

Minutes of the June 23, 2020 Regular Meeting of the
Tecumseh Local Board of Education

June 23, 2020

The Tecumseh Local Board of Education met in regular session on June 23, 2020 with board president Corinne Scott presiding. Mrs. Scott called the meeting to order at 6:00 p.m. The meeting was held in the Tecumseh High School Auditorium, 9830 W National Road, New Carlisle, Ohio 45344.

Roll Call: Present — Members Scott, Slagell, Brents, and Martin.
Absent — Member Priest

Mr. Priest arrived at 6:05 p.m.

Mrs. Scott led the Pledge of Allegiance.

Mrs. Scott recognized guests.

Minutes of Previous Meetings

Motion by Ms. Martin and second by Mrs. Brents to approve the minutes of the May 26, 2020 meeting, as presented.

Roll Call: Ayes, Members Martin, Brents, Slagell, and Scott.
Nays, none. Motion carried 4-0.

Communications

Written Communications – None.
Other Communications – None.
Reports – None.

Old Business

There was no old business.

New Business

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mrs. Slagell and second by Mrs. Brents:

Resignations

Cristian Balcazar, Migrant Regional Secretary/TR Clerk for Tecumseh Local Schools.
Effective May 28, 2020. Reason - Personal.

Brittany Mahaffey, Bus Driver for Tecumseh Local Schools. Effective June 4, 2020.
Reason – Personal.

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Sara Thornsberry, Title I Aide at Donnelsville Elementary School. Effective at the end of the 2019-2020 school year. Reason – Personal.

Misti Hedrick, Child Nutrition at Tecumseh High School. Effective June 9, 2020. Reason – Personal.

Employment – Certified

to approve the employment of the following individual for the 2020-2021 school year, as presented.

Adrienne Werling, Math Teacher at Tecumseh High School. Effective for the 2020-2021 school year. Class I Step 1. Salary \$37,549.

Employment – Classified

None at this time.

Employment – Substitute – Certified 2020-2021

to approve the employment of the individuals listed below on an as-needed basis for the 2020-2021 school year, as presented.

David Barnett	John Betts	William Blake
Carol Blase	Gayle Borton	Emiko Bowers
Clinton Buffington	Kathleen Campbell	Patricia Chastain
Janice Clark	Katie Cordle	Katherine Crossin
Jon DeWitt	Gerald Ehlinger	Cindy Englebrecht
Courtney Eppard	James Faber	Kaitlyn Favreau
Richard Fischer	Linda Freeze	Elaine Frey
Hannah Gebhardt	Jerome Gracy	Amy Hall
Tracey Hanlin	Terri Hansel	Martin Harness
Michael Herbert	Susan Hoke	Jenaya Hughes
Gene Karn	Donna Kline	Deborah Korab
Amy Leighty	Geraldine Lester	Daniel Liggett
Austin Litteral	Aaron Lockwood	Grant Loveless
Ronald Mason	Rae Massie	Christopher McDaniel
Kathrine McEnaney	Jaynet McKnight	Cynthia Miller
Jack Moore	Daniel Mullen	Thomas Niemitalo
Robin Patrick	Alan Peczkowski	Amy Perkins
Maria Peter	Cameron Price	Carolyn Pytel
Jimmy Reisinger	Kathie Schwarz	Angela Scott
Randy Shade	Dennis Shumaker	Kathleen Smith
Rebecca Somers	Robert Spyker	Cynthia Summerfield
Catherine Sutherly	Cassie Svisco	Ann Tantlinger
Jonathan Wagner	Amy Walp	Robert Wigton
Terry York		

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Employment – Substitute – Classified 2020-2021

to approve the employment of the individuals listed below on an as-needed basis for the 2020-2021 school year, as presented.

