

June 27, 2017

The Tecumseh Local Board of Education met in regular session on June 27, 2017, with board president, Kurt Lewis presiding. Mr. Lewis called the meeting to order at 5:00 p.m. The meeting was held in the Library at Tecumseh High School, 9830 W. National Rd., New Carlisle, Ohio 45344.

Roll Call: Present — Members Christmann, Scarff, Scott, Studebaker and Lewis.
Absent — None

Executive Session

Motion by Mrs. Scott at 5:01 p.m. to meet in executive session to discuss Step Four hearings on a number of grievances filed by TEA and bargaining unit members over the interpretation of the collective bargaining agreement between the Board and the TEA.

Seconded by Mr. Studebaker.

Roll Call: Ayes, Members Scott, Studebaker, Scarff, Christmann and Lewis.
Nays, none. Motion carried 5-0.

The meeting reconvened at 7:20 p.m.

The meeting moved to the Arrow Conference Room.

ADMINISTRATIVE

Motion by Mr. Scarff:

Deny Grievances

to deny the grievances to the Board at Step Four on June 27, 2017, and to request the Superintendent to prepare and issue a written response explaining the Board's rationale for denying the grievances.

Seconded by Mrs. Scott.

Roll Call: Ayes, Members Scarff, Scott, Studebaker, Christmann and Lewis.
Nays, none. Motion carried 5-0.

Mr. Lewis led the Pledge of Allegiance.

Mr. Lewis recognized guests.

Minutes of Previous Meetings

Motion by Mr. Studebaker:

to approve the minutes of the May 23 and June 8, 2017 meetings with correction, as presented.

Seconded by Mrs. Scott.

Roll Call: Ayes, Members Studebaker, Scott, Christmann, Scarff and Lewis.
Nays, none. Motion carried 5-0.

Communications

Reports – Craig Eier, Athletic Director – Participation Fees

Russ Ostrowski, Virtual School Coordinator – ASA Program

Written Communications – None at this time.

Other communications – None at this time.

Old Business

Employee Survey

- 1) Disciplinary Committee
- 2) Student Distribution

3) Safety Awareness

New Business

Public Hearing – Re-employment

Public hearing was held on the issue of the re-employment of Jeannine Camp and Mary Jane Kottmyer by the Tecumseh Local School District Board of Education. There were no comments.

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mrs. Scott:

Resignations

Craig Lindsey, Math Teacher, Tecumseh High School
June 16, 2017 Reason Personal

Stephanie Jenkins, ELL Aide, Park Layne Elementary
June 19, 2017 Reason to accept another position within the district

Anne Peters, Intervention Specialist, Tecumseh Middle School
June 22, 2017 Reason personal

Melinda Stinger, Safety Patrol, New Carlisle Elementary
June 22, 2017 Reason personal

Kathryn Randenburg, Title I Teacher, Park Layne Elementary
Effective June 8, 2017 Reason to resume administrative position.

Johanna Brents, Bus Driver, Tecumseh Local Schools
June 26, 2017 Reason Personal

Employments – Certified

to approve the employments of the following individuals for the 2017-18 school year, as presented:

Christina Fitzpatrick, Intervention Specialist, Tecumseh High School
Effective August 11, 2017 Class IV Step 7 \$50124

Alyssa Rowe, Intervention Specialist, New Carlisle Elementary
Effective August 11, 2017 Class I Step 1 \$35222

Marjorie Kuziak, 4th Grade Teacher, New Carlisle Elementary
Effective August 11, 2017 Class I Step 5 \$41319

Megan Haen, 5th Grade Teacher, New Carlisle Elementary
Effective August 11, 2017 Class I Step 0 \$33868

Stephanie Jenkins, 4th Grade Teacher, New Carlisle Elementary
Effective August 11, 2017 Class I Step 0 \$33868

Christina Emberton, Language Arts Teacher, Tecumseh Middle School
Effective August 11, 2017 Class IV Step 5 \$46737

Kendra Krumpe, Intervention Specialist, New Carlisle Elementary
Effective August 11, 2017 Class IV Step 7 \$50124

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Employments – Classified

to approve the employments of the following individuals for the 2017-18 school year, as presented:

Amanda Smith, Latchkey Aide, Park Layne Elementary
Effective August 16, 2017 1.5 hours per day Step 1 \$12.68 per hour

Kiersten Diller, Latchkey Aide, Donnelsville Elementary
Effective August 16, 2017 1.5 hours per day Step 0 \$11.95 per hour

Angie Mitchell, Bus Driver, Tecumseh Local Schools
Effective August 16, 2017 Step 0 \$17.96 per hour

David Olinger, Custodian, Tecumseh High School
Effective July 3, 2017 Step 0 \$14.10 per hour

Administrative Contract

to approve the following administrative contract, as listed, in accordance with ORC 3319.02. For a period of two (2) years, effective August 1, 2017 through July 31, 2019.

Kathryn Randenburg

Employment - Certified –Summer School

to approve the following individual for the Summer School program during the summer of 2017.

Teacher - Patrice Setterfield

Employments – Certified Substitutes 2017-18

to approve the individuals listed below to be employed as a substitute on an as-needed basis for the 2017-18 school year, as presented.

Zaid Almanssouri	Rebekah Barton	Carol Blasé
Gayle Borton	Kathleen Brown	Robert Bush
Joanna Chapman	Patricia Chastain	William Coleman
David Conover	Donna Cummings	Amanda Dabrowski
Gail Daniels	Betty Dean	Jon DeWitt
Holly Dickert	Cynthia Englebrecht	Nancy Finke
Richard Fischer	Matthew Frost	James Gardewin
Pamela Gillette	William Gruber	Daniel Gummel
Martin Harness	Heather Hellwig	Justin Hoke
Susan Hoke	Jenna Hooks	Melinda Humbarger
Gene Karn	Marcella Kay	Kenneth Koepick
Larry Ledbetter	Natasha Lias	Corin Magee
Aubrey Maynard	Katherine McEnaney	J. Chris Moore
Veola Moore	Eric Munson	Stacia Musgrove
Chris McDaniel	Mary McKinley	Jan McKnight
Jill Patrick	Robin Patrick	Alan Peczkowski
Maria Peter	Jeff Powell	Carolyn Pytel
Megan Ramsey	Jacob Rayburn	Thomas Rettig
Linda Richardson	Richard Richmond	Julie Savage
Vince Shuler	Kathie Schwarz	Randy Shade
Ronny Shumaker	Wilda Stanley	Karen Staples
Mary Steele	Valerie Stoner	Cindy Summerfield
Aann Tantlinger	Brooke Tuttle	Wallace Wadsworth
Amy Walp	Janice Welsheimer	Douglas Wigton
Cody Wright	Doyle Wright	Terry York

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Employments – Classified Substitutes 2017-18

to approve the individuals listed below to be employed as a substitute on an as-needed basis for the 2017-18 school year, as presented.

Chase Ater	Amanda Barker	Sheila Beel
Sandra Bird	Ethel Blue	Vicky Butler
Melissa Carnes	Bobbie Cornett	Marvin Cornett
Sheldon Craig	Melissa Crisler	William Deaton
Brandi Deihl	Greta Eber	James Elkins
Steve Finnell	Linda Fleming	Mitchell Gehret
Pamela Gillette	William Gruber	Tanya Harrison
Connie Henson	Linda Jarrells	Diane Jennings
Robert Johansen	B. Sue Jones	Karla Jones
Ann Kent	Terry Kline	Tim Klingle
Kyle Leathley	Pam Ledford	Joslyn Metz
Helen Mullins	Anna Naff	Jill Reese
Kelly Reynolds	Cindy Scarff	Beverly Schiller
Deborah Sears	Doris Shackleton	Kyle Stroup
Todd Sullivan	Rebecca Swearingen	Linda Wright
Russell Farley	Johanna Brents	

Employments – Supplemental – Travel (2017-18 School Year)

to approve the following list of employees and travel amounts for the 2017-18 school year:

Accurso, Dianna	550	Cassidy, Veronica	900
Circle, Andrea	750	Diller, Roger	1000
Eier, Craig	2200	Flinn, Christine	800
Fogt, Melissa	2000	Foley, April	300
Foley, Cecil	1000	Gehret, DeAnna	1000
Husic, Mike	2100	Karn, Jean	400
Knotts, Jan	250	Linch, Karin	200
Longberry, Maggie	800	Massie, Suzanne	300
Matlock, Rebecca	300	Medve, Dawn	450
Nickell, Debbie	550	Ostrowski, Russ	1000
Priest, Jennifer	300	Reynolds, Stacy	2200
Riffel, Jennifer	750	Rinaldo, Marianne	600
Seitz, Brenda	550	Short, Julia	300
Vehorn, Todd	2300	Wile, Susan	3000

Employments – Supplemental – Extended Time

to approve the following list of employees and the amount of their extended time for the 2017-18 school year:

Mike Husic	CBI	10 days
John Heintl	THS Guidance	5 days
Rebecca Matlock	THS Guidance	5 days
Kristina Talley	THS Guidance	5 days
Jennifer Priest	TMS Guidance	5 days
Suzanne Massie	TMS Guidance	5 days
Karin Linch	Family & Consumer Science	5 days
Todd Vehorn	VoAg	30 days

Employments – Supplemental – Muse Machine Advisor

to approve the following individuals for the positions as listed for the 2017-18 school year – salary as per the Negotiated Agreement.

- THS Muse Machine Advisor – Julie Davis
- THS Asst. Muse Machine Advisor – Lisa Moon
- TMS Muse Machine Advisor - Jana Flory

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Employments - Supplemental - Department Head

to approve the following individuals for the department head supplemental for the 2017-18 school year, salary as per the Negotiated Agreement:

Art	Stephanie Stevens
English	Lisa Moon
Guidance	Kristine Talley
Health/Physical Education	Roger Culbertson
Math	Judy Williams
Music	Melissa Willardson
Science	Scott Herbert
Social Studies	Doug Free
Special Ed.	Lisa Wells
Vocational Dept.	Todd Vehorn
Business	Michelle Haythe
Foreign Language	Leslie Budding

Employments – Supplemental – Music

to approve the following individuals for the positions as listed for the 2017-18 school year - salary as per the Negotiated Agreement.

- Band Camp – Melissa Willardson
- Band Camp Assistant – Alekandria Peugh
- Marching Band Director – Melissa Willardson
- Asst. Marching Band Director – Alekandria Peugh
- Flag & Rifle Corp Director – Rebecca Brittain

Employments – Supplemental – Miscellaneous

to approve the following individuals are recommended for the positions as listed for the 2017-18 school year - salary as per the Negotiated Agreement.

ROTC Drill Instructor	MSgt. Ruiz
Yearbook (THS)	Lisa Moon
Freshman Class Advisor	Judy Williams
Sophomore Class Advisor	Judy Williams
Junior Class Advisor	Leslie Budding
Senior Class Advisor	Kristie Talley
Academic Team Advisor	Beth Cinson
National Honor Society	Angela Jones
THS Student Council Advisor	Kathryn Wright
THS Fall Play	Michelle Poston-Peters/Lisa Moon
TMS Student Council Advisors	Nicole Neville/Lisa Minna
TMS Yearbook	Annie Huffman/Sheli Randall

Employments – Supplemental - Athletic

to approve for the 2017-18 school year, salary as per Negotiated Agreement

FALL SPORTS PROGRAMS

Football, Asst. Coach	Chad Hale
Football, Asst. Coach	Doug Wigton
Football, Asst. Coach	Zach Hyden
Football, Freshman (1/2)	Josh Berner
	Anthony Watson
Football Volunteer	Kolby Watson
Football, Middle School Head Coach	Tim Emberton
Football, Middle School Assistant	Scott Roberts
Football, Middle School Assistant	Brian Tucker
Football, Middle School Assistant (1/3)	Karson Williams
Golf, Head Coach	Mark Holbrook

