

Tecumseh Local Board of Education

April 24,

2018

**April 24, 2018**

The Tecumseh Local Board of Education met in regular session on April 24, 2018 with board president, Peter Scarff presiding. Mr. Scarff called the meeting to order at 6:00 p.m. The meeting was held in the Arrow Conference Room at Tecumseh High School, 9830 W. National Rd., New Carlisle, Ohio 45344.

Roll Call: Present — Members Brents, Martin, Slagell, Scott and Scarff  
Absent — None

Mr. Scarff led the Pledge of Allegiance.  
Mr. Scarff recognized guests.

Minutes of Previous Meetings

Motion by Ms. Martin and second by Mrs. Brents:  
to approve the minutes of the March 20 and 23, 2018 meetings, as presented.

Roll Call: Ayes, Members Martin, Brents, Slagell, Scott and Scarff.  
Nays, none. Motion carried 5-0.

**Communications**

Reports – Teri Morgan, OSBA, Strategic Planning

Written Communications – None at this time.

Other Communications – ROTC Award Night invitations were given to board members.

Public Comments –

**Old Business**

There was no old business.

**New Business**

*ADOPTION OF CONSENT CALENDAR - PERSONNEL*

Motion by Ms. Martin and second by Mrs. Scott:

Resignations

Chris Clinton, Custodian, Tecumseh Middle School

Effective April 6, 2018 Reason Personal

Mary Jane Kottmyer, District Secretary, Central Office

Effective May 4, 2018 Reason Retirement

Tecumseh Local Board of Education

April 24,

2018

Carla Grout, Lunchroom Monitor/Bus Aide, Park Layne/Bus Garage  
Effective April 9, 2018 Reason to accept another position within the district.

Karen Fairchild, Secretary, Special Education Dept.  
Effective May 7, 2018 Reason to accept another position within the district.

Employment Classified

to approve the following individuals for employment for the 2017-18 school year, as presented.

Carla Grout, Custodian, Tecumseh Middle School  
Effective April 9, 2018 Step 14 \$17.56

Karen Fairchild, Administrative Assistant, Central Office  
Effective May 7, 2018 Step 25 \$24.87

Employment – Substitutes 2017-18

to approve the following individuals to be employed as substitutes on an as-needed basis for the 2017-18 school year, as presented.

Charles Bell – Certified  
Phyllis Moyer – Classified

Leave of Absence

to approve a medical leave of absence for the following individual, as presented.

Brenda Seitz, School Nurse, Tecumseh Local Schools  
Effective March 9, 2018 to June 25, 2018 Reason Medical

Employment of Certified Employees — Limited 1 Year

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, in accordance with the Negotiated Agreement, as listed:

(Retired Rehirees)  
Gregory Baker  
Rhonda Ball  
John Heint  
Deborah Hicks  
Jean Karn  
Rebecca Matlock  
Carole Putinas-Nummenin  
Ann Snyder  
Denise Thomas

Tecumseh Local Board of Education

April 24,

2018

Judy Virgalitte

Employment of Certified Employees — Limited 1 Year, 2nd Issue

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, 2<sup>nd</sup> issue in accordance with the Negotiated Agreement, as listed:

Christina Emberton  
Violette Everhart  
Christina Fitzpatrick  
Megan Haen  
Alyssa Henderson  
Guilford Herrick  
Derek Hord  
Stephanie Jenkins  
Marjorie Kuziak  
Lynn Luckoski  
Christine Prenatt  
Emilee Smith

Employment of Certified Employees — Limited 1 Year, 3rd Issue

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, 3<sup>rd</sup> issue in accordance with the Negotiated Agreement, as listed:

Danielle Morrow  
Elizabeth Savage  
Pala Suver

Employment of Certified Employees — Limited 1 Year, 4th Issue

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, 4<sup>th</sup> issue in accordance with the Negotiated Agreement, as listed:

Catherine Croxdale  
Rhonda Fox  
Jordan Hitt  
Cathy Kendig  
Karen Krogg

Tecumseh Local Board of Education

April 24,

2018

Annika Lehman  
Steven Rudnicki  
Kalya Patterson  
Jessica Skinner

Employment of Certified Employees – Limited 3 Year

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a three (3)-year contract, 1st issue in accordance with the Negotiated Agreement, as listed:

Mallory Adams  
Amanda Asper  
Shannon Berner  
Jenna Boggs  
Madelyn Boyd  
James Couch  
Barbara Cross  
Stacy Davis-Blackburn  
Joel Drake  
Jennifer Evans  
Deborah Griffieth  
Bailey Heck  
Cynthia Hillard  
Mark Holbrook  
Julianne Howell  
Jennifer Hughes  
Jennifer Hulbert  
Zachary Hyden  
Debra Kingery  
Jessica Knepp  
Josh Knoop  
Kimberly Lain  
Kyle Leathley  
Karin Linch  
Melinda Lombard  
Linsey Mansour  
Amy Massie  
Corey Mollette  
Sara Nelson  
Deborah Nickell  
Sally Nolan  
Gretchen Perkins

