

Minutes of the April 28, 2020 Regular Meeting of the Tecumseh Local Board of Education

April 28, 2020

The Tecumseh Local Board of Education met in regular session on April 28, 2020 with board president Corinne Scott presiding. Mrs. Scott called the meeting to order at 6:00 p.m. The meeting was livestreamed via the Tecumseh Local Schools Facebook Page.

Roll Call: Present — Members Scott, Slagell, Brents, Martin, and Priest.
Absent — None.

Mrs. Scott led the Pledge of Allegiance.

Policy Adoption

Motion by Mrs. Brents to adopt the temporary policy Virtual Open Meetings During the State Emergency, which temporarily amends Board Policy 0169.1-Public Participation at Board Meetings to suspend all public participation, including public comments. The temporary policy will be effective retroactively to March 9, 2020 but not longer than December 1, 2020.

Second by Mr. Priest

Roll Call: Ayes, Members Brents, Priest, Martin, Slagell, and Scott.
Nays, none. Motion carried 5-0.

Minutes of Previous Meetings

Motion by Mrs. Slagell and second by Mrs. Brents to approve the minutes of the March 17, 2020, and March 30, 2020 meetings, as presented.

Roll Call: Ayes, Members Slagell, Brents, Martin, Priest, and Scott.
Nays, none. Motion carried 5-0.

Communications

Written Communications – None.

Other Communications – None.

Reports – None.

Old Business

There was no old business.

New Business

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mrs. Slagell and second by Mrs. Brents:

Resignations

Kathy MacAlpine, Literacy Coach/Title I Teacher at Donnelsville Elementary School.
Effective June 5, 2020. Reason - Retirement.

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Rita Meadors, Intervention Specialist at New Carlisle Elementary School. Effective at the end of the 2019-2020 school year. Reason - Retirement.

Kayla Hall, Intervention Specialist at New Carlisle Elementary School. Effective at the end of the 2019-2020 school year. Reason - To accept another position within the district.

Kendra Mayfield (Burnside), Guidance Counselor at Tecumseh High School. Effective June 10, 2020. Reason - Personal.

John Heinl, High School Guidance Counselor at Tecumseh High School. Effective at the end of the 2019-2020 contract year. Reason - Personal/Retirement.

Suzanne Massie, Guidance Counselor at Tecumseh Middle School. Effective at the end of the 2019-2020 school year. Reason - To accept another position within the district.

Gretchen Perkins, English Teacher at Tecumseh High School. Effective at the end of the 2019-2020 school year. Reason - To accept another position within the district.

Employment – Certified

to approve the employment of the following individuals for the 2020-2021 school year, as presented.

Kayla Hall, Third Grade Teacher at New Carlisle Elementary School. Effective at the start of the 2020-2021 school year. Salary – Same as before.

Suzanne Massie, High School Guidance Counselor at Tecumseh High School. Effective at the start of the 2020-2021 school year. Salary – Same as before.

Gretchen Perkins, High School Guidance Counselor at Tecumseh High School. Effective at the start of the 2020-2021 school year. Pending appropriate certification. Salary – Same as before.

Employment – Classified

to approve the employment of the following individual for the 2019-2020 school year, as presented.

None.

Employment – Classified – Spring/Summer Help

to approve the employment of the following individuals for the spring/summer of 2020 for typical annual projects and for moving between New Carlisle Elementary School and Donnelsville Elementary School, as presented.

Josh Knoop
Kyle Leathley
Chase Mansell
Blais Hale

Steve Finnell
Angie Mitchell
Reid Hale
David Gehret

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Mitchell Gehret
Tyler Cory

Aubrey Morris
Garrett Gemmaka

Employments – Supplemental – Athletic

to approve for the 2019-2020 school year, salary as per the Negotiated Agreement.

Spring Sports

Volunteer (Baseball)	Bret Nicewaner
Volunteer (Softball)	Caileigh Leggett
Assistant Varsity Track	Miranda Volz
Assistant Varsity Track	Simon Herbert
Middle School Track	Leslie Budding

Administrator Contracts

to approve a two (2) year contract extension for the following administrators, as listed.