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Golf Volunteer	Jordan Hitt
Golf Girls' Volunteer (Club Sport)	Hank Oakes
Soccer, Head Coach (boys)	Jason Runner
Soccer, Asst. Coach (boys)	Ryan Randenburg
Boys' Soccer Volunteer	Gary Chandler
Soccer, Head Coach (girls)	Craig Lindsey
Soccer, Asst. Coach (girls)	Christi Leggett
Tennis Girls' Varsity	Michael Crago
Tennis Girls' Volunteer	Sean Bragg
Cross Country (boys/girls)	Dan Vaughan
Volleyball, Head Coach	Nathan Matthews
Volleyball, MS 8 th Grade	Missy Holt
Cheerleader Advisor, Varsity Football	Katy Wright
Cheerleader Advisor, JV Football	Katy Wright
Competition Cheer Coach	Erin Jones
Cheerleader Advisor, 7 th Grade Football	Erin Jones
Cheerleader Advisor, 8 th Grade Football	Erin Jones
Weight Room Supervisor –	
Chris Cory (December - July)	
Roger Culbertson (August through November)	
High School Site Manager –	
Fall - Mike Husic (1/2)	
Amy Brooks (1/2)	
Winter – Mike Husic	
Middle School Faculty Manager	
Fall – John Heintz	
Winter - Christi Leggett	

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scott, Christmann, Studebaker and Lewis.

Nays, none. Motion carried 4-0. Abstained - Scarff

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Motion by Mr. Studebaker:

Wireless Communication Allowance

to approve the wireless communication allowance of \$40.00 per month for eligible employees for FY 2018 as per Board Policy #7530.01.

MVECA Contract

to approve the 2017-18 Computer Services contract, as presented.

Blizzard Bag Resolution

to approve the 2017-18 Blizzard Bag Resolution, as follows:

RESOLUTION ADOPTING A CALAMITY DAY
ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Tecumseh Local Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to adopt a by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Tecumseh Local Board of Education hereby approves the following plan.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the Board of Education of Tecumseh Local hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is adopted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2017-18 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 6) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 7) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 8) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 9) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 10) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the "blizzard bag" lessons are assigned.

AFJROTC Minimum Instructor Pay

to approve an adjustment in pay from July 2016 through June 2017 for the ROTC instructors, as per Department of the Air Force, Air Education and Training command, in the amount presented. The amount is an adjustment to fulfill the contract obligation and is payable immediately. The contracts for 2017-18 school year for the AFJROTC position will be adjusted to reflect this increase/decrease in pay.

Maj. Couch	\$ 1108.50
MSgt Ruiz	\$ 1595.90

Set Special Meeting Date and Time

to set a special meeting date and time for the purpose of closing FY 17 financials and any district business that may legally come before the Board on June 30, 2017 at 7:00 a.m. The

meeting will be held in the Board of Education office.

Technology Teacher Job Description

to approve the job description for Technology Teacher, as presented.

Policy Approval 8510 Wellness

to review and approve Policy 8510 Wellness, as presented.

Urgent Necessity

to approve the following resolution, as presented:

**DECLARING URGENT NECESSITY, WAIVING COMPETITIVE
BIDDING, AND AUTHORIZING CONTRACT(S) FOR ROOF REPAIR
WORK AT THE HIGH SCHOOL**

The Superintendent recommends that the Board declare an urgent necessity, waive competitive bidding, and authorize purchase of materials using the State Term Contract Schedule and a contract for roof repair work, based upon the recommendation of the District's roof consultant.

Rationale:

1. Repairs are needed in three (3) areas of the Tecumseh High School roof (the stage roof, HVAC lower roof, as well as duct work in the HVAC lower roof area) and the field house.
2. The total cost of the project is more than \$50,000.
3. The District's roof consultant, The Garland Company, has proposed purchase of the materials needed for the repair work through its State Term Contract Schedule (Contract #800434) in the amount of \$21,303.00 and secured pricing from Enterprise Roofing to perform the work for the total amount of \$62,971.00.
4. The roof work needs to be performed as quickly as possible to avoid further damage and costs at the high school; beginning work at the end of June will still allow the work to be complete on or near the beginning of the 2017/18 school year and will not interfere with school activities.
5. The Superintendent believes that an urgent necessity exists to support a waiver of competitive bidding and procurement of the materials and labor to perform the needed work in order for the work to be completed as soon as possible.
6. The Superintendent recommends award of the following contract(s) based upon the roof consultant's recommendations:
 - a. Materials from The Garland Company through STS564 (Contract #800434): \$21,303.00
 - b. Repair Work from Enterprise Roofing: \$62,971.00 (Proposal dated April 27, 2017; revised June 14, 2017)

The Tecumseh Local School District Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in Ohio Revised Code Section 3313.46, the Board determines that an urgent necessity exists with respect to repairing three (3) sections of the Tecumseh High School roof in order for the work to be completed as close as possible to the beginning of the 2017/18 school year and to mitigate further damage from leaks and minimize additional costs.
2. The Board waives competitive bidding and authorizes the Superintendent and Treasurer to contract with The Garland Company and Enterprise roofing for

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the materials and repair work, based upon the pricing information described above, as provided by The Garland Company.

