

Minutes of the December 18, 2018 Regular Meeting of the  
Tecumseh Local Board of Education

**December 18, 2018**

The Tecumseh Local Board of Education met in regular session on December 18, 2018 with board vice president, Corinne Scott presiding. Mrs. Scott called the meeting to order at 7:04 a.m. The meeting was held in the Arrow Conference Room at Tecumseh High School, 9830 West National Road, New Carlisle, Ohio 45344.

Roll Call: Present — Members Scott, Martin, and Slagell.  
Absent — Members Brents and Scarff.

Mrs. Scott led the Pledge of Allegiance.

Resolution Appointing President Pro Tempore

Motion by Ms. Martin and second by Mrs. Slagell to adopt the following resolution, as presented.

**Resolution Appointing President Pro Tempore**

In accordance with Board Policy 0163 and due to the absence of Mr. Scarff, to appoint the Board's Vice-President, Corinne Scott, to act as Board President Pro Tempore, to preside at this meeting of the Board and to execute documents as President of the Board.

Roll Call: Ayes, Members Martin, Slagell, and Scott.  
Nays, none.  
Absent, Members Brents and Scarff. Motion carried 3-0.

Mrs. Scott recognized guests.

Minutes of Previous Meetings

Motion by Mrs. Slagell and second by Ms. Martin to approve the minutes of the November 27, 2018 and December 6, 2018 meetings, as presented.

Roll Call: Ayes, Members Slagell, Martin, and Scott.  
Nays, none.  
Absent, Members Brents and Scarff. Motion carried 3-0.

**Communications**

Written Communications – None at this time.

Reports – None at this time.

Other Communications – None at this time.

Public Comments – None at this time.

**Old Business**

There was no old business.

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**New Business**

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Ms. Martin and second by Mrs. Slagell:

Resignations

Kathleen Pond, Kindergarten Teacher at Park Layne Elementary School  
Effective May 30, 2019 Reason - Retirement

Employment – Substitutes 2018-2019

to approve the individuals listed below to be employed as a substitute on an as-needed basis  
for the 2018-2019 school year, as presented.

Certified

Bradi Baumann  
Brian Ebright  
Kathryn Herdman  
Marcus Rixon  
Gerritt Smith

Classified

Bradley Bowers  
Laura (Polly) Hoffman

Employment – Supplemental

to approve the following individuals for the positions as listed for the 2018-2019 school year,  
salary as per the Negotiated Agreement.

THS Spring Musical Director	Melissa Willardson
THS Spring Musical Assistant Director	Justin Hoke
Pit Orchestra	Bryan Martin
Pep Band	Bryan Martin
Stage Band	Bryan Martin

Employment – Supplemental – Athletic

to approve for the 2018-2019 school year, salary as per the Negotiated Agreement.

Girls Basketball 7th Grade	Kendra Cuellar
Boys Bowling (½)	Noah Burns

Roll Call: Ayes, Members Martin, Slagell, and Scott.

Nays, none.

Absent, Members Brents and Scarff. Motion carried 3-0.

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Motion by Mrs. Slagell and second by Ms. Martin:

Set Organizational Meeting

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to set the organizational meeting to be held January 10, 2019 at 4:45 p.m., at the Tecumseh High School teachers lounge. January 15, 2019 was tentatively set as the date for the regular January 2019 meeting, to be approved at the organizational meeting January 10.

### Set Budget Hearing

to set the annual budget hearing to be held January 10, 2019 at 4:45 p.m., at the Tecumseh High School teachers lounge.

### Set Special Meeting Date and Time

to set a special meeting date for January 10, 2019 for the purpose of strategic planning and any other district business that may legally come before the board. The meeting will begin at 5:30 p.m. and take place at the Tecumseh High School Arrow Conference Room.

### Set Special Meeting Date and Time

to set a special meeting date for January 28, 2019 for the purpose of a joint meeting with local community agencies and any other district business that may legally come before the board. The meeting will begin at 6:30 p.m., location to be determined.

### Membership in OSBA

to approve membership fees for the Ohio School Boards Association for 2019, as presented.

Roll Call: Ayes, Members Slagell, Martin, and Scott.

Nays, none.

Absent, Members Brents and Scarff. Motion carried 3-0.

## ADMINISTRATIVE

### Elect President Pro-Tem

Mrs. Slagell nominated Mrs. Scott as President Pro-tem for the January organizational meeting until the board elects the President.

Second by Ms. Martin.

There were no further nominations.

### Election Roll Call:

Ayes, Members Slagell, Martin, and Scott.