Tecumseh Local Board of Education

April 24,

2018

Brian Ringholz  
Antonio Ruiz  
Chasity Russell  
Andrew Turner  
Kathryn Wright

Non-Renewals of Supplemental Contracts Not Specified in the Negotiated Agreement

to accept the recommendation of Norm Glismann, Local Superintendent, to non-renew employee supplemental contracts, as listed:

Band Camp

Alekzandria Peugh  
Melissa Willardson

Employment of Classified Employees — Limited Two (2)-Year Contract

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a two (2)-year contract, as listed:

Monitor

Sarah Biggs (Aide to Handicapped)  
Jeannine Camp (Bus Aide)  
Melissa Carnes (Security Guard Monitor)  
Janet Hartman (ELL aide)  
Chelsie Hellwig (ELL aide)  
Kimberly Lindamood (Classroom Monitor)  
Amanda Smith (Latchkey Aide)  
Kathy Thornsberry (Title I Aide)  
Shannon Todd (Title I Aide)  
Donna Whetstone (Title I Aide)

Bus Driver

Angel Davis

Food Service

Linda Powell  
Misti Hedrick  
Megan Holbrook  
Nancy Young

Custodian

Carla Grout  
David Olinger  
David Ulrich

April 24,

2018

Administrative Assistant

Karen Fairchild

Employment of Classified Employees — Initial Continuing Contract

to accept the recommendation of Norm Glismann, Local Superintendent, to employ classified employees for continuing contract, as listed:

Bus Drivers

Tina Perkins

Custodians

Kasey Medve

Food Service

Jessica Benner

Kimberly Heckman

Monitors

Beth Bennett (Aide to Handicapped)

Amber Crew (Lunchroom Monitor)

Tracey Hutchison (Lunchroom Monitor)

Regina Jones (Title I Aide)

Janet Keesecker (Bus aide)

Tammy McBroom (Lunchroom Monitor)

Norma Ridge (Aide to Handicapped)

Caitlin Rizer (Aide to Handicapped)

Pam Ulrich (Latchkey Monitor/Lunchroom Monitor)

Cynthia Macasek – Library Aide

Secretaries

Carol Heitzman

Tiffani McCabe

Maintenance

Daniel Kimmey

Thomas Wood

Employment – Migrant Summer School Principal

to approve the following individual as the Migrant Summer School Principal for the summer of 2018.

Stacie Anderson-Cook

Employments - Certified – Migrant Summer School

to approve the following individuals for the Migrant Summer School program during the summer of 2018

Teachers

Tecumseh Local Board of Education

April 24,

2018

Amy Sparks                      Laura Bucio                      Kevin Sykes  
Stacy Davis-Blackburn (Sub)

Employments - Classified - Migrant Summer School

to approve the following individuals for the 2018 Migrant Summer School program.

Child Nutrition

Laura Stroup (1/2)      Shauna McCoy (1/2)

Bus Driver

Alice Berner

Paraprofessionals

Chelsie Hellwig              Sarah Biggs              Jennifer Lewis

Secretary

Belinda York

Employment - Certified –Summer School

to approve the following individual for the Summer School program during the summer of 2018

PE Teacher – Derek Hord

Contract Extension – Maintenance Supervisor

to approve a two (2) year contract extension for Roger Diller in the position of Maintenance Supervisor, effective June 20, 2019 through June 19, 2021.

Contract Extension – Transportation Supervisor

to approve a two (2) year contract extension for Karen Lokai in the position of Transportation Supervisor, effective June 16, 2018 through June 15, 2020.

Roll Call: Ayes, Members Scott, Slagell, Brents, Martin and Scarff.

Nays, none. Motion carried 5-0.

*ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE*

Motion by Ms. Martin and second by Mrs. Brents:

Job Descriptions

to approve revisions to the following job descriptions, as presented.

High School Counselor (File 301)

Middle School Counselor (File 302)

Elementary School Counselor (File 324)

Administrative Assistant (File 214)

Salary Schedule

April 24,

2018

to approve the name change of the Superintendent Secretary Salary Schedule to the Administrative Assistant Salary Schedule, as presented.

Teacher Appreciation Week Resolution

The week of May 7-11, 2018, is National Teacher Appreciation Week. Tuesday, May 8, 2017 is National Teacher Day. The following resolution designates the week as Teacher Appreciation Week in our community:

***Teacher Appreciation Week Resolution***

WHEREAS, today's teachers mold our future citizens through their guidance and education, and

WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in large measure, upon the education our youth receive today, and

WHEREAS, teachers are charged with the daunting task of assuring that no child is left behind by our public schools, and

WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

WHEREAS, the Tecumseh Local School District recognizes that its teachers are providing quality educational services to our children,

NOW, THEREFORE, BE IT PROCLAIMED THAT the week of May 7-11 is ***Teacher Appreciation Week*** in the Tecumseh Local School District.

