

**November 15, 2016**

The Tecumseh Local Board of Education met in regular session on November 15, 2016, with board president, Kurt Lewis presiding. Mr. Lewis called the meeting to order at 7:00 p.m. The meeting was held in the Arrow Conference Room at Tecumseh High School, 9830 W. National Rd., New Carlisle, Ohio 45344.

Roll Call: Present — Members Christmann, Scarff, Stuebaker and Lewis.  
Absent — Scott

Mr. Lewis led the Pledge of Allegiance.  
Mr. Lewis recognized guests.

Minutes of Previous Meeting

Motion by Mr. Scarff to approve the minutes of the October 25, 2016 meeting, as presented.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Stuebaker and Lewis.  
Nays, none. Motion carried 4-0

**Reports**

Gary Cochran, District CTC Representative – The Board thanked Mr. Cochran for serving on the CTC Board for the last 7 years.

**Old Business**

**New Business**

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mr. Stuebaker:

Leave of Absence

Sara Nelson, Teacher, Tecumseh Middle School  
Effective November 7, 2016 for the remainder of the 2016-17 school year.  
Reason – Medical

Vickie McCureay, Child Nutrition Employee, Tecumseh Middle School  
Effective November 7, 2016 for the remainder of the 2016-17 school year.  
Reason – Medical

Resignations

Brandy Triplett, Asst. Elementary Secretary, New Carlisle Elementary  
Effective November 15, 2016 Reason to accept another position within the district.

Amanda Hillman, Study Hall Monitor, Tecumseh Middle School  
Effective December 5, 2016 Reason to accept another position within the district.

Employments – Classified

to approve the following individuals for employment for the 2016-2017 school year, as presented.

Brandy Triplett, Elementary Principal's Secretary, New Carlisle Elementary  
Effective November 16, 2016 Step 0 \$13.59 per hour

Mary Cochran, Assistant Elementary Secretary, New Carlisle Elementary  
Effective November 16, 2016 Step 0 \$12.95 per hour 19.5 hours per week

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Amanda Hillman, Benefit/Payroll Clerk, Tecumseh Local Schools  
Effective December 5, 2016 Step 0 \$15.12 per hour

Employments – Substitutes 2016-2017

be employed as substitutes on an as-needed basis for the 2016-2017 school year, as presented.

Melissa Carnes	-	Classified
Amy Cornett	-	Classified
Linda Fleming	-	Classified
William Coleman	-	Certified
Christina Emberton	-	Certified
Natasha Lias	-	Certified

Employments – Supplemental

to approve the following individuals for the positions as listed for the 2016-2017 school year – salary as per the Negotiated Agreement.

- THS Spring Musical Director – Melissa Willardson
- Pit Orchestra – Bryan Martin
- Pep Band – Bryan Martin
- Stage Band – Bryan Martin

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Studebaker, Christmann, Scarff, and Lewis.  
Nays, none. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR - ADMINISTRATIVE

Motion by Mr. Scarff:

Job Description – Benefit/Payroll Clerk

to approve the Benefit/Payroll Clerk job description, as presented.

Salary Schedules – Benefit/Payroll Clerk

to approve the Benefit/Payroll Clerk salary schedules for 2016-17 and 2017-18, as presented.

Policy Updates

to approve the policy updates, as follows:

0100	Definitions	Revision
0167.1	Use of Electronic Mail/Text Messages	Revision
0167.9	Open Meetings and Sunshine Law	Revision
1530	Evaluation of Principals and Other Administrators	Revision
1619	Group Health Plans	New
1619.01	Privacy Protections of Self-Funded Group Health Plans	Revision
1619.03	Patient Protection and Affordable Care Act	New
2460	Special Education	Revision
3220	Standards Based Teacher Evaluation	Revision
3223	Standards-Based School Counselor Evaluation	Revision
3419	Group Health Plans	Revision
3419.01	Privacy Protection of Self-Funded Group Health Plans	Revision
3419.03	Patient Protection and Affordable Care Act	New
4419	Group Health Plans	Revision
4419.01	Privacy Protections of Self-Funded Group Health Plans	Revision
4419.03	Patient Protection and Affordable Care Act	New

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6700	Fair Labor Standards Act (FLSA)	Revision
8330	Student Records	Revision

EPC Cooperative School Bus Purchasing Program

to approve the purchase of one new school bus as per the EPC Cooperative School Bus Purchasing Program, Resolution 73-10-16, dated July 26, 2016, as presented.