Nays, none.

Absent, Members Brents and Scarff. Motion carried 3-0.

Mrs. Scott will be the President Pro-tem.

## ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Ms. Martin and second by Mrs. Slagell:

### Financial Reports

to review and approve the financial reports for November 2018.

### Fund Advances

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to approve the following, as presented:

Negative fund balances covered by unencumbered general fund balance November 30, 2018.

001-0000	\$117,709.50
505-9019	(\$9,371.53)
516-9019	(\$48,174.78)
551-9019	(\$100.00)
572-9019	(\$49,881.89)
590-9019	(\$9,253.96)
461-9019	(\$927.34)

This information is to notify the board of education and show there are sufficient funds in the general funds to cover the negative grant funds.

Amend Estimated Resources and Appropriations

to amend estimated resources and appropriations, as presented.

Donations

to accept the following donation made to the Tecumseh Local School District.

Senior Citizens Luncheon	Raymond Nelson	\$50.00
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Complimentary Passes

to approve the following resolution, as presented.

COMPLIMENTARY PASSES

WHEREAS, in accordance with state law, the Board of Education offers certain benefits to our employees; and

WHEREAS, the Board of Education offers certain benefits to the community residents and other individuals; and

WHEREAS, the District and community benefit through the presence of district faculty, staff and others identified in this resolution at school-sponsored athletic and cultural events;

NOW, THEREFORE, BE IT RESOLVED by the Tecumseh Local School District Board of Education as follows:

The Board of Education provides complimentary passes and waives payment of any entry fee to the events listed below for all full-time and part-time employees, Board of Education members, District Golden Age Club members, current municipal officials, current fire/police/safety officials, district coaches and their immediate family members, local media, retired teachers, event workers, league pass holders, college coaches, athletic program sponsors and special event participants for the 2018-19 school year.

Complimentary passes/payment waiver applies to the following district events: high school and middle school sporting events.

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this board, and all deliberations of this board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

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### Pep Band and Marching Band Athletic Account

to approve separating the Pep Band and Marching Band account (currently fund code 300-9613) into two accounts. The new fund code for Pep Band would be 300-9614.

Roll Call: Ayes, Members Martin, Slagell, and Scott.

Nays, none.

Absent, Members Brents and Scarff. Motion carried 3-0.

### INSTRUCTIONAL

Motion by Ms. Martin and second by Mrs. Slagell:

### Out-of-State Field Trip – Girls Basketball

to approve an out-of-state field trip for Tecumseh High School Girls Basketball coaches to take the girls basketball team to Fort Mitchell, Kentucky on December 2, 2018 to play in the “Hoops for Harvest” event, as presented.

Roll Call: Ayes, Members Martin, Slagell, and Scott.

Nays, none.

Absent, Members Brents and Scarff. Motion carried 3-0.

### POLICY REVIEW, REVISION, ADOPTION

Motion by Mrs. Slagell and second by Mrs. Scott:

### Policy Revisions

to approve the following policy revisions, as presented.

#### Policy

0131 - Legislative

0141.2 - Conflict of Interest

0164 - Notice of Meetings

0165.1 - Regular Meetings

0165.2 - Special Meetings

0165.3 - Recess/Adjournment

0166 - Executive Session

0168 - Minutes

0169.1 - Public Participation at Board Meetings

1240.01 - Non-Reemployment of the Superintendent

1541/3140/4140 - Termination and Resignation

1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity

1662/3362/4362 - Anti-Harassment

2260 - Nondiscrimination and Access to Equal Educational Opportunity

5517 - Anti-Harassment

2111 - Parent and Family Engagement

2261 - Title I Services

2261.01 - Parent and Family Member Participation in Title I Programs

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- 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
- 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5610.02 - In-School Discipline
- 5610.03 - Emergency Removal of Students
- 5611 - Due Process Rights
- 6325 - Procurement - Federal Grants/Funds
- 6423 - Use of Credit Cards
- 8141 - Mandatory Reporting of Misconduct by Licensed Employees

### Policy Adoption

to adopt the following new policy, as presented.

#### Policy

2261.03 - District and School Report Card

### Rescind Policy

to rescind the following policy, as presented.

#### Policy

2700 - School Report Card

Roll Call: Ayes, Members Slagell, Scott, and Martin.

Nays, none.

Absent, Members Brents and Scarff. Motion carried 3-0.

### **Further New Business**

None at this time.

### **Planning and Discussion**

None at this time.

