



# Tecumseh Local Schools

9760 West National Road  
New Carlisle, Ohio 45344  
937-845-3576

Denise L. Robinson  
Treasurer

Paula Crew  
Superintendent

Ivan Gehret  
Assistant Superintendent

## ANNOUNCEMENT OF POSITION OPENINGS FOR 2021 SUMMER HELP

### Spring/Summer Help at Tecumseh Local Schools

<u>Posting Date</u>	<u>Application Deadline</u>	<u>Beginning Date</u>
April 23, 2021	Until Filled	To be determined

**Qualifications:** Valid Driver's License;  
 High School Diploma or equivalent;  
 Willingness to work and assume responsibility;  
 Ability to lift objects of different weight classifications;  
 General summer maintenance; grounds keeping; painting;  
 Have knowledge of general cleaning procedures and materials;  
 School custodial experience preferred;  
 Good health, high moral character and good attendance;  
 Complies with drug-free workplace rules, board policies and administrative guidelines/procedures; and  
 Must pass BCI/FBI Criminal Background Check.

**Required Application Materials:** Letter of interest;  
 Current Resume;  
 District classified application form;  
 Signed criminal history check authorization form; and  
 Signed release of employment information authorization form.

*Each of the above application requirements is important in establishing a complete file on all applicants and only applicants with complete files will be considered for interviews. Internal applicants need only submit letter of interest and current resume.*

**Mail or deliver the requested materials to:** Mrs. Paula Crew, Superintendent  
 9760 W National Road, New Carlisle, Ohio 45344  
 Phone: 937-845-3576  
 Email: paula.crew@tecumsehlocal.org

*The Tecumseh Local School District is an Equal Opportunity Employer*

***Learning for All ~ Whatever it Takes!***