Ivan Gehret, Assistant Superintendent, August 1, 2021 to July 31, 2023
Aaron Oakes, HS Principal, August 1, 2021 to July 31, 2023
Jay Burkholder, Donnelsville Principal, August 1, 2021 to July 31, 2023
Brian Dixon, TMS Principal, August 1, 2021 to July 31, 2023
Craig Eier, Athletic Director, August 1, 2021 to July 31, 2023
Christine Flinn, Psychologist - THS, August 1, 2021 to July 31, 2023
Melissa Fogt, Special Education Supervisor, August 1, 2021 to July 31, 2023
Mike Foster, Assistant HS Principal, August 1, 2021 to July 31, 2023
Chris Hauf, Assistant HS Principal, August 1, 2021 to July 31, 2023
Maggie Longberry, Psychologist - Donn/MS, August 1, 2021 to July 31, 2023
Lauren McFarland, Assistant MS Principal, August 1, 2021 to July 31, 2023
Kathryn Randenburg, NCE Principal, August 1, 2021 to July 31, 2023
Marianne Rinaldo, Psychologist - NCE, August 1, 2021 to July 31, 2023
Karyl Strader, Park Layne Principal, August 1, 2021 to July 31, 2023
Susan Wile, Director of Special Ed., August 1, 2021 to July 31, 2023
Beth Moore (204 days), Curriculum Specialist, August 1, 2021 to July 31, 2023
DeAnna Gehret (204 days), Grants Coordinator, August 1, 2021 to July 31, 2023
Russell Ostrowski (204 days), Virtual School Coordinator, August 1, 2021 to July 31, 2023

Classified Personnel on Administrative Contracts

Veronica Cassidy (255 days), Network Administrator/Technician, July 2021 to June 2023
Stacy Reynolds (260 days), Supervisor of Child Nutrition, July 2021 to June 2023
Karen Lokai (260 days), Bus Supervisor, July 2021 to June 2023
Boyd Barger (260 days), Maintenance Supervisor Assistant, July 2021 to June 2023

Employment of Certified Employees – Limited 1 Year

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, in accordance with the Negotiated Agreement, as listed.

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(Retired Rehires)

Gregory Baker
Rhonda Ball
Deborah Hicks
Judy Virgalitte

Employment of Certified Employees – Limited 1 Year 2nd Issue

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, 2nd issue in accordance with the Negotiated Agreement, as listed.

Bradi Baumann
Debra Cash
Allison Collins
David Franklin
Megan Haerr
Kayla Hall
Christopher Hawk
Krystyna Noaks
Jenna O'Connell
Molly Parker
Andrew Tincher
Amanda Wheeler
Mariah Whitman
Gabriel Winans
Meagan Wise

Employment of Certified Employees – Limited 1 Year, 3rd Issue

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, 3rd issue in accordance with the Negotiated Agreement, as listed.

Christina Askren
Erin Luehrs
Karen Rash
Jacob Rayburn
Cindy Steele

Employment of Certified Employees – Limited 1 Year, 4th Issue

to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a one (1)-year contract, 4th issue in accordance with the Negotiated Agreement, as listed.

Christina Emberton
Violette Everhart
Megan Ford
Alyssa Henderson

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Guilford Herrick
Stephanie Jenkins
Marjorie Kuziak
Lynn Luckoski
Christine Prenatt
Emilee Smith

Non-Renewals of Supplemental Contracts Not Specified in the Negotiated Agreement
to accept the recommendation of Paula Crew, Local Superintendent, to non-renew employee
supplemental contracts, as listed.

Band Camp
Bryan Martin
Melissa Willardson
David Wilson

Employment of Classified Employees – Limited 1 Year
to accept the recommendation of Paula Crew, Local Superintendent, to employ classified
employees for a one (1)-year contract, as listed.

(Retired Rehires)
Jeannine Camp
Roger Diller
Mary McKinley
Dan Medve
Vicky Oaks
Stella Sergent

Employment of Classified Employees – Limited Two (2)-Year Contract
to accept the recommendation of Paula Crew, Local Superintendent, to employ classified
employees for a two (2)-year contract, as listed.

Title I Aides
Sheila Beel
Jessica Chapman
Dawn Gilliam
William Gruber

Custodians
Carla Grout
Anthony Hersch
Michael Mazzone
Bryan Smith

Food Service
Brittany Mahaffey
Sarah McCabe

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Angelia Mitchell
Joy Terrell

Secretaries

Amanda Chassereau
Meagan Dixon
Traeln Hoover
Brandy Triplett

Monitors/Aides

Melissa Carnes (lunchroom monitor)
Molly Dukes (ELL)
Greta Eber (library aide)
Mary Jo Green (library aide)
Karen Lowrey (bus monitor)
Ubalдина Ottley (library aide)

Employment of Classified Employees – Limited Two (2)-Year Contract (2nd Issue)
to accept the recommendation of Paula Crew, Local Superintendent, to employ classified employees for a two (2)-year contract (2nd Issue), as listed.

