perry

Aide to Handicapped

Becky Bullock

Hearing Interpreter

Stephanie Koronich

Amy Ferguson

Resource Center

Study Hall Monitor

Tammy Ludwick

Benefit/Payroll Clerk

Amanda Hillman

Lunchroom Monitor

Shelby Day-Vincent

Brittany Mahaffey (lunch & breakfast)

Title I

Alison Deady

Library Aides

Dulce Eldridge

Gaybrielle Ray

Custodians

Matthew Haflett

Dawn Medve

Secretaries

Mary Cochran

Emily McMahan

Brandy Triplett

Mechanic

Josh Lutz

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Jennifer Riffell

Roll Call: Ayes, Members Brents, Scarff, Slagell, Martin, and Scott.  
Nays, none. Motion carried 5-0.

## ADMINISTRATIVE

### Staff Appreciation Week / Teacher Appreciation Day

The Tecumseh Local School District will recognize the week of May 6-10, 2019 as Staff Appreciation Week. All Tecumseh staff will be celebrated throughout the week. In addition, April 24, 2019 recognizes administrative professionals. May 7, 2019 is Teacher Appreciation Day; the following resolution designates Teacher Appreciation Day in our community.

### ***Teacher Appreciation Day Resolution***

WHEREAS, today's teachers mold our future citizens through their guidance and education, and

WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in large measure, upon the education our youth receive today, and

WHEREAS, teachers are charged with the daunting task of assuring that no child is left behind by our public schools, and

WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

WHEREAS, the Tecumseh Local School District recognizes that its teachers are providing quality educational services to our children,

NOW, THEREFORE, BE IT PROCLAIMED THAT May 7, 2019 is ***Teacher Appreciation Day*** in the Tecumseh Local School District.

We urge all citizens to join us in recognizing the dedication and hard work of our teachers by expressing appreciation for a "job well done."

Motion by Ms. Martin and second by Mrs. Brents.

Roll Call: Ayes, Members Martin, Brents, Slagell, Scarff, and Scott.  
Nays, none. Motion carried 5-0.

## ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Mr. Scarff and second by Ms. Martin:

### Financial Reports

to review and approve the financial reports for March 2019.

### Fund Advances

to approve the following, as presented:

Negative fund balances covered by unencumbered general fund balance March 2019.



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001-000	\$180,831.44
505-9019	(\$2,189.44)
516-9019	(\$72,301.73)
551-9019	(\$8,842.14)
572-9019	(\$82,605.10)
590-9019	(\$0)
599-9019	(\$13,880.94)
461-9019	(\$1,012.09)

This information is to notify the board of education and show there are sufficient funds in the general funds to cover the negative grant funds.

Amend Estimated Resources and Appropriations

to amend estimated resources and appropriations, as presented.

Approval of School Related Organizations

to approve Booster/PTO School Related Organizations, to be renewed every year, as presented.

None.

Roll Call: Ayes, Members Scarff, Martin, Slagell, Brents, and Scott.

Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – INSTRUCTIONAL

Motion by Mrs. Brents and second by Mr. Scarff:

2019 Migrant Education Summer School

to authorize Tecumseh Local Schools to operate a Migrant Summer School program for grades K-8. The migrant summer school will be held June 7 through July 25, 2019 and is funded by the Title I-C Ohio Migrant Education program and contingent upon enrollment so as to make the program feasible.

2019 Third Grade Summer School

to approve Third Grade Summer School to be held June 25 through July 12, 2019, at no cost to the students.

2019-2020 District Calendar Revision

to approve the revision to the 2019-2020 District Calendar to provide three (3) embedded days, May 8, May 15, and May 22, 2020, that can be used as calamity make-up days, and extending the last student day to June 4, 2020, as well as extending the last teacher work day to June 5, 2020, and including the Graduation date of June 7, 2020, as presented.

Roll Call: Ayes, Members Brents, Scarff, Slagell, Martin, and Scott.

Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR - ATHLETIC

Motion by Mr. Scarff and second by Mrs. Slagell:

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## Arrow Sports Camps

to approve summer sports camps, as presented. This is at no cost to the Board of Education.

### Boys Basketball Camp -

June 3-7, 2019 Grades 3-8

Cost: \$50, \$10 per extra family member

### Girls Basketball Camp

June 3-14, 2019 Grades 3-8

Cost: \$50, \$10 per extra family member

### Volleyball Camp - Boys and Girls

June 10-11, 2019 Grades 4-8

Cost: \$30, \$10 per extra family member

### Football Camp - Tecumseh High School

July 8-17 and July 30-31, 2019

Cost: to be determined

### Football Camp - Tecumseh Middle School

July 8-9, 2019

Cost: to be determined

### Youth Football Camp

July 15-16, 2019

Cost \$10

### Youth Cheerleading Camp

July 15-17, 2019

Cost: \$6

## Athletic Code of Conduct

to approve the 2019-2020 Athletic Code of Conduct for Tecumseh High School, as presented.