We urge all citizens to join us in recognizing the dedication and hard work of our teachers by expressing appreciation for a "job well done."

Strategic Management Solutions Contract

to approve the renewal contract with Strategic Management Solutions to provide services for E-Rate for a period of one year, as presented.

Policy Adoptions and Revisions

to approve the following policy adoptions and/or revisions, as presented:

Policy 4121	Criminal History Record Check
Policy 4162	Drug and Alcohol Testing of CDL License Holders
Policy 1520	Employment of Administrators
Policy 5111	Eligibility of Resident/Nonresident Students
Policy 5112	Entrance Requirements



Tecumseh Local Board of Education

April 24,

2018

Policy 8400	School Safety
Policy 8600.04	Bus Driver Certification
Policy 9141	Business Advisory Council

Pro-Source Contract

to approve a five-year lease contract with ProSource for district copiers, beginning in August 2018 when the current lease agreement is complete.

Roll Call: Ayes, Members Martin, Brents, Slagell, Scott, and Scarff.  
Nays, none. Motion carried 5-0.

FINANCIAL

Motion by Mrs. Slagell and second by Ms. Martin:

Financial Reports

to review and approve for April 2018.

Roll Call: Ayes, Members Slagell, Martin, Scott, Brents and Scarff.  
Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Ms. Martin and second by Mrs. Scott:

Donation

to accept the following donation made to the Tecumseh Local School District:

Medway VFW	THS Bowling Team	\$ 500.00
------------	------------------	-----------

Fund Advances

to approve the following, as presented:

Negative fund balances covered by unencumbered general fund balance.

001-000	\$11,933,030	3/31/2018
505-9018	\$ ( 11,076.00)	
516-9018	\$ ( 52,574.02)	
572-9018	\$ ( 51,132.03)	
590-9018	\$ ( 8,729.22)	
599-9018	\$ ( 1,300.75)	
Total Negative	\$(124,811.27)	

This resolution is to notify the board of education and show there are sufficient funds in the general funds to cover the negative grant funds.

Tecumseh Local Board of Education

April 24,

2018

Amend Appropriations and Estimated Resources

to amend appropriations and estimated resources as of April 9, 2018, as presented.

Roll Call: Ayes, Members Martin, Scott, Slagell, Brents and Scarff.

Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – INSTRUCTIONAL

Motion by Mrs. Scott and second by Ms. Martin:

2018 Migrant Education Summer School

to authorize Tecumseh Local Schools to operate a Migrant Summer School program for grades K-8. The migrant summer school be held June 14 through July 27, 2018 and is funded by the Title I-C Ohio Migrant Education program and contingent upon enrollment so as to make the program feasible.

2018 Summer School

to approve High School Summer School physical education class for 2018 to be held June 4-15, 2018. The physical education class will be at a cost of \$150 per student and Elementary Summer School to be held June 26-July 12, 2018, at no cost to the students.

Roll Call: Ayes, Members Scott, Martin, Brents, Slagell and Scarff.

Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – ATHLETICS

Motion by Mrs. Slagell and second by Mrs. Scott:

Arrow Sports Camps

to approve summer sports camps, as presented. This is at no cost to the Board of Education.

Tecumseh Football Camp – Tecumseh High School

July 9 -19, 2018 Grades 9-12

Cost: \$50, \$10 for additional family members

Middle School Football Camp – Tecumseh High School

July 11-July 12, 2018

Grades 7-8 Cost: \$20

Tecumseh Local Board of Education

April 24,

2018

Youth Football Camp – Tecumseh High School

July 16-17, 2018

Grades 2-6

Cost: \$10

Arrows Basketball Camp – Tecumseh High School

June 4-8, 2018 8:00 a.m. to Noon

Grades 3-8

Cost: \$50, \$10 for additional family members

Lady Arrows Basketball Camp – Tecumseh High School

June 4-7, 2018 5:00 p.m.-8:30 p.m.

Grades 3-8

Cost: \$50, \$10 for additional family members

Volleyball Camp – Tecumseh High School

June 11-12, 2018

Grades 4-8

Cost: \$50

Morning session – 9:00 – 11:30 am

Afternoon session – 12:30 – 3:00 pm

Camp is open to boys and girls who will be in grades 4-8 next fall

Youth Cheerleading Camp – Tecumseh High School

July 16-18, 2018

Cost \$6.00

Ohio High School Athletic Association Membership

to approve membership in the OHSAA for the 2018-19 school year.