Superintendent Salary

to approve the salary increase for the Superintendent, based on the annual review, retroactive to August 1 , 2016, as presented.

Resolution - Employee Termination

to approve the following resolution be adopted:

WHEREAS, Section 3319.081 authorizes this Board of Education to suspend and/or terminate the contracts of regular nonteaching employees for cause; and

WHEREAS, this Board believes that the conduct of Tracy Griffin constitutes grounds for the termination of her employment contract and all supplemental contracts under such statute; and

WHEREAS, Tracy Griffin has been notified of the grounds for termination, and has been given the opportunity to appear before the Assistant Superintendent to show cause why her contract should not be terminated.

NOW, THEREFORE, BE IT RESOLVED that the employment contract and all supplemental contracts of Tracy Griffin with the Tecumseh Local School District are hereby terminated, effective October 31, 2016;

BE IT FURTHER RESOLVED, that the Treasurer is hereby instructed to notify Tracy Griffin of this action by certified mail, return receipt requested.

Seconded by Mr. Stuebaker.

Roll Call: Ayes, Members Scarff, Stuebaker, Christmann and Lewis.

Nays, none. Motion carried 4-0.

FINANCIAL

Motion by Mr. Stuebaker:

Financial Reports

to review and approve for October 2016.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Stuebaker, Scarff, Christmann and Lewis.

Nays, none. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR - FINANCIAL

Motion by Mr. Scarff:

Donations

to accept donations made to the Tecumseh Local School District, as presented.

Kula Foundation	THS Principal's Fund	\$ 29.00
New Carlisle Optimist Club	THS Muse Machine	\$ 70.00
NC Heritage of Flight	THS Choir	\$225.00
BSN Sports	THS Cross Country	\$258.60
SW Ohio Officials	THS Volleyball	\$ 85.00
NC VFW	THS Bowling	\$500.00
BSN Sports	THS Football	\$574.00

Fund Advances

to approve the following, as presented:

Negative fund balances covered by unencumbered general fund balance.

001-000 \$5,445,666.05 10/31/2016

461 \$ ( 1,385.12)

Total Negative \$ ( 1,385.12)

This resolution is to notify the board of education and show there are sufficient funds in the general funds to cover the negative grant funds.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Studebaker and Lewis.

Nays, none. Motion carried 4-0.

**Further New Business**

**Superintendent's Report**

Reported on the OSBA Capital Conference

**PLANNING AND DISCUSSION**

Testing and Assessments – Paula Crew

**INFORMATION ITEMS**

TMS Washington DC Trip – November 19-22

Thanksgiving Break – November 23-25 – No School

Joint Board Meeting – November 28 6:30 p.m. Smith Park Shelter House

National Honor Society Inductions – November 28 7:00 p.m.

Senior Citizens' Luncheon – December 2 1:00 p.m.

BOE Meeting – December 13 7:00 a.m.

Holiday Concerts – November 29 – New Carlisle 4<sup>th</sup> Grade 6:30 and 7:30 pm

December 1 – New Carlisle 5<sup>th</sup> Grade 6:30 and 7:30 pm

December 6 – TMS Choir Concert 6:30 and 7:30 pm

December 7 – Donnelsville 2<sup>nd</sup> Grade 6:30 and 7:30 pm

December 8 – Donnelsville 3<sup>rd</sup> Grade 6:30 and 7:30 pm

December 12 – THS Choir 7:00 pm

December 13 – TMS Band 7:00 pm

December 15 – THS Band Concert 7:00 pm

**COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**PUBLIC COMMENTS**

Paula Fugate thanked the district for their help with the Veterans Christmas card project.

**EXECUTIVE SESSION**

Motion by Mrs. Christmann at 8:28 p.m. to meet in executive session to discuss matters to be kept confidential by federal law or rules or state statutes.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Christmann, Scarff, Studebaker and Lewis.

Nays, none. Motion carried 4-0.

The meeting reconvened at 8:58 p.m.

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**Adjournment**

Motion by Mr. Scarff to adjourn the meeting.

Seconded by Mr. Stuebaker.

Roll Call: Ayes, Members Scarff, Stuebaker, Christmann and Lewis.

Nays, none. Motion carried 4-0.

Meeting adjourned at 9:00 p.m.

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President

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Treasurer