## Ohio High School Athletic Association Membership

to approve membership in the OHSAA for the 2019-2020 School year.

Roll Call: Ayes, Members Scarff, Slagell, Martin, Brents, and Scott.

Nays, none. Motion carried 5-0.

## POLICY REVISION

### **Policy Revision**

Motion by Mrs. Slagell to approve the following policy revisions, as presented.

### Revision:

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## Policy

- 3215 - Use of Tobacco by Professional Staff
- 4215 - Use of Tobacco by Classified Staff
- 7434 - Use of Tobacco on School Premises
- 9260 - Public Attendance at School Events

Second by Mrs. Brents.

Roll Call: Ayes, Members Slagell, Brents, Scarff, Martin, and Scott.

Nays, none. Motion carried 5-0.

## **Further New Business**

None at this time.

## **Planning and Discussion**

- Historical marker for Olive Branch Building – The Olive Branch Preservation Society is requesting to place brass sign by the side of the road in front of the building at no cost to the district.

## **Superintendent's Report**

- Staff Appreciation Week:
  - Wednesday, April 24 - Administrative Professionals Day
  - Monday, May 6 - Child Nutrition Department Employees Day
  - Tuesday, May 7 - Teacher Appreciation Day
  - Wednesday, May 8 - School Nurse Day / Secretaries Day
  - Thursday, May 9 - Transportation Employees, Custodians, Aides, and Support Staff Day
  - Friday, May 10 - All Staff Appreciation Day
- Community Schools – Enrollment trend data; stipends for moving by teachers; link with levy; do survey
- Levies: combine two emergency levies in November, and permanent improvement levy in November; concern over ten-year length of time

## **Assistant Superintendent's Report**

- BWC Certificate for Safe Work – 834,000 hours with no injury
- Board of Elections sent information regarding use of buildings for the May elections
- Van use versus bus use for small groups; use of personal vehicles for students and drug testing of the staff member driving the vehicle

## **Treasurer's Report**

- Insurance Update
- Levy Modeling for PI at different mills

## **Special Education Director's Report**

None.

## **Student Representative**

None.

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### Information Items

April 17	Kindergarten Family Night, Park Layne Elementary, 5:00 p.m.
April 18	FFA Banquet, Tecumseh High School, 6:00 p.m.
April 19	Good Friday - No School
April 26	PTO Festival, Tecumseh Middle School 5:30 p.m.
April 29	Board of Education Joint Meeting - Bethel Township, 6:30 p.m.
May 4	ROTC Awards, Tecumseh High School, 2:00 p.m.
May 8	2 Hour Delay - Inservice
May 8	Board of Education Work Session - Arrow Conference Room, 6:00 p.m.
May 9	TMS Band Spring Concert, Tecumseh High School, 7:00 p.m.
May 13	6th Grade Choir Concert, Tecumseh High School, 6:30 p.m.
May 13	7/8th Grade Choir Concert, Tecumseh High School, 7:30 p.m.
May 14	Tecumseh High School Choir Concert
May 16	Senior Awards Night, Tecumseh High School, 7:00 p.m.
May 21	THS Band Spring Concert, Tecumseh High School, 7:00 p.m.
May 24	Last day for students - Early Release
May 24	Staff Celebration, Tecumseh High School, 1:00 p.m.
May 28	Last day for teachers
May 28	Board of Education Meeting - Arrow Conference Room, 6:00 p.m.
June 2	Graduation, 2:00 p.m.

### Comments and Questions from Board Members

- Mrs. Slagell – DLT meeting.
- Mr. Scarff - None.
- Ms. Martin – Promise to Say Something Wall, Hall of Honor, School visits/ball chair.
- Mrs. Brents – None.
- Mrs. Scott - CTC Jubilee Saturday the 27<sup>th</sup>, CTC graduation May 14 Cedarville.

### Tecumseh Education Association

- Sherry Priest – Information regarding use of tobacco share with staff

### Public Comments

- CTC main lobby board – Tecumseh had 17 all A honors and 36 A-B honors on the board
- April 18 Restore Ministries giving away Prom clothing

### EXECUTIVE SESSION

Motion by Ms. Martin at 9:05 p.m. to recess into Executive Session to discuss Personnel Matters - Appointment, employment, dismissal, discipline, promotion, demotion, compensation, and/or investigation of charges or complaints of a public employee or officials, and Security – Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Second by Mrs. Scott.

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Roll Call: Ayes, Members Martin, Scott, Slagell, Scarff, and Brents.  
Nays, none. Motion carried 5-0.

The meeting reconvened at 9:45 p.m.

**Adjournment**

Motion by Ms. Martin to adjourn the meeting.  
Second by Mrs. Scott.

Roll Call: Ayes, Members Martin, Scott, Slagell, Scarff, and Brents.  
Nays, none. Motion carried 5-0.

Meeting adjourned at 9:45 p.m.



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President



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Treasurer