Administrative Assistant

Karen Fairchild

Bus Driver

Angel Davis
Angelia Mitchell

Custodian

David Olinger
David Ulrich

Food Service

Linda Powell

Monitor

Sarah Biggs (aide to handicapped)
Melissa Carnes (security guard monitor)
Janet Hartman (ELL Aide)
Kimberly Lindamood (classroom monitor)
Amanda Smith (latchkey aide)

Special Education Secretary

Denise Ward

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Rescind Employments – Certified – Summer School

to rescind the employment of Summer School staff for summer 2020, as presented. The Summer School program will not be held due to H.B.197/COVID-19.

Christine Forbes - Teacher
Elizabeth Savage - Teacher

Employments – Certified - Migrant Summer School

to approve the employment of Migrant Summer School staff during the summer of 2020, as presented.

Christine Forbes – Exploratory/Intervention Teacher
Elizabeth Savage – Migrant Summer School Teacher

Employments – Classified - Migrant Summer School

to approve the employment of Migrant Summer School staff during the summer of 2020, as presented.

Parent Liaison - Miriam Rodriguez

Roll Call: Ayes, Members Slagell, Brents, Martin, Priest, and Scott.
Nays, none. Motion carried 5-0.

Agenda Item J was removed from Consent Agenda-Personnel and voted on separately, as follows:

Employment of Certified Employees – Limited 3 Year

Motion by Ms. Martin and second by Mrs. Brents to accept the recommendation of Paula Crew, Local Superintendent, to employ certified employees for a three (3)-year contract, 1st issue in accordance with the Negotiated Agreement, as listed.

Tonya Back
Laura Bucio
Justin Cox
Michael Crago
Rachel Dugan
Stacy Hampshire
Catherine Hasecke
Michelle Haythe
Annie Huffman
Deborah Jones
Heidi Kottmyer
Christi Leggett
Erin Ly
Angela McBride-Towner
Melinda McKibben
Danielle Morrow

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Jennifer Priest
Elizabeth Savage
Raynee Shepherd
Laura Simons
Pala Suver
Todd Vehorn
Jennifer Vito
Meagan Wagner
Jane Wynn

Roll Call: Ayes, Members Martin, Brents, Slagell, and Scott.
Nays, none.
Abstained, Member Priest. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Motion by Ms. Martin and second by Mrs. Brents:

Staff Appreciation Week / Teacher Appreciation Day

to recognize the week of May 4-8, 2020 as Staff Appreciation Week. All Tecumseh staff will be celebrated throughout the week. In addition, April 22, 2020 recognizes administrative professionals. May 8, 2020 is Teacher Appreciation Day; the following resolution designates Teacher Appreciation Day in our community.

Teacher Appreciation Day Resolution

WHEREAS, today's teachers mold our future citizens through their guidance and education, and
WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities, and
WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and
WHEREAS, our country's future depends, in large measure, upon the education our youth receive today, and
WHEREAS, teachers are charged with the daunting task of ensuring that no child is left behind by our public schools, and
WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and
WHEREAS, the Tecumseh Local School District recognizes that its teachers are providing quality educational services to our children,
NOW, THEREFORE, BE IT PROCLAIMED THAT May 8, 2020 is ***Teacher Appreciation Day*** in the Tecumseh Local School District.
We urge all citizens to join us in recognizing the dedication and hard work of our teachers by expressing appreciation for a "job well done."

Board Resolution Regarding Payment of Staff

to approve the resolution regarding payment of staff during the CoronaVirus pandemic, as presented. The closure was continued through the duration of the 2019-2020 school year.

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Board Resolution Regarding Superintendent and Treasurer Authority

to approve the resolution declaring an emergency; ratifying the actions of the superintendent and treasurer, and their designees, to date, with respect to the continuation of instruction and nutrition; and authorizing the superintendent and treasurer to take emergency measures, as presented.