Donald Arndts	Bradley Bowers	Sarah Bowshier
Michelle Chaplin	Marvin Cornett	Roberta Cornett
John Cottrell	Jeffrey Danner	Ciara Diamond
Brandi Diehl	Russell Farley	Steven Finnell
James Frederick	Shirley Fuschino	Ethel Gibbs
Tim Gullett	Connie Henson	Kristi Horne
Terry Kline	Arthur Koogler	Travis Lawson
Kyle Leathley	Natasha Legge	Frank Mastin
Timothy McDonald	Sarah McMurchy	Joslyn Metz
Jessica Minnick	Helen Mullins	Anna Naff
Melissa Peters	Jill Reese	Glenda Russell
Beverly Schiller	Doris Shackleton	Carol Stambaugh
Jane Taylor	Amy Ward	Donna Whetstone
Sara Winkle	Linda Wright	Betty Young
Thomas Young		

Employment – Substitute – Travel

to approve the following list of employees and travel amounts for the 2020-2021 school year, as presented.

Accurso, Dianna	\$550	Cassidy, Veronica	\$900
Circle, Andrea	\$750	Diller, Roger	\$1,000
Eier, Craig	\$2,200	Emory, Bendi	\$550
Flinn, Christine	\$800	Fogt, Melissa	\$2,000
Gehret, DeAnna	\$1,000	Husic, Mike	\$2,100
Knotts, Jan	\$750	Linch, Karin	\$200
Longberry, Maggie	\$800	Massie, Suzanne	\$300
Medve, Dawn	\$450	Moore, Beth	\$1,000
Nickell, Debbie	\$550	Noaks, Krystyna	\$300
O’Connell, Jenna	\$300	Perkins, Gretchen	\$300
Priest, Jennifer	\$300	Reynolds, Stacy	\$2,200
Riffel, Jennifer	\$750	Rinaldo, Marianne	\$600
Short, Julia	\$300	Vehorn, Todd	\$2,300
Wile, Susan	\$3,000		

Employment – Supplemental – Extended Time

to approve the following list of employees and the amount of their extended time for the 2020-2021 school year, as presented.

Mike Husic	CBI	10 days
Suzanne Massie	THS Guidance	5 days
Gretchen Perkins	THS Guidance	5 days
Kristina Talley	THS Guidance	5 days

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Jennifer Priest	TMS Guidance	5 days
Meagan Wagner	TMS Guidance	5 days
Karin Linch	Family & Consumer Science	5 days
Todd Vehorn	VoAg	30 days

Employment – Supplemental – Department Head

to approve the following individuals for the department head supplemental for the 2020-2021 school year, salary as per the Negotiated Agreement.

Art	Stephanie Stevens
English	Lisa Moon
Guidance	Kristine Talley
Health/Physical Education	Roger Culbertson
Math	Guil Herrick
Music	Melissa Willardson
Science	Scott Herbert
Social Studies	Doug Free
Special Education	Lisa Wells
Vocational Department	Todd Vehorn
Business	Michelle Haythe
Foreign Language	Leslie Budding

Employment – Supplemental - Music

to approve the following individuals for the positions as listed for the 2020-2021 school year, salary as per the Negotiated Agreement.

Band Camp	Melissa Willardson
Band Camp Assistant	Bryan Martin
Band Camp Assistant	David Wilson
Marching Band Director	Melissa Willardson
Assistant Marching Band Director	Bryan Martin
Assistant Marching Band Director	David Wilson
Flag & Rifle Corp Director	Rebecca Brittain

Employment – Supplemental - Miscellaneous

to approve the following individuals for the positions as listed for the 2020-2021 school year, salary as per the Negotiated Agreement.

ROTC Drill Instructor	Doug Couch
Yearbook (THS)	Lisa Moon
Freshman Class Advisor	Rhonda Fox
Sophomore Class Advisor	Leslie Budding
Junior Class Advisor	Leslie Budding
Senior Class Advisor	Kristie Talley
Academic Team Advisor	Beth Cinson
National Honor Society	Angela Jones
THS Student Council Advisor	Kathryn Wright

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THS Fall Play
TMS Student Council Advisors
TMS Yearbook

Michelle Poston-Peters/Justin Hoke
Nicole White
Annie Huffman/Mallory Adams

Employment – Extended School Year Services

to approve the following individuals to perform extended school year services for the summer of 2020, for special needs students in accordance with their IEP. Certified staff will be paid at the rate of \$28.05 per hour and classified staff will be paid at their current daily rate, all to be paid from the general fund.