School District Blanket Bond

to approve renewal of the school district’s blanket bond, through J&R Insurance Agency, agent of Western Surety Company. The bond covers officers or employees who handle or have custody of cash or merchandise. The amount of the bond is \$40,000 per position.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Stuebaker, Scarff, Christmann, Scott and Lewis.

Nays, none. Motion carried 5-0.

ADMINISTRATIVE

Motion by Mr. Scarff:

Armed Defense Team

to not pursue the implementation of an Armed Defense Team.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Scott, Stuebaker and Lewis.

Nays, none. Motion carried 5-0.

FINANCIAL

Motion by Mr. Stuebaker:

Financial Reports

to review and approve for May 2017.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Stuebaker, Scarff, Christmann, Scott and Lewis.

Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Mrs. Christmann:

Donations

to accept the following donations made to the Tecumseh Local School District:

Aunt Pat Fund – Mr/Mrs Soden	\$ 30.00
Aunt Pat Fund – Mr/Mrs Peterson	\$ 50.00
THS Wrestling – CTC Welding Rodeo	\$750.00
THS Track – BSN	\$186.20

Fund Advances

to approve the following, as presented:

Negative fund balances covered by unencumbered general fund balance.

001-000 \$7,961,776.22 5/31/2017

516	\$	327,365.65
551	\$	38,327.73
572	\$	160,369.03
590	\$	11,035.97
Total Negative	\$	537,098.38

This resolution is to notify the board of education and show there are sufficient funds in the general funds to cover the negative grant funds.

Amend Estimated Resources

to approve amended estimated resources, for the month of May 2017, as presented.

Amend Appropriations

to approve amended appropriations for the month of May 2017, as presented.

Donation

To accept a donation from the Tecumseh Athletic Boosters in the amount of \$12,000.00 for the purpose of purchasing new weight room equipment.

Seconded by Mrs. Scott.

Roll Call: Ayes, Members Christmann, Scott, Studebaker, Scarff and Lewis.
Nays, none. Motion carried 5-0.

INSTRUCTIONAL

Motion by Mrs. Christmann:

Student Handbooks

to approve the student handbooks for the 2017-18 school year, as presented.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Christmann, Scarff, Scott, Studebaker and Lewis.
Nays, none. Motion carried 5-0.

ATHLETIC

Motion by Mr. Scarff:

Ohio High School Athletic Association Membership

to approve membership in the OHSAA for the 2017-18 school year.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Studebaker, Scott and Lewis.
Nays, none. Motion carried 5-0.

Further New Business

Superintendent's Report

Mr. Glismann shared information about NWEA Maps testing program.

Planning and Discussion

Information Items

Comments and Questions from Board Members

Public Comments

Mrs. Sherry Priest asked about the restructuring of the Title I program.

Mr. Bowersock asked the Board about the nature of the hearings that were held prior to the regular meeting. Mr. Bowersock asked if the results of the survey would be made public. He also asked that individuals be permitted to ask questions during the board presentations as often times the items presented are new and the presenters don't always stay for the Public Comment section of the meeting.

Mr. George asked how long it takes for the district to receive the results of the NWEA Maps tests. Mr. George asked the Board if they could share what part of the negotiated agreement was being discussed in the earlier hearings.

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EXECUTIVE SESSION

Motion by Mrs. Scott at 9:40 p.m. to meet in executive session to discuss Personnel Matters – Employment.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Scott, Scarff, Christmann, Studebaker, and Lewis.

Nays, none. Motion carried 5-0.

The meeting reconvened at 9:41 p.m.

Adjournment

Motion by Mr. Studebaker to adjourn the meeting.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Studebaker, Christmann, Scarff, Scott and Lewis.

Nays, none. Motion carried 5-0.

Meeting adjourned at 10:30 p.m.

President

Treasurer