Board Resolution Regarding 2019-2020 Evaluations for Administrators

to approve the resolution electing not to conduct evaluations under Chapter 3319 of the Ohio Revised Code for administrators during the 2019-2020 school year, to the extent that such evaluations were not completed prior to March 14, 2020, as presented.

Board Resolution Regarding Classified Staff Evaluations for the 2019-2020 School Year

to approve the resolution electing not to conduct evaluations of non-teaching staff for the 2019-2020 school year if said evaluations were not completed prior to the Ohio Director of Health's Order on March 14, 2020, ordering the closure of K-12 schools in Ohio, and suspending any applicable board policies and procedures related to evaluation of non-teaching staff for the 2019-2020 school year. Such evaluations shall be conducted by the end of the 2020-2021 school year, and the administration is authorized to incorporate data and/or evidence from the 2019-2020 school year, as presented.

Board Resolution Regarding 2019-2020 Evaluations for Teachers

to approve the resolution regarding the evaluation of teachers for the 2019-2020 school year, per MOU signed April 28, 2020 by District/TEA.

Roll Call: Ayes, Members Martin, Brents, Priest, Slagell, and Scott.

Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Mrs. Slagell and second by Mr. Priest:

Financial Reports

to review and approve the financial reports for March 2020.

Fund Advances

to approve the following, as presented.

Negative fund balances covered by unencumbered general fund balance for March 2020.

001-0000	\$119,482.81
505-9020	\$0
516-9020	(\$52,587.35)
536-9020	(\$1,591.26)
551-9020	(\$4,410.91)
572-9020	(\$50,834.21)
572-9920	(\$132.94)
587-9020	\$0
590-9020	(\$8,264.88)
599-9020	(\$686.92)

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461-9020 (\$974.34)

This information is to notify the Board of Education and show there are sufficient funds in the general fund to cover the negative grant funds.

Amend Estimated Resources and Appropriations
to amend estimated resources, as presented.

Fiscal Year Audit Report
to approve the FY'19 Financial Audit Report, as presented.

Contract Approval – GAAP Conversion
to approve a contract for \$6,300 with Carol M. Riggle, CPA for services to complete the GAAP conversion of FY2020 financial records, as presented.

Contract Approval – Garland/DBS
to approve a contract with Garland/DBS for the New Carlisle Elementary School Roof Project. The total cost of the project is \$285,896 using Maxim Roofing. The Building Maintenance Fund (Fund 034) will be used to pay for this project.

School Bus Purchase Program Grant (499 9021)
to approve the purchase of one (1) new 72-passenger conventional school bus. The district has been awarded a \$60,503.74 grant toward the purchase of one bus. The grant was awarded as part of the Governor's Biennium Budget. The grant funds become available July 1, 2020. The district will use Permanent Improvement Funds to pay for the remaining cost of the bus.

Arrow Card Disposal
to approve Football Coach Chris Cory's request to dispose of 83 Arrow Cards that have expired. The cost of the cards was \$3 each. Each year there are cards left over that are not sold. There were 252 cards left unsold in the prior year.

Superintendent as Signatory and Bond Coverage
to approve a resolution authorizing the Superintendent to be added as a second signatory on district accounts and to be bonded. The new recommended bond for the Superintendent is \$1,000,000 at a cost of \$1,440 each year.

Treasurer Bond Coverage
to approve an increase in the Treasurer's current bond coverage amount from \$100,000 to \$1,000,000 at a cost of \$1,440 each year.

Roll Call: Ayes, Members Slagell, Priest, Brents, Martin, and Scott.
Nays, none. Motion carried 5-0.

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ADOPTION OF CONSENT CALENDAR - INSTRUCTIONAL

Motion by Ms. Martin and second by Mrs. Brents:

Resolution Regarding Distance Learning

to pass a resolution authorizing the superintendent's development and implementation of a plan of distance learning, as presented.

Third Grade State Testing

to pass a resolution to administer the third grade reading and math state assessments for the 2020-2021 school year using a paper version as opposed to electronic.

Roll Call: Ayes, Members Martin, Brents, Priest, Slagell, and Scott.
Nays, none. Motion carried 5-0.

ATHLETICS

Ohio High School Athletic Association Membership

Motion by Mrs. Brents and second by Mr. Priest to approve membership in the OHSAA for the 2020-2021 school year.

Roll Call: Ayes, Members Brents, Priest, Martin, Slagell, and Scott.
Nays, none. Motion carried 5-0.

POLICY

Policy Review

The Board reviewed the following policies, as presented.

- 5160 Graduation Requirements
- 5160.02 Students At-Risk of Not Qualifying For a High School Diploma

Further New Business

None at this time.

Planning and Discussion

Superintendent Paula Crew requested, and the Board consented to a Special Board Meeting for the purpose of holding a work session, to be held Thursday, May 14, 2020 at 5:30 p.m., location to be determined.

Reports

Superintendent Paula Crew:

- Proud of district staff transitioning to remote learning overnight, and parents learning to navigate Google Classroom, and all going above and beyond during the pandemic.
- Thanks for staff and community volunteers for the Lunch Bus.
- This Friday yard signs will be distributed via school bus to all graduating seniors. The signs are paid for by community and local businesses.

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- Principals will communicate with families regarding distributing Spring pictures.
- Graduation ceremony options are being considered and need to be in line with the Ohio Governor's orders.
- Principals will communicate with families regarding returning Chromebooks, library books, textbooks, etc. and picking up personal belongings when times are determined.

Treasurer Denise Robinson:

- Our EPC health insurance plan is currently on a plan year of October 1 through September 30, with the current plan ending September 30, 2020. EPC will change this, effective for 2021, to a calendar plan year of January 1 through December 31. An open enrollment will need to be held prior to October 1, 2020 with new rates to be determined. An additional open enrollment period will need to be held (IRS rules) prior to January 1, 2021 when change to a calendar plan year takes effect. The premiums will remain the same from October 1, 2020 through December 31, 2021.
- The Five-Year Forecast will be presented next month. Mrs. Robinson will be transitioning to web-based system for preparing future five-year forecasts.

Assistant Superintendent Ivan Gehret:

- The District's vision "Learning for All ~ Whatever it Takes" has been evident in everyone's efforts throughout the pandemic period.
- The Lunch Bus has been fun, and it is a good connection with the community.
- On May 4 work will begin with renovations in the athletic building. Work has been done in the auditorium. The door lock system are currently being upgraded.
- Bus inspection was postponed due to pandemic shut-down.

Information Items

April 28-End of 2019-2020 School Year – Schools Closed by Ohio Governor's Executive Order

May 25 – No School, Memorial Day

TBD – Graduation

Comments and Questions from Board Members

Mrs. Brents – Proud of community, staff, parents, children. Thank you.

Mrs. Slagell – Bus drivers and custodians are all doing a great job. 1st grade virtual spring concert was held online. Thanks to Mrs. Enloe and Mr. Hitt for making that happen.

Mr. Priest – Attended the virtual music program and was surprised how many participants there were. Thanks to the staff for doing whatever they can for the kids. Grateful to be part of this community. Passed out food on the Lunch Bus and was surprised by the amount of food distributed; Lunch Bus is a "well-oiled machine." Thanks to entire staff, students, and community doing an amazing job.

Ms. Martin – Everyone, staff and parents have done a wonderful job; proud to be an Arrow. We have a wonderful community and support. Thanks to Paula for "steering the ship."

Mrs. Scott – CTC is doing remote learning; many classes are lab based and it has been a struggle to convert that to remote learning. Everyone is thinking outside the box. Appreciates that requirements for testing have been dropped at the state level. All staff are setting the tone and it is a positive tone coming out of our district. Our number one priority is what is best for our students. Missing everyone.

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EXECUTIVE SESSION

Motion by Mr. Priest at 7:46 p.m. to recess into Executive Session to discuss Personnel Matters - Compensation, and/or investigation of charges or complaints of a public employee or officials, and Security – Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Second by Mrs. Brents.

Roll Call: Ayes, Members Priest, Brents, Martin, Slagell, and Scott.

Nays, none. Motion carried 5-0.

The meeting reconvened at 8:42 p.m.

Pay for Supplementals

Motion by Ms. Martin and second by Mrs. Brents to pay supplementals in full (100%) for Spring Sports for the remainder of the 2019-2020 school year.

Roll Call: Ayes, Members Martin, Brents, Priest, Slagell, and Scott.

Nays, none. Motion carried 5-0.

Adjournment

Motion by Mrs. Slagell to adjourn the meeting.

Second by Ms. Martin.

Roll Call: Ayes, Members Slagell, Martin, Brents, Priest, and Scott.

Nays, none. Motion carried 5-0.

Meeting adjourned at 8:44 p.m.



President



Treasurer