Roll Call: Ayes, Members Slagell, Scott, Brents, Martin and Scarff.

Nays, none. Motion carried 5-0.

**Further New Business**

None at time time.

**Planning and Discussion**

None at this time.

**Legislative Update**

Mr. Glismann updated the board on HB 512, Combined State School Board, HB591, Revamp Report Card and HB 216, De-regulation Bill from Superintendents (Certification).

**Superintendent's Report**

Mr. Glismann reported the buildings are smoothly, students and staff are doing state testing, one-to-one district programs and an update of tech devices.

**Assistant Superintendent's Report**

## Tecumseh Local Board of Education

April 24,

2018

Mrs. Crew updated the board on the Library Board meeting May 10<sup>th</sup>, Senior Award Night at THS on May 14<sup>th</sup> and the need to rsvp and she commented that she appreciated the OSBA presentation from earlier in the evening.

Special Education Director, Susan Wile, commented on the State Strategic Planning; moving away from compliance from the State Level.

Student Representative, Vanessa Caberra, reported to the board that the THS prom is this Saturday, the Junior Optimist colored pots for Dayview and that the new student representative from THS will be Shane Gray.

### **Treasurer's Report**

Mrs. Robinson informed the board that she would have the new 5-year forecast ready for the May meeting. Board members asked if Mrs. Robinson had been meeting with boosters groups and Mrs. Robinson stated that she has attended numerous booster meetings.

### **Information Items**

April 27 – Teacher Inservice – No School

April 28 – THS Prom

April 30 – Joint Board Meeting, Smith Park Shelter House 6:30 p.m.

May 9 – 2-hour delay start

May 11 – ROTC Awards 6:30 p.m.

May 14 – THS Senior Awards 7:00 p.m.

### **Comments and Questions from Board Members**

Ms. Martin commented that OSBA is looking for student activities and she would like to promote the Junior Optimist Club. Ms. Martin also stated that she will contact district students to lead the Pledge of Allegiance at the monthly meetings.

Mrs. Scott stated that she would like the district to be more involved with OSBA student achievement. She reported that the CTC conducted a Rodeo and Jubilee last week to raise money for the CTC. Mrs. Scott will not be able to attend the joint meeting on April 30<sup>th</sup> because she will be at the CTC conducting interviews for treasurer.

Mrs. Brents announced that the Arrow Parent Nation will be having a dodgeball tournament at the middle school on May 11<sup>th</sup> at 8:00 pm.

Mrs. Slagell participated in the April 3<sup>rd</sup> curriculum visits and that the student interviews were great and she spoke with 3 transferred students who prefer being at TLS.

Mr. Scarff commented that the Hall of Honor inductions were amazing.

April 24,

2018

**Public Comments**

Kerry Cassell, TEA President, commented that it has been a fast year and testing is going well except for the crash of the state system last week.

Mrs. Fugate commented about the Federal and State cuts to Education and the need for the district to spend more money on textbooks. Mrs. Crew let the audience know that the district is looking at a new Social Studies series now.

**EXECUTIVE SESSION**

Motion by Ms. Martin at 7:35 p.m. to meet in executive session to discuss Personnel Matter – employment, compensation and investigation of charges or complaints; Labor Negotiations – preparing for, reviewing negotiations or bargaining sessions and strategies for conducting; and Security – specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Seconded by Mrs. Brents.

Roll Call: Ayes, Members Martin, Brents, Slagell, Scott and Scarff.  
Nays, none. Motion carried 5-0.

The meeting reconvened at 9:38 p.m.

ADMINISTRATIVE

Motion by Ms. Martin and second by Mrs. Scott:

Resource Officer (SRO) Agreement

to authorize Assistant Superintendent Crew and Treasurer Robinson to work with the County Commissioners on an agreement to provide Tecumseh Local Schools with a School Resource Officer (SRO) for the 2018-19 school year, with the Board contributing up to \$50,000 for one-half of the total cost, and with the final contract to be approved by this Board.

Roll Call: Ayes, Members Martin, Scott, Brents, Slagell and Scarff.  
Nays, none. Motion carried 5-0.

**EXECUTIVE SESSION**

Motion by Ms. Martin at 9:39 p.m. to meet in executive session to discuss Personnel Matter – employment.

Tecumseh Local Board of Education

April 24,

2018

Seconded by Mrs. Scott.

Roll Call: Ayes, Members Martin, Scott, Brents, Slagell and Scarff.

Nays, none. Motion carried 5-0.

The meeting reconvened at 10:10 p.m.

**Adjournment**

Motion by Mrs. Scott to adjourn the meeting.

Seconded by Mrs. Brents.

Roll Call: Ayes, Members Scott, Brents, Slagell, Scarff and Martin.

Nays, none. Motion carried 5-0.

Meeting adjourned at 10:11 p.m.

---

President

---

Treasurer