### **Superintendent's Report**

- Mrs. Crew noted that alternative pathways to graduation were brought back for the 2019 and 2020 school years. She attended the OSBA state committee where they discussed the need for this. They are trying to come up with a long-term plan for future years.
- Cursive writing is waiting for the governor's signature.
- Mrs. Crew met with the parents of Colin Griffin and shared the lease for the Park Layne School site for a baseball field in memory of Colin Griffin. It is expected to be a win/win.
- This is the second year the District has offered free breakfast to all students without reimbursement to the district from the federal government, and because of the expense of this, the program is not going to be self-sustaining. Mrs. Crew recommends we do not provide free breakfast next year for students, except for those that qualify, and to move forward with communicating these plans to the community.

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- The latest strategic planning meeting was very good and the group made a lot of progress. Mrs. Crew hopes to present the Strategic Plan to the community in the spring.
- Tecumseh Tidbits, which were previously published in the New Carlisle News, are now being published on the district's website and Facebook. Other avenues were discussed for sharing Tidbit information.
- Clark County superintendents and treasurers met recently where they learned that the safety levy that was expected to be on the ballot in May is going to cost \$1,000 per precinct, \$90,000 total, and the ESC is hesitant to proceed with the levy. Mrs. Crew is going to meet with Clark County Commissioner Lohnes to discuss the status of the safety levy.

### **Assistant Superintendent's Report**

- Mr. Gehret noted that Deputy Loney has been an intangible asset district-wide. He does an amazing job.
- Things will be happening in buildings over break getting ready for January, from maintenance to safety and security issues with the Attorney General's Safety Grant and the Bureau of Workers Compensation grant.
- Discussion was held about the air quality at Donnelville Elementary.

### **Treasurer's Report**

- Mrs. Robinson reported that part of the new credit card policy is that the treasurer has to give a report once a year. Our credit cards through Security National Bank earn points. As of December, we have earned over 40,000 points on purchases made. Over the years, the points have never been redeemed. We are going to redeem the current points for \$400 cash, and the money will be applied the same as interest, being distributed throughout accounts that have a cash balance of \$1,500 or more.
- In a two-week period, May 7-18, 2018, there was a mistake made where any staff that put leave in Kiosk, the leave taken was never deducted from their leave balance. Staff members were emailed individually regarding the mistake and informed that the appropriate leave balances would be adjusted accordingly in January.
- Reimbursement to staff for expenses will now be paid through ACH deposits instead of paper checks.

### **Special Education Director's Report**

- Mrs. Wile reported that the special education count was due December 1 and it is completed and has been reported.
- Migrant paperwork is completed and submitted.
- Last week Mrs. Wile attended along with special education students from Ashlee Mischler's class and Mrs. Madelyn Boyd's class the Springfield Rotary Christmas party for students with special needs.

### **Student Representative**

Student representative was not present.

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## Information Items

December 18	TMS Band Concert - 7:00 pm
December 19	NCES 4th Grade Holiday Concert - 6:30/7:30 pm
December 20	End of 2nd Grading Period
Dec. 21 - Jan.2	Holiday Break - No School
January 9	2-Hour Delay - Teacher Inservice
January 10	BOE Budget Hearing / Organizational Meeting 4:45 pm
January 10	Strategic Planning Committee Meeting - 5:30 pm
January 12	ROTC Bataan Death March - 7:00 am
January 15	Board of Education Regular Meeting 6:00 pm (tentative date/time; meeting to be set at Organizational Meeting January 10)
January 18	Teacher Inservice - No School
January 21	M. L. King Day - No School
January 28	Board of Education Joint Meeting 6:30 pm

## Comments and Questions from Board Members

- Ms. Martin did Active Arrows 5K and stated it was a fabulous event.
- Mrs. Slagell enjoyed the senior citizens luncheon and Active Arrows.
- Mrs. Scott reported that CTC culinary students held a luncheon. CTC had 40 students who were in jeopardy of not graduating, and CTC enrollment is steady at approximately 690.

## Public Comments

Mrs. Cassell noted that there needs to be an explanation made available as to what pay-to-participate funds are being applied to now. She also inquired if there would be other food choices for breakfast, such as hot meals, if students will be paying.

## EXECUTIVE SESSION

Executive Session was not held.

## Adjournment

Motion by Mrs. Slagell to adjourn the meeting.

Second by Ms. Martin

Roll Call: Ayes, Members Slagell, Martin, and Scott.

Nays, none.

Absent, Members Brents and Scarff. Motion carried 3-0.

Meeting adjourned at 8:49 p.m.

  
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President

  
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Treasurer