Kim Lain - Certified
Annie Huffman - Certified
Laura Wright - Certified
Stephanie Koronich - Classified - \$22.09 per hour

Roll Call: Ayes, Members Slagell, Brents, Martin, and Scott.
Abstained, Member Priest.
Nays, none. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Motion by Mrs. Brents and second by Mrs. Slagell:

Set Special Board Meeting

to set a special meeting date for July 9, 2020 for the purpose of holding a work session and any other district business that may legally come before the board. The meeting will begin at 5:30 p.m. and take place at Tecumseh High School.

Letter of Understanding – Mental Health

to approve the Letter of Understanding between Tecumseh Local School District and the Mental Health Service for Clark and Madison Counties for fiscal year 2020-2021. The agreement provides three mental health therapists for the District for 20 hours a week.

AFJROTC Minimum Instructor Pay

to approve an adjustment in pay from July 2019 through June 2020 for the ROTC instructors Major Couch and Chief Franklin, as per the Department of the Air Force, Air Education and Training Command, with the amount to be determined. This is an adjustment to fulfill the contract obligation. The contracts for the 2020-2021 school year for the AFJROTC position will be adjusted to reflect this increase/decrease in pay.

Ala Carte and Catering Price Lists

to approve the ala carte and catering price lists for the 2020-2021 school year, as presented.

Contract – Clark County ESC

to approve a contract for services with the Clark County Educational Service Center for fiscal year 2021, as presented.

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Contract – Montgomery County ESC

to approve a contract for services with the Montgomery County Educational Service Center for fiscal year 2021, as presented.

Wireless Communication Allowance

to approve the wireless communication allowance of \$40.00 per month for eligible employees for fiscal year 2021, as per Board Policy #7530.01, as presented.

Boyd Barger	Jay Burkholder
Veronica Cassidy	Andrea Circle
Judy Cox	Paula Crew
Roger Diller	Brian Dixon
Craig Eier	Melissa Fogt
Ivan Gehret	Karen Lokai
Steve Lokai	Josh Lutz
Aaron Oakes	Russ Ostrowski
Kathryn Randenburg	Stacy Reynolds
Jennifer Riffell	Karyl Strader
Susan Wile	

Professional Meeting Approval

to authorize the superintendent, or her designee, to approve/disapprove applications for professional leave, as stated.

Appoint Harassment Grievance Officer

to appoint Assistant Superintendent Ivan Gehret as grievance officer to process all sexual harassment complaints in accordance with the procedures set out in accordance with Tecumseh Local Board of Education Policies 3362, 4362, and 5517 - Anti Harassment, for the 2020-2021 school year, as presented.

Student Fees K-8

to approve student fees for the elementary and middle schools (K-8) of \$25 per student for the 2020-2021 school year, as stated.

State and Federal Programs

to approve all available state, federal, and private programs, including:

- High Schools That Work Grant (461-9021)
- 5th Quarter Agriculture Education Grant (461 9301)
- Title I-C Migrant Education (505 9021)
- IDEA-B Special Education (516 9021)
- Title I Supplemental School Improvement (536 9021)
- Title III L.E.P. (551 9021)
- Title I-A Targeted Assistance (572 9021)
- Title School Quality Improvement (572 9921)

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6B Preschool 6B Preschool Restoration (587-9021)
Title II-A Improving Teacher Quality (590 9021)
Title IV-A Student Support and Academic Enrichment (599 9021)

EPC Cooperative School Bus Purchasing Program

to approve participation in the EPC Cooperative School Bus Purchasing Program for FY21. This approval gives the EPC permission to advertise and receive bids on the Board's behalf as per the specifications submitted for the purchase of school buses. This approval does not approve the actual purchase of buses. Any bus purchases during the year will come to the Board separately for approval.

EZ Pay Fees

to approve the waiver of all fees charged to parents for online payments through EZ Pay for the months of August and September 2020. The District will then be charged for those fees based on the amount paid in total by families for those two months. For FY 20, the district was charged a total of \$3,864.79 for \$96,861.99 in revenue generated via online payments (3.99% fee).

School District Blanket Bond

to approve renewal of the school district's blanket bond, through Clingman Insurance-New Carlisle, agent of Western Surety Company. The bond covers officers or employees who handle or have custody of cash or merchandise. The coverage amount of the bond is \$40,000 for all positions combined. It is recommended that the board approve the School District Blanket Bond, as presented.

Contract with Miami Valley Child Development Center

to approve the one-year lease agreement between the Miami Valley Child Development Center and Tecumseh Local School District. The lease is for classrooms at Medway Elementary for Head Start Programs. The rate remains the same at \$3,913.35 per month.

Roll Call: Ayes, Members Brents, Slagell, Martin, Priest, and Scott.
Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Ms. Martin and second by Mr. Priest:

Financial Reports

to review and approve the financial reports for May, 2020.

Fund Advances

to approve the following, as presented.

Negative fund balances covered by unencumbered general fund balance for May, 2020.

001-0000	\$122,826.37
505-9020	(\$8,327.58)
516-9020	(\$50,786.03)
536-9020	(\$132.94)

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551-9020	\$0
572-9020	(\$49,235.57)
572-9920	\$0
587-9020	\$0
590-9020	(\$8,264.88)
599-9020	(\$987.30)
461-9020	(\$581.40)
461-9301	(\$4,510.67)

This information is to notify the Board of Education and show there are sufficient funds in the general fund to cover the negative grant funds.

Amend Estimated Resources and Appropriations
to amend estimated resources and appropriations, as presented.

Donations
to accept the following donations made to Tecumseh Local Schools.

Purchase of Books	Springfield Eagles	\$530.00
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Approval of "Tournament Only" Positions
to approve the following rates based on the OHSAA Tournament policies requiring individuals to be paid through district payroll. These are "Tournament Only" positions and will be filled at the stated rates at the discretion of the high school Athletic Director for the 2020-2021 school year. These positions may not be filled in time to get them board approved prior to a tournament taking place.

- Tournament Site Manager - \$30
- Ticket Takers/Sellers - \$30
- Team Door - \$30
- Public Announcers - \$30
- Scoreboard Operators/Clock - \$30
- Statisticians - \$30
- Trainer - \$40
- Manager - \$60
- Site Manager - \$30

Contract Approval – Garland/DBS
to approve a contract with Garland/DBS for the Park Layne Elementary School and Medway Elementary School Roof Projects. The cost of the projects is \$268,494 for Park Layne and \$233,555 for Medway, using Maxim Roofing. These repairs will be paid for from the General Fund.

Appropriations Amendment
to approve amendment to district revenue and appropriations with the county auditor's office at the end of June 2020 according to the official appropriations document and certificate of estimated resources, as on file in the Treasurer's office.

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Adoption of Appropriations for July 1, 2020 through June 30, 2021 for All Funds

to adopt appropriations to meet ordinary expenses at the fund level for July 1, 2020 through June 30, 2021 fiscal year, with official document and 412 certificate as on file in the Treasurer's office.

Processing Vouchers

to authorize the Treasurer to process open vouchers for all funds as required to comply with company discounting.

Authorization to Request an Advance on Taxes

to authorize the Treasurer to request from the Clark County Auditor, advances on taxes when available during the 2020-2021 fiscal year.

Authorization to Invest

to authorize the Treasurer to invest funds, as available, during the 2020-2021 fiscal year according to board adopted investment policies.

Fund Advances and Transfers

1) to authorize the Treasurer to transfer monies within a fund from one account to another and/or establish new accounts in all funds except Bond Retirement during the 2020-2021 fiscal year.

2) to authorize the Treasurer to advance monies from the General Fund to any federal and/or state funds that reflect a deficit cash balance at the end of any month during 2020-2021, with monies to be returned to the General Fund upon receipt of monies so designated for the fund. (Example: Title I monies not received as scheduled.)

Fixed Asset Disposal List

to approve the inventory disposal list for fiscal year 2020. The list consists of any items that are obsolete, and/or no longer functional.

Liability, Fleet, & Property Insurance

to approve the July 1, 2020 to July 1, 2021 insurance renewal for Liability, Fleet, & Property Insurance. The District contracts with the Southwestern Ohio Educational Purchasing Council (EPC) for this insurance. The cost is \$147,740 for FY21. The cost for the prior fiscal year was \$127,919.

SAA and Athletic Budgets for Fiscal Year 2021

to approve the SAA and Athletic Budgets for Fiscal Year 2021, as on file in the Treasurer's office.

SAA Budgets

200	9601	Band Club
300	9701	Business Club
200	9751	Choir Fund
200	9412	Creative Writing Club
200	9351	Drama Club

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200	9201	FCCLA
200	9301	FFA
200	9723	Freshman Class of 2023
200	9722	Sophomore Class of 2022
200	9721	Junior Class of 2021
200	9720	Senior Class of 2020
300	9613	Marching Band
300	9614	Pep Band
300	9401	Muse Machine Fund
200	9752	Musical
200	9111	National Honor Society
018	9051	Principal's Fund
200	9809	Rolling Arrows
200	9131	ROTC - Cadet Corps
200	9132	ROTC - Honor flight
200	9519	Science Fund
200	9524	Indoor Track
022	9021	Staff Fund
200	9101	Student Council
200	9851	Yearbook
200	9204	Academic Team
300	9921	Athletic Fund
300	9927	Baseball
300	9937	Bowling
300	9922	Boys Basketball
300	9929	Boys Soccer
300	9935	Boys Tennis
300	9931	Cross Country
300	9923	Girls Basketball
300	9924	Girls Soccer
300	9934	Girls Tennis
300	9933	Boys Golf
300	9940	Girls Golf
300	9539	HS Basketball Cheer
300	9540	HS FB Cheer
300	9925	HS Football
300	9538	MS Basketball Cheer
300	9541	MS Football Cheer
300	9936	MS Football
300	9928	Softball
300	9938	Swimming
300	9932	Track
300	9926	Volleyball
300	9930	Wrestling
018	9050	Principal's Support - Park Layne Elem.
022	9050	Special Trust - Park Layne Elem.
018	9052	Principal's Support - New Carlisle Elem.

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- 022 9052 Special Trust - New Carlisle Elem.
- 018 9046 Principal's Support - TMS
- 022 9018 Special Trust - TMS
- 018 9042 Principal's Support - Donnelsville
- 022 9042 Special Trust - Donnelsville

Student Accident Insurance

to approve the Student Accident Insurance for 2020-2021 through Guarantee Trust Life. This is the same company the district has used in the past.

Approval of School Related Organizations

to approve the following Booster/PTO School Related Organizations for the 2020-2021 school year. This recognition will be renewed every year.

- Tecumseh FFA Alumni
- Tecumseh Band Boosters
- Athletic Boosters
- Arrows Parent Nation
- Elementary PTO Booster Group

Complimentary Passes

to approve the following resolution, as presented.

Complimentary Passes

WHEREAS, in accordance with state law, the Board of Education offers certain benefits to our employees; and

WHEREAS, the Board of Education offers certain benefits to the community residents and other individuals; and

WHEREAS, the District and community benefit through the presence of district faculty, staff and others identified in this resolution at school-sponsored athletic and cultural events;

NOW, THEREFORE, BE IT RESOLVED by the Tecumseh Local School District Board of Education as follows:

The Board of Education provides complimentary passes and waives payment of any entry fee to the events listed below for all full-time and part-time employees, Board of Education members, District Golden Age Club members, current municipal officials, current fire/police/safety officials, district coaches and their immediate family members, local media, retired teachers, event workers, league pass holders, college coaches, athletic program sponsors and special event participants for the 2020-2021 school year.

Complimentary passes/payment waiver applies to the following district events: high school and middle school sporting events.

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this board, and all deliberations of this board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

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Roll Call: Ayes, Members Martin, Priest, Brents, Slagell, and Scott.
Nays, none. Motion carried 5-0.

INSTRUCTIONAL

Motion by Mrs. Brents and second by Ms. Martin:

Student Handbook

to approve the Student Handbook for the 2020-2021 school year, as presented.

Roll Call: Ayes, Members Brents, Martin, Priest, Slagell, and Scott.
Nays, none. Motion carried 5-0.

ATHLETIC

None at this time.

POLICY

None at this time.

Further New Business

None at this time.

Planning and Discussion

None at this time.

Reports

Superintendent Paula Crew:

- Extends appreciation for administrative team for everything that was done throughout the COVID-19 Pandemic.
- Staff and everybody did an outstanding job making graduation special.
- Thanks Mr. Gehret and teachers who are moving between New Carlisle Elementary and Donnelsville Elementary.
- CARES Act funding (Coronavirus Relief Fund) to help support the impact on school district: The District is using funds to buy 950 Chromebooks to be able to provide every student in the district with a device. Also replacing staff devices older than three years. We are looking at personal protective equipment and school bus cleaning.
- Planning for next – Surveys were disseminated to parents and teachers to get input on learning options, in-classroom, virtual, or blending learning.
- Guidelines are expected this week.

Assistant Superintendent Ivan Gehret:

- Noted that families commented on all the efforts that went into the graduation ceremony.

Treasurer Denise Robinson:

- First advance on taxes this year for general fund - It was significantly lower than the first advance last year.
- Information has not yet been received on what the budget will look like next year.
- We recognized \$147,000 in catastrophic costs for our students. The state reimbursed us 27%. The reimbursement percentage rate is lower than what we received last year.

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Information Items

- July 9 Board of Education Special Meeting, 5:30 p.m.
- Aug. 11 Board of Education Regular Meeting, 6:00 p.m.
- Aug. 17-18 Teacher Work Days
- Aug. 19 First Day for Students
- Aug. 31 Board of Education Joint Meeting, 6:30 p.m.

Comments and Questions from Board Members

- Mrs. Scott – Commented on graduation and thanked staff who volunteered many hours, the video was great, and proud of flexibility from everyone; concerned about funding; CTC is also planning for next year, waiting for guidelines and funding information.
- Ms. Martin – Commented on graduation, heard from community that it was enjoyed and appreciated; appreciated the efforts of everyone; thanked everyone for their time, care and thoughtfulness in planning for return to school.
- Mrs. Slagell – Graduation was lovely, personal and short.
- Mrs. Brents – Echoed Ms. Martin’s comments; graduation was amazing, private, and perfect.
- Mr. Priest – Graduation was neat to see up close and personal, good to see the pride families had for their children, hats off to everyone; asked about sports (*Athletics for Fall so far moving ahead.* – *Superintendent Paula Crew*).

Public Comments

- Kerry Cassell thanked teachers; TEA will work with Superintendent Paula Crew and Assistant Superintendent Ivan Gehret on planning for 2020-2021.
- Brandy Triplett posed questions to be considered for support of a proposed union for classified staff. (*Superintendent Paula Crew declared support of a classified union but would like to see a union that does not exclude any members of the classified team.*)
- Paula Fugate asked about the food service donation account (*The account was created and used to pay off meal charges for 2019-2020. -Treasurer Denise Robinson*); Ms. Fugate commented regarding TEA’s exclusion from Board meeting agendas (*OSBA reviewed Tecumseh policy and agenda format and recommended adherence to the policy regarding agenda format. -Superintendent Paula Crew*).

EXECUTIVE SESSION

Motion by Mrs. Brents at 7:27 p.m. to recess into Executive Session to discuss Personnel Matters – Employment and/or compensation of a public employee or official.

Second by Ms. Martin.

Roll Call: Ayes, Members Brents, Martin, Priest, Slagell, and Scott.

Nays, none. Motion carried 5-0.

The meeting reconvened at 8:22 p.m.

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Adjournment

Motion by Ms. Martin to adjourn the meeting.

Second by Mr. Priest.

Roll Call: Ayes, Members Martin, Priest, Brents, Slagell, and Scott.

Nays, none. Motion carried 5-0.

Meeting adjourned at 8:23 p.m.



President



